

**Tempe City Council
Work Study Session
Harry E. Mitchell Government Center
Tempe City Hall - City Council Chambers
31 East 5th Street, Tempe, Arizona
Thursday, May 05, 2016
4:00 PM**

Members of the City Council may attend either in person or by telephone conference call.

AGENDA

Legal Advice: If necessary, the City Council may vote to adjourn to executive session for the purpose of obtaining legal advice from the Council's attorney on any matter listed on the agenda pursuant to A.R.S. § 38-431.03(A)(3).

1. Call to the Audience

The City Council welcomes public comment at this time for items listed under Section 2, Issue Review Session Items, on this Work Study Session agenda. There is a three-minute time limit per speaker.

2. Issue Review Session Items

- A. Challenge Day Presentation*
- B. Mayor's Youth Advisory Committee Youth Town Hall Update and Six-Month Check In*
- C. Fiscal Year 2016-17 Budget Review Session Follow-up*
- D. Tempe Sign Code Update*
- E. Future Agenda Items*

3. Call to the Audience

The City Council welcomes public comment at this time for items listed under Sections 4A and 4B, Committee of the Whole Items, on this Work Study Session agenda. There is a three-minute time limit per speaker.

4. Committee of the Whole Items

- A. Items Ready for City Council Direction or Status Update

1. Commercial Sign Regulation Reform* – City Council Direction
2. Yard Signs/Non-Commercial Free Speech Signs* – City Council Direction
3. Neighborhood Libraries (Previously Little Free Libraries)* – City Council Direction
4. Online Accessibility to City Council Conflicts of Interest Information* – City Council Direction
5. Sustainability Coordination* – City Council Direction

B. New Items for City Council Consideration

1. Separation Distance Requirements for Firearms Dealers, Pawn Shops, and Gold Buying Establishments*
2. “Housing First” Approach to Homelessness in Tempe*
3. Free Arts Programming In Neighborhood Parks*

C. Items in Progress - updates as needed

1. Animal Waste Removal in Right-of-Way – Councilmember Granville (To be determined)
2. Anti-Discrimination Ordinance Update (EQAZ Municipality Equality Index) – Vice Mayor Woods and Councilmembers Granville and Navarro (May 12, 2016 Regular Council Meeting)
3. Art Murals on Commercial Property – Mayor Mitchell, Vice Mayor Woods, and Councilmember Arredondo-Savage (To be determined)
4. Birchett Park, ASU/Tempe Gateway – Councilmember Navarro (To be determined)
5. Campaign Finance Reform for Tempe City Elections/Lobbyist Registration – Mayor Mitchell, Vice Mayor Woods, and Councilmember Kuby (To be determined)
6. City Utility Boxes – Councilmember Navarro (To be determined)
7. Dementia Friendly City – Mayor Mitchell (To be determined)
8. Electric Bike Ordinance – Councilmembers Arredondo-Savage, Kuby, and Schapira (To be determined)
9. Equal Pay for Equal Work Ordinance – Councilmembers Arredondo-Savage, Kuby, and Schapira (To be determined)
10. Kid Zone Program Expansion – Mayor Mitchell and Councilmembers Navarro and Schapira (To be determined)
11. My Brother’s Keeper Designation – Mayor Mitchell and Vice Mayor Woods (To be determined)
12. Plastic Bag Ban – Vice Mayor Woods and Councilmembers Kuby and Navarro (To be determined)
13. Small House Community (Tiny Houses) – Vice Mayor Woods and Councilmembers Kuby and Schapira (To be determined)
14. Temporary Cables in the Right-of-Way – Councilmember Schapira (To be determined)
15. Unmanned Aircraft Regulation – Councilmember Navarro (To be determined)
16. Water Conservation Program and Policy – Councilmembers Granville and Kuby (To be determined)

D. Items Scheduled for Periodic Review*

5. Mayor’s Announcements/City Manager’s Announcements

The Mayor and/or City Manager may make announcements regarding current events that are not on the agenda. No discussion or legal action will be taken regarding these announcements.

6. Next Meeting Date: May 23, 2016

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Members of the City Council may attend either in person or by telephone conference call. The City of Tempe endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance is available at public meetings for sight and/or hearing-impaired persons. Please call 350-2905 (voice) or 350-2750 (TDD) to request an accommodation to participate in the City Council meeting.

**Watch this meeting live on Cox cable channel 11 or www.tempe.gov/tempe11.
Video replay of this meeting is available the next day at www.tempe.gov/tempe11.**

City of Tempe
31E. Fifth Street
Tempe, AZ 85281

480-350-2905
<http://www.tempe.gov/diversity>



Diversity Office

To: Mayor and City Council
From: Rosa Inchausti, Director of Strategic Management and Diversity
Date: April 22, 2016
Subject: **Challenge Day Update**

The Office of Strategic Management and Diversity and the Human Relations Commission, in partnership with the Tempe Union High School District and the Tempe Elementary School District, brought the Challenge Day Program to all seven high schools and one middle school (Gilliland) this past January. This powerful endeavor was made possible due to the generosity of the Tempe Police Department's allotment of RICO funds.

Challenge Day is a nationally renowned program that was featured on Oprah and MTV that goes beyond traditional anti-bullying efforts, builds empathy and ignites a movement of compassion and positive change. The day-long, interactive program is designed for at-risk youth and provides teens and adults with tools to tear down walls of separation and inspires participants to live, study and work in an encouraging environment of acceptance, love and respect. The participants are selected by school administrators, teachers, and counselors, who seek youth who are disconnected, struggling and at-risk. The beauty of Challenge Day is that in addition to the at-risk students, a portion of the participants are also selected for their leadership skills. This allows the at-risk students to see first-hand that all youth struggle with real life issues, and ultimately bridges relationships between the leaders and the struggling. The Challenge Day program increases self-esteem and help shift dangerous peer pressure to positive interactions.

Collectively, almost 1,000 students and 200 adult volunteers participated in the program. On March 3rd, the Diversity Office staff, along with members of the Human Relations Commission, met with the TUHSD administrators to recap their Challenge Day experiences. School administrators reported overwhelming positive differences in the teens who participated, and the individual schools have already created ongoing "Be the Change" clubs to continue the experience. The schools wish to continue offering Challenge Day and dates have already been scheduled for October, 2016.

The Human Relations Commission would like to give an update on the success of Challenge Day, as well as the upcoming Unity Grants selection. Additionally they wish to thank the City Council for their continued support. Dr. Kenneth Baca, Superintendent of the Tempe Union High School District, and Christine Busch, Superintendent of the Tempe Elementary School District will join Jay Scherotter, past Human Relations Commissioner for the presentation at WSS on May 5th.

Memorandum



Human Services

To: Mayor and City Council

From: Naomi Farrell, Human Services Director, (480) 350-5428

Date: April 21, 2016

Subject: Mayor's Youth Advisory Commission Annual Report and Six Month Update

The Mayor's Youth Advisory Commission (MYAC) celebrated its thirty-sixth anniversary serving our community and representing Tempe's youth. Over the years, the Commission has become a model for civic involvement and has been replicated in other communities around the State.

On Thursday, May 5, 2016 MYAC will present their 2015-16 annual report. 2015-16 MYAC Chair, 2015-16 Youth Town Hall Chair, and MYAC member will be presenting the information. An overview of this year's Youth Town Hall and a summary of the resulting recommendations will be provided. In addition, MYAC members will update the Council on MYAC activities during the past six months.

City of Tempe

Mayor's Youth Advisory Commission



Youth Town Hall Report

2016

Dear Mayor and City Council:

This has been another productive year for the Mayor's Youth Advisory Commission (MYAC). The activities organized by MYAC have allowed Tempe's youth to contribute their ideas and assist in the continued development of our city. We would like to thank you for your on-going support of our Commission and its projects.

The events sponsored by MYAC this year were very successful. We developed and provided the "Seed 'n Lead" project that promoted City of Tempe Recycling services and sustainability projects to elementary school aged children. The project was very well received by Kid Zone students and we hope to continue similar community service projects in the future.

Our annual Town Hall allowed youth and community leaders to exchange ideas on issues concerning youth. A summary of the dialogue that occurred and recommendations made at Youth Town Hall are detailed in this report. These recommendations are the original ideas of Tempe's youth to solve problems our community faces.

On behalf of the Commission I would like to thank you again for your dedication and commitment to the youth of Tempe. The successes we have had could not have been achieved without your support.

Sincerely,

**Daniel Bish, Youth Town Hall Chair
Mayor's Youth Advisory Commission**

**Mayor's Youth Advisory Commission
2015/2016 Officers**

Christopher Moffitt
Chair

Nomith Murari
Vice Chair

Smita Gopalakrishnan
Administrative Recorder

Kevin Dunnahoo
Treasurer

Daniel Bish
Youth Town Hall Chair

Ryan Emerson
Community Service Project Chair

Mayor's Youth Advisory Commission

2015/2016 Members

Alexis Blanc

Tiffanie Cappello-Lee

Hayden Eastwood

Juliet Farr

Jason George

Sophia Gonzalez

Nicholas Hargis

Nandini Mishra

Aemelia Morris

Marissa Salazar

Jaren Savage

Carter Vierra

Ellie Young

Safiyah Zubair

Elizabeth Zyriek

Tempe City Council

Mayor

Mark Mitchell

Vice Mayor

Corey Woods

Council Members

Robin Arredondo- Savage

Kolby Granville

Lauren Kuby

Joel Navarro

David Schapira

Tempe Youth Town Hall Report

Presented by

Daniel Bish

Youth Town Hall Chair

The Mayor's Youth Advisory Commission sponsors Tempe's Youth Town Hall each year to bring together teens and adults from the community to discuss issues of concern to Tempe's youth and offer recommendations for practical solutions to these issues.

This was Tempe's thirty-sixth year to sponsor Youth Town Hall and was held Tuesday, February 23, 2016 at the Westside Community Center. To ensure input from all sectors of our community, representatives from high schools, middle schools, service clubs, youth organizations, community centers, local businesses, the police department, and juvenile court were invited to participate.

Participants were divided into six discussion groups covering three topic areas. Two groups discussed “**Promoting Social Acceptance**” and two other groups discussed “**Promoting Successful Futures.**” The remaining two groups addressed “**Youth Enhancing School Environments.**”

After enjoying welcoming comments by Mayor Mark Mitchell participants met in their issue groups. They began discussion of their assigned topic by defining the problem and possible contributing factors. Groups then made recommendations for solutions and focused on those that were practical and could be easily implemented. Youth spokespersons from each of the discussion groups presented their committee's recommendations to all Town Hall participants in the closing general session. These presentations gave those in attendance the opportunity to gain understanding and insight from each other.

The Youth Town Hall Report is available to various agencies, organizations, schools and service clubs to review and use as a planning tool in our community. We hope that Youth Town Hall will continue to be a success and a model on how to effectively get input directly from youth on issues that impact them.

CITY OF TEMPE YOUTH TOWN HALL AGENDA

Tuesday, February 23, 2016
Westside Community Center
715 West Fifth Street

- 8:10 - 8:30** **Registration** Front of Westside Community Center
Continental Breakfast provided
- 8:30 - 8:50** **Opening Session** Westside Community Center Gymnasium
- Welcome - Christopher Moffitt, MYAC Chairperson
- Comments - Mayor Mark Mitchell, City of Tempe
- Instructions - Daniel Bish, Youth Town Hall Chairperson
- 9:00 – 11:40** **Committee Sessions** - Breaks will occur at the discretion of each committee.
- Committee A - "Promoting Successful Futures - 1"**
Westside Community Center – Sunset Room
- Committee B - "Promoting Successful Futures - 2"**
Westside Community Center – Riverside Room
- Committee C - "Promoting Social Acceptance- 1"**
Westside Community Center – Los Vecinos
- Committee D - "Promoting Social Acceptance- 2"**
Westside Community Center – Teen Room
- Committee E - "Youth Enhancing School Environments -1"**
Westside Community Center – Lindon Park Room
- Committee F - "Youth Enhancing School Environments - 2"**
Westside Community Center – Art Room
- 11:40 – 12:30** **Lunch** – Provided to all participants at the Westside Community Center
Catered by Dilly's Deli
- 12:35 – 1:40** **Committee Sessions Resume - Discussion Wrap-Up**
- 1:45 - 2:05** **Closing Session** – Westside Community Center Gymnasium
- Committee Summaries**
Each committee representative will give a 3 to 5 minute summary.
- Closing Remarks – Daniel Bish, Youth Town Hall Chairperson**

Promoting Social Acceptance - 1

Discussion Group Summary:

The group discussion focused on encouraging social acceptance by fighting against negative peer pressure which often leads people of all ages to change who they are and suffer mental and physical effects. These mental and physical effects can include depression, less focus in school, and engaging in risky behaviors such as drug and alcohol use. While it is easier said than done, the group agreed that people need to have a strong sense of themselves and not be afraid to be different. Activities, groups and clubs that work to promote social acceptance in the schools were also identified: Challenge Day, Best Buddies, Stand and Serve, All Stars, Speak Up- Reach Out, and Link Crew. The group felt that these clubs could help to weave a “culture of kindness” into school classes, sports, and activities to build a stronger sense of community and acceptance at school.

Recommendations:

1. Develop the APP Crew in Tempe middle and high schools.

The APP (Against Peer Pressure) Crew would be a student-led club/organization in each middle school and high school whose focus would be to help students feel accepted. The APP Crew would create an infrastructure and make students aware of existing programs as well as helping to facilitate new programs. This club would also have a Smartphone application that the City of Tempe Information Technology Department could develop with the school computer science classes. All students in Tempe middle and high schools could have access to this app. Delegates from all school APP Crews would meet to create content such as discussions threads, stories, and postings that pertain to social acceptance. This would be an easily accessible, local, friendly, and safe application similar to Tumblr.

2. Host a social acceptance City of Tempe event called, APPchella.

This event was inspired by the extremely popular musical festival called, Coachella. The City of Tempe could partner with Tempe middle and high school clubs such as Stand and Serve, Link Crew, and Speak Up-Reach Out to sponsor an event featuring music, art, and activities that promote social acceptance and diversity within the City of Tempe. The members of the Mayor’s Youth Advisory Commission and delegates from the APP Crews would be the main planners of this event.

3. Develop a “Teaching Teachers” initiative.

Members of the Mayor’s Youth Advisory Commission and selected students from middle and high schools would work on curriculum to be presented to teachers at an in-service training. The purpose would be to enhance teachers’ awareness of the concerns and issues facing today’s students and to encourage them to be attentive to peer pressure within their classrooms.

Promoting Social Acceptance - 1

Facilitators: Rebecca Bond City of Tempe – Human Services
Tiffanie Cappello-Lee Mayor’s Youth Advisory Commission

Youth Participants

Caitlynn Barnes	Maricopa Youth Council
Michael Bernard	McClintock High School
Jazmine Carranza	Gilliland Middle School
Steve Delgado	McClintock High School
Kerstin Early	Ward Traditional Academy
Rachel Early	Ward Traditional Academy
Vincent Rhae Gomez	McClintock High School
Itchell Guzman	Tempe High School
Tommie Oliverio-Lauderdale	McClintock High School
Nina Sarappo	Maricopa Youth Council
Isabel Warriner	Connolly Middle School
Mackenzie White	Marcos de Niza High School

Adult Participants

Advisor Heather Lozano	Maricopa Youth Council
Assistant Principal Mindy Udall Schulte	Connolly Middle School
Intern Jessica Vasquez	Compadre Academy TAPP Program

Promoting Social Acceptance – 2

Discussion Group Summary:

The discussion group started by defining social conformity, peer pressure, and social acceptance within Tempe middle and high schools. All of these concepts are parts of a person's desire to fit into a group of people. These concepts are an integral part of life in and outside of schools. People seek group inclusion because it helps them to feel comfortable and can encourage them to try new things. Some negative effects of people's desire to fit in include: engaging in risky behaviors like drug and alcohol use or breaking the law, a fear of expressing oneself, engaging in bullying, or simply being judgmental of others. The group then discussed how peer pressure can be used to develop activities that create a positive ripple effect in Tempe middle and high schools to encourage empathy and compassion using greater mindfulness of other people.

Recommendations:

1. Create empathy and understanding curriculum for school health classes.

Tempe health class instructors could partner with Tempe students, school counselors, and social workers to create a one-day lesson plan using free online resources. This lesson plan would instruct students on mindfulness, empathy, and understanding of other people. The class would be free and would only take one day of teaching to enhance an environment of acceptance and kindness in schools.

2. Develop “Get to Know Your Neighbors” events in Tempe.

Tempe neighborhood associations, local businesses, the City of Tempe Diversity Department, and school officials could collaborate to develop community events at Tempe Beach Park that encourage a culture of connectedness. These events would be sponsored by local businesses and would have games, prizes, coupons, and discounts at local stores to inspire people to attend. The events would have fun activities, music, and games and would create a ripple effect of acceptance and community throughout Tempe.

3. Create “Safe Places” in every school.

Tempe middle and high schools could work with students to ensure that there is a designated room in every school where students can go to express themselves. These places would have student mentors and an adult advisor who advertise and run the space.

Promoting Social Acceptance – 2

**Facilitators: Adrian Jamieson
Sophia Gonzalez**

**Inspire Arizona
Mayor's Youth Advisory Commission**

Youth Participants

Israel Carrizosa

Gilliland Middle School

Richard Delgado

McClintock High School

Grace Elias

Tempe Preparatory Academy

Zaria Guignard

McClintock High School

Morgan Kubasko

Ward Traditional Academy

Anthalis McEntire

Gilliland Middle School

Hannah Olsen

McClintock High School

Fatima Qureshi

Corona del Sol High School

Princess Ixora Richard

Gilliland Middle School

Joey Savage

Tempe High School

Maya Sharp

Ward Traditional Academy

Leon Sipes

Tempe High School

Adult Participants

Governing Board Vice President Teresa Devine

Tempe Elementary Schools

Teen Programs Coordinator Ambra Jordan

ICAN/ CCYSA

Promoting Successful Futures – 1

Discussion Group Summary:

Our discussion began by defining what was meant by a successful future. The group defined success as personal happiness and individual goal achievement. They narrowed the discussion to areas of competence in interpersonal skills, civic awareness, and financial literacy. The group felt these were foundational to truly achieving a successful future. The group acknowledged that youth are generally unprepared in these areas. They believe more youth would be successful if there were greater opportunities for involvement in civic engagement through extracurricular activities and coaching from mentors/ role models. Parents and teachers would be most helpful in developing students' communication skills and exposure to real-life financial lessons. Youth agreed that on their own, they may not take the risks to develop these skills for fear of being judged by their peers.

Recommendations:

1. Enhancing financial education opportunities and classes.

The City of Tempe would promote and enhance the existing Tempe Community Council financial literacy classes for youth by increasing public outreach and providing a wide array of presenters to talk about loans, interest rates, the importance of saving, and credit card debt. The Tempe Union High School District could also sponsor a "Finance Your Future" club and/or offer classes on various financial subjects. The district would sponsor a weekend event such as 'Biz Town' so youth can have a deeper understanding of how business and finances work in the real sense.

2. Sponsor events for youth civic involvement and awareness.

The Tempe Library and the City of Tempe could hold discussions and events at the library focusing on current events, elections, and civic activities to engage and inform youth. The events could include volunteer opportunities, sustainability awareness, and promote good citizenship. This can be achieved by continuing to hold Youth Town Hall and create an environment where people find meaning and purpose to make a difference in their community.

3. Promote interpersonal and communication skills through existing city programs.

MYAC members would promote youth communication workshops at their schools. These workshops would be provided by the Genesis Program, ACYR, and College Connect at the Tempe Public Library. Topics would include various communication skill sets such as job

interviewing. The workshops would be held at the library to provide a safe and accessible place for students to have face to face interactions with each other and program instructors.

Promoting Successful Futures – 1

**Facilitators: Mickie Berry
Kevin Dunnahooo**

**City of Tempe- Human Services
Mayor's Youth Advisory Commission**

Youth Participants

Madison Becker

Fees College Preparatory Middle School

Patti Chagolla

McClintock High School

Aimee Cheng

Tempe Preparatory Academy

Carmela Guaglianone

McClintock High School

Noble Harasha

Connolly Middle School

Ameil Jones

Tempe Preparatory Academy

Clara Moffitt

Tempe Preparatory Academy

Emma Moriarty

Tempe Preparatory Academy

Eric Nguyen

Tempe High School

Carlos Torres

Gilliland Middle School

Antoine Williams

Connolly Middle School

Adult Participants

Micah Corporaal

City of Tempe Public Library

Education Coordinator Marie Raymond

City of Tempe

Veekas Shrivastava

Community Member

Tonia Smith

Boys and Girls Club

Promoting Successful Futures – 2

Discussion Group Summary:

Our discussion focused on promoting successful futures by increasing opportunities for youth to learn about civic engagement, leadership, and financial literacy. Often, young people do not feel that they have a voice and are left out of the political process. In addition their parents do not inform them about financial literacy. As a result, youth do not know who to ask, or what to ask about these important life skills. Consequently, youth become disinterested in these topics and they often give up on learning more about them. The group members felt that these matters need to start with families but schools are the best place to increase awareness about these issues. The group concluded that the city and schools need to increase opportunities for engagement in civics, finances, and youth leadership to increase students' potential for a successful future.

Recommendations:

1. Develop financial literacy elective courses in Tempe middle and high schools.

Tempe middle and high schools could increase student understanding of financial literacy by providing personal finance elective courses. These classes could be provided by health instructors in schools to increase student understanding of credit, debt, and investing. The students in the discussion felt that learning about financial literacy through courses would not only increase their knowledge and awareness of this topic, but would also provide a safe environment for them to ask questions and practice these skills.

2. Create a teen voting guide.

School clubs such as 'Constitution Club' could partner with non-profit organizations such as Inspire Arizona to create a document that details the beliefs of local and national voting candidates and would match these beliefs with topics relevant to youth- for example, educational funding. This would create greater understanding of political parties and increase students' interest in the voting process. This document would be available online and in print form at Tempe middle and high schools as well as the Tempe Public Library.

3. Create a school-based 'phone-a-friend' life line.

The city and College Connect could recruit, train, and manage adult volunteers on life skills so that youth in Tempe could call this service whenever they have questions about finances, civic engagement, or leadership opportunities in Tempe. The volunteer adults would either provide advice or refer students to professionals so students could have a safe, non-judgmental platform to talk about their personal issues and ask questions about life skills.

Promoting Successful Futures – 2

**Facilitators: Jeremy King
Elizabeth Zyriek**

**City of Tempe- Community Services
Mayor's Youth Advisory Commission**

Youth Participants

Anna Bell	Marcos de Niza High School
Terry Byrd	Kyrene Middle School
Ruth Tun	Tempe High School
Joslyn Murillo	Tempe High School
Josh Owen	Corona del Sol High School
Kale Quismorio	Kyrene Middle School
Maliahlani Readis	Connolly Middle School
Carter Sampson	Tempe Preparatory Academy
Noah Simmons	Kyrene Middle School
Fiorella Viccina	Tempe Preparatory Academy

Adult Participants

Library Assistant Laurie Cruz	Gilliland Middle School
Prevention Staff Khlid Jenkins	Kyrene Middle School
Governing Board Member Sandy Lowe	Tempe Union High School District
Governing Board Member Patrick Morales	Tempe Elementary Schools
Principal Jama Nacke	Kyrene Middle School
Youth Leadership Program Advisor Desmond Sweet	ACYR

Youth Enhancing School Environments – 1

Discussion Group Summary:

Our discussion began by defining school environments. The school environment includes the classrooms, students, teachers, and extracurricular activities. Several factors affect how students engage with this environment such as the physical appearance of the school and students' relationships with their teachers, other students, and the school staff. Often times, classroom sizes are too large for students to connect with teachers and their fellow students and some teachers do not maintain a positive atmosphere in their classrooms. The group felt that enhancing the physical appearance of schools as well as providing a safe and inviting atmosphere is highly critical because many students see school as a safe haven. Schools are also a central hub for student learning, inspiration, and preparation for their future goals.

Recommendations:

1. Create a 'Club for Clubs.'

The Mayor's Youth Advisory Commission could recruit students to create a club that manages all financial and administrative tasks for clubs in every middle and high school so that teachers can have more time to teach. This club could also administer surveys to students and teachers to determine what clubs students want in their schools and what clubs the teachers would like to host. This club could initiate more positive interactions between teachers and students and enhance opportunities for student interests and leadership opportunities.

2. Encourage project-based learning in middle and high schools.

The Tempe Elementary and High school districts could work with the Tempe Learning Center to encourage and train teachers to create more opportunities for group projects. This initiative would provide more chances for students to interact with each other one-on-one and would help teachers to manage over-congested classrooms.

3. Create a student/ teacher school beautification task-force.

Students who are interested in art and school beautification could form a task force with City of Tempe art teachers as well as school art teachers to design and redecorate school campuses. This task force would meet during the summer months to plan projects so that they can present their ideas to the school districts for approval in the fall. Throughout the school year, student volunteers would work to implement these design plans, which might include murals, classroom decorations, and/or landscape enhancements. This recommendation would not only beautify school campuses but also provide volunteer opportunities for students and create a greater sense of community among students and adults in Tempe.

Youth Enhancing School Environments – 1

**Facilitators: Paloma Ibañez
Alexis Blanc**

**Inspire Arizona
Mayor's Youth Advisory Commission**

Youth Participants

Gloria Ayala

Tempe High School

Braylen Drew

Marcos de Niza High School

Liam Huggins

McClintock High School

Antoine Lewis

Tempe High School

Gaby Martinez

Tempe High School

Olivia Milagro Mabry

Fees College Preparatory Middle School

Betsabe Santos

Tempe High School

Jeffrey Snoddy

Tempe Preparatory Academy

Syler Spor

Tempe High School

Alberto Valenzuela

McClintock High School

Adult Participants

Principal JoLyn Arredondo-Gibbons

Gilliland Middle School

Capacity Building Specialist Carla Pelletier

Maricopa County Department of Public
Health

Youth Enhancing School Environments – 2

Discussion Group Summary:

The discussion began by describing the elements of a school environment: the physical buildings; and environmental factors that contribute to students' and teachers' physical, social, and emotional well-being. Group participants determined several key components of a positive school environment which included: trust, respect, inclusion, and a place where students feel they can be safe and belong. The group further defined respect in two categories, 'authoritative' (or adults demanding respect from students) and 'human' (or kindness). Youth in the discussion group stated that they often experience 'authoritative' respect from their teachers, though they felt that they would feel more comfortable in their school environments if teachers used 'human' respect more often. Members of the discussion group felt that often times, teachers work within a disciplinary system that focuses on negative reinforcement and this can create a discouraging environment for students. This disciplinary system also affects how students engage with one another by enforcing limited bullying prevention and over-utilizing suspension as a punishment for bullying. Discussion group participants stressed the importance of an inclusive, respectful, and positive school environment as many students consider their schools to be a safe haven.

Recommendations:

1. Develop and annual tribute to educators and students.

This student-driven initiative would partner with the city to invite community members to be involved in a special tribute to Tempe educators and schools. At each school during the first week of school, students would formally thank educators for their commitment to Tempe youth while highlighting the following components of a positive school environment: providing encouragement, focusing on positive reinforcement, being inclusive, and developing a sense of community. This tribute would provide Tempe students with a platform to encourage a safe, engaging, respectful, and joyful school environment among all students and school staff.

2. Create #TempeTogether: Social Media Blitz.

Tempe school districts and the City of Tempe's Communications Office could develop a social media blitz called, #TempeTogether. Student, city, and school social media sites would send positive messages via Twitter, Facebook, and Instagram to encourage a sense of positivity and community cohesiveness among all Tempe residents.

3. Provide verbal de-escalation classes to all students and teachers.

This initiative would be a collaborative effort between the City and the school districts. The City of Tempe could identify trainers to teach students and teachers how to de-escalate social situations before they become combative. These classes would specifically teach participants how to use body language and verbal speech skills necessary to encourage a

positive, inclusive, and respectful school environment and would extend throughout the Tempe community.

Youth Enhancing School Environments – 2

**Facilitators: Isela Blanc
Safiyah Zubair**

**City of Tempe Community Member
Mayor's Youth Advisory Commission**

Youth Participants

Jose Beltran	Gilliland Middle School
Sabrina Birch	Marcos de Niza High School
Reyna Cruz	Tempe High School
Breanna Diaz	Tempe High School
Brach Drew	Fees College Preparatory Middle School
Zaria Guignard	McClintock High School
Alyssa Hollingsworth	Maricopa Youth Council
Ramon Martinez	Tempe High School
Ariane Redding	McClintock High School
Nizhoni Saenz	Tempe Preparatory Academy
Lorenzo Valencia	Tempe High School

Adult Participants

Detective Larry Baggs	Connolly Middle School Resource Officer
Principal Kacy C. Baxter	Fees College Preparatory Middle School
Sergeant Joe Brudnock	Tempe Police Department Juvenile Unit
Social Worker Katie Harrison	Fees College Preparatory Middle School
Intern Deziree Rodarte	Compadre High School TAPP



Mayor's
Youth
Advisory
Commission

MYAQ

Mayor's Youth Advisory Quarterly

Youth Town Hall School Board Presentation - October 21, 2015

School Board to about the 2015 Youth Town Hall Report. 2014-15 MYAC Chair, Tiffanie Cappello Lee, 2014-15 Youth Town Hall Chair, Zaria Guignard, and 2015-16 MYAC Chair Chris Moffitt, discussed Teen Prescription Drug Abuse, Underage Alcohol Abuse, and Teen Gender Roles,. Recommendations from the report included "Find Your Passion Day", a Prescription Drug Safe Disposal Event, and a "Gender does not Define Me"



For the 35th year in a row, the MYAC members presented to the Tempe Union District High

Volume 1 Issue 1 Spring 2016

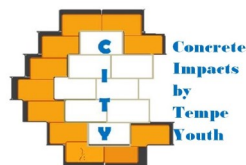
MYAC Had Blast at our Leadership Retreat and Training in August



MYLIFE Presentation - November 17, 2015

MYAC and the MYLIFE, foster care support group presented to the Student Superintendent Advisory Commission in order to raise awareness about foster care kids and the challenges that they face. TUHSD Superintendent, Dr. Baca, was very moved by the presentation. Awareness efforts will continue throughout the district for the rest of the school year.

Resuming C.I.T.Y. Activities



Community Garden
Changing Concrete into
Soil



MYAC has begun a community garden through our Concrete Impacts by Tempe Youth volunteer initiative. Come check us out at the Tempe Public Library in the Teen Center!

Tempe Youth WISH: (Wanting Implementation with Society's Help)

MYAC would like to highlight 2015 Youth Town Hall recommendations to develop a city Prescription Drug abuse educational event. The city could partner with schools and the Tempe Coalition to have a prescription drug awareness event at Tempe Town Lake

MEMORANDUM



City Manager's Office

Date: April 28, 2016

To: Mayor and Councilmembers

From: Ken Jones, Deputy City Manager, CFO (x8504)

Subject: FY 2016-17 Budget Review Session Follow-up

During your April 21st Work Study Session, we presented the recommended budget for fiscal year 2016-17. The City Council introduced several issues to be considered before the budget is approved and asked for additional information in order to better evaluate some budget alternatives. I have summarized the issues that were raised during that meeting and have provided information in response to Councilmembers' requests. Hopefully, this information will help facilitate constructive debate of the issues during the follow-up discussion during your May 5th Work Study Session.

I. Is funding available, beyond what is proposed in the recommended budget, to address issues raised by Councilmembers?

Response: As discussed on April 21st, relatively small recurring budget increases and, to a greater extent, non-recurring budget increases can be added to the budget without impacting other budgeted items. Large, recurring increases would require some shifting unless additional revenue sources are identified.

A \$1.5 million General Fund contingency is proposed, which can only be spent with City Council approval during the year. \$250,000 of that amount is set aside for potential needs identified through the strategic planning process.

At the City Council's direction, we continue to reserve the GPLET lease revenue from the Grigio/Picerne, Zaremba and Liberty developments as well as the land sale proceeds from Liberty. Revenue received through the current fiscal year, has been dedicated, by the City Council, to increased capital park improvements and some cash funding for the downstream dam project. For the next 25 years, we anticipate receiving between \$800,000 and \$1 million per year in GPLET lease revenue from these three developments. For FY 2016-17, we also anticipate receiving over \$2 million in land sale proceeds from the Liberty development. During your March 17th CIP review, the City Council directed staff to set aside approximately \$700,000 of this reserved revenue as a secure funding source for the increased cost of the McClintock Pool project, with the understanding that bond authorization will be sought in November, which would free-up the GPLET revenue again. To date, the City Council has used the reserved GPLET and land sale proceeds for specific non-recurring projects and there were past discussions about using the

proceeds to relocate the Public Works yard from Priest/Rio Salado because Liberty has rights to propose purchase and development of that location. No contingency budget has been established to spend the reserved GPLET lease and land sale proceeds next fiscal year, beyond the pledge to use the funding for the McClintock pool, if necessary.

II. Request additional detail of all supplemental budget requests submitted by departments

Response: Attachment A is an updated version of the Budget Review Session document. In the supplemental budget section, the descriptions of supplemental budget requests provide links to the detailed information provided for each proposal. The links to detailed information are provided for those requests recommended for funding, as well as those not recommended for funding so Councilmembers can see the departments' needs that are not being addressed in the budget.

III. Request for more information related to a supplemental budget request to fund investigative work emerging from the processing of rape kits.

Response: The Police Department has completed a supplemental budget request form (Attachment B), describing the need for a \$150,000 non-recurring addition to their General Fund budget to hire two temporary detectives. This request has not gone through the normal review/prioritization process, but we believe it is reasonable to provide Chief Moir an opportunity to request funding that she deems necessary since she came on-board in the middle of the budget-preparation process and has since found an issue that she believes needs to be addressed. The City Manager supports the request for one-time funding.

IV. Proposed consideration for increasing funding for the Tempe Community Action Agency (TCAA)

Response: Attachment C contains information provided by Human Services related to Tempe's funding of TCAA over the past several years, as well as information provided by TCAA regarding their total funding. According to Human Services, the TCAA agreement expires June 30, 2016 and increased funding will be discussed. If increased funding is anticipated/recommended by the City Council, staff can plan for an increase in July.

V. Proposed budget for a Sustainability Coordinator position, which might be partially funded by ASU.

Response: Councilmember Kuby is scheduled to provide a report/recommendation from the Sustainability Coordination Working Group during the April 21st COW meeting, which should include details of the issue to be addressed and the proposed solution. Staff will wait for budget direction from the City Council that might result from that discussion.

VI. Request to consider the possibility of adding drinking fountains to the Highline Canal Path (Baseline-Knox) capital project.

Response: Public Works has provided a response in Attachment D

VII. Request to consider altering the planned construction schedule for bus pull-outs in order to accelerate installations on more congested arterials (e.g., McClintock Dr.)

Response: Public Works' response to this request is also contained in Attachment D

VIII. Request to consider a larger budget for the Maryanne Corder Neighborhood Grant Program.

Response: The City Council asked for specific information in order to consider the issue of increased funding: What total neighborhood grant amounts were budgeted in the past and what neighborhoods and HOA's have been receiving grants? Following is a list of annual neighborhood grant budgets. Attachment E contains a listing of annual neighborhood grant awards since 1995 and a one-page summary of all neighborhood and homeowner associations and their respective neighborhood grant awards.

FY	Amount Available	Water	Maximum Amount per project
1994/1995	\$100,000		\$10,000
1995/1996	\$100,000		\$10,000
1996/1997	\$150,000		\$10,000
1997/1998	\$150,000		\$10,000
1998/1999	\$160,000		\$10,000
1999/2000	\$175,000		\$10,000
2000/2001	\$175,000		\$10,000
2001/2002	\$225,000		\$12,000
2002/2003	\$225,000		\$12,000
2003/2004	\$225,000		\$12,000
2004/2005	\$225,000		\$12,000
2005/2006	\$225,000		\$12,000
2006/2007	\$225,000		\$12,000
2007/2008	\$225,000		\$12,000
2008/2009	\$250,000		\$12,000/one \$50,000
2009/2010	\$250,000		\$12,000/one \$50,000
2010/2011	\$84,200		\$10,000
2011/2012	\$89,140		\$10,000
2012/2013	\$100,625		\$10,000
2013/2014	\$150,000		\$10,000
2014/2015	\$150,000		\$10,000
2015/2016	\$150,000	\$30,000	\$10,000

The City Council also asked if the City could make the process easier for associations that have not participated in the program by developing standard applications for common requests?

Following is a response from the Neighborhoods Office:

We've tried our best to provide a simple/standardized application and assist associations throughout the process. The grant program as it's currently set up is to fund neighborhood initiated capital projects that have a neighborhood wide benefit. Each project is so unique to the neighborhood asking that what works for one may not apply to another. For example, one that Kolby asked me about was standpipe art. For that application, it's not just "we want art on standpipes" so cut and paste what Maple Ash did. The application addresses how the community was involved in selecting the project, a call to artists that specifies what type/theme the neighborhood would like, how the project would benefit the neighborhood, etc.

I would put out there that what might be more helpful to associations is now that the program is funded out of the Operating Budget, instead of one grant program to address all neighborhood needs, we explore the creation of a "mini" grant program that could fund smaller and/or non-capital projects like a GAIN event, little libraries, and neighborhood signage. To wait for the one time a year and compete against larger capital projects might not make the most sense.

IX. Request more information to determine whether the proposed supplemental budget for the Code Compliance function is sufficient to meet established goals.

Response: The Community Development Department provided the following response: The budget request from Community Development asks for the following to be added to our ongoing FY 2016-17 budget.

3 FTE code personnel, permanent, converted from temporary full-time positions
2 FTE code personnel, temporary contract full-time, for one additional year

This will allow us to continue to provide two-inspector per area proactive inspections with more consistency and availability for follow-up than what would be accomplished with temporary employees only.

Below are residential property condition survey results from previous years:

	2013	2014	2015	2016	Goal
* Weeds:	4.46	4.40	4.24	4.41	4.71
* Dead Vegetation:	4.90	4.65	4.74	4.72	4.71
* Un-registered Vehicles:	4.56	4.89	4.90	4.88	4.71
* Vehicle Parking:	4.51	4.49	4.56	4.64	4.71
* Building Maintenance:	4.36	3.14	3.83	3.68	4.71
* Visible Debris:	4.73	4.66	4.75	4.79	4.71
* Total Result: -----					
(max 30, min score 6)	27.52	26.23	27.02	27.12	28.25
	(91.7%)	(87.4%)	(90.1%)	(90.4%)	

* Categorical Scores given on a scale from 1-5, where 5 is Perfect.
**Maximum Total score is out of 30

Expected residential survey performance with the resources identified in the proposed 2016-17 budget are as follows:

Weeds:	4.44
Dead Vegetation:	4.75
Unregistered Vehicles:	4.91
Vehicle Parking	4.68
Building Maintenance	3.80
Visible Debris	4.85

Total projected: 27.43

% of goal (28.25): 97%

The projections above take into account the anticipated changes to code enforcement policy to be implemented during this current fiscal year:

- Reinspection fee for non-responsive or “repeat offender” violators
- Streamlined options for commercial property owners to bring landscaping into compliance without having to go through a costly and time consuming approval process.
- Continued analysis and mapping of enforcement efforts to maximize efficiency and effectiveness of inspections.

X. Request more information regarding how results of citizen satisfaction surveys are incorporated into budget priorities.

Response: In the CIP prioritization process, one of the criteria used by staff to evaluate proposed projects is feedback from citizens. Results of the citizen satisfaction survey are included in that analysis. The strategic planning process currently underway involves the establishment of measurable performance outcomes. We anticipate that survey results will be used as established measurements of performance in some cases.

XI. Suggestion to incorporate strategic management into the upcoming City Council Retreat.

Response: The Strategic Management and Diversity Office Director will be prepared to present updated strategic planning progress at the next City Council retreat.

BUDGET REVIEW SESSION



Fiscal Year 2016/17 Recommended Annual Financial Program
Operating and Capital Improvements Program

Issue Review Session
April 21, 2016



Budget Review Session

Fiscal Year 2016/17 Recommended Annual Financial Program April 2016

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Memorandum



City Manager's Office

REVISED

TO: Mayor and Council
FROM: Ken Jones, Deputy City Manager, CFO (480-350-8504)
THROUGH: Andrew Ching, City Manager
DATE: April 21, 2016
SUBJECT: **Fiscal Year 2016-17 Annual Financial Program**

The City's Annual Financial Program is a presentation of the recommended operating and capital budgets for all funds. It provides an opportunity for Councilmembers to review the proposed changes from the prior year's budget and how operational priorities are being addressed. This overall review of the City's recommended budget will be followed in the next two months by formal adoption of the fiscal year 2016-17 operating and capital budgets, as well as the establishment of the City's property tax levy for next year.

Annual Financial Program		
	FY 2015-16 Budget	FY 2016-17 Recommended
Operating Budget	\$444,698,112	\$437,545,285
Percent Change		(1.6%)
Capital Improvements Budget	\$162,829,772	\$142,205,706
Percent Change		(12.7%)
Total Financial Program	\$607,527,884	\$605,390,127
		(0.4%)
Percent Change		\$579,750,991
		(4.6%)

The recommended financial program for FY 2016-17 totals ~~\$605.4 million~~ \$579.7 million, reflecting an overall ~~\$2.1 million~~ \$27.8 million or ~~0.4%~~ 4.6% reduction from the FY 2015-16 financial program. In large part, decreases are due to a sizable reduction in the Capital Improvements Program (CIP). This decrease is mostly due to the completion of the Tempe Town Lake downstream dam construction.

Going forward, key budget dates include:

May 26 th	Tentative Adoption of Budget
June 9 th	Final Adoption of Budget Final Adoption of Capital Improvements Program Property Tax Ordinance Introduction and 1 st Public Hearing
June 23 rd	Property Tax Ordinance 2 nd Public Hearing and Final Adoption

Operating Budget

The recommended Operating Budget represents a decrease of 1.6% from the current year. Changes leading to the overall reduction include reduced debt service, decreased capital outlay and efficiencies gained in the enterprise funds. The Operating Budget represents the maximum amount that could be spent on operations during the fiscal year and includes a \$1.5 million General Fund contingency appropriation that can only be spent with City Council approval. Additional detail follows under the specific fund narratives.

The five-year financial forecast, presented in February of 2016, provided a long-term perspective on the projected financial condition of the major operating funds, as well as a long-range context for the City Council to use in making budgetary decisions for the upcoming fiscal year. This proposed budget is consistent with the long-term strategies approved by the City Council. We anticipate issuing the next semi-annual Long-Range Forecast in October 2016 with an updated status for each of the operating funds, incorporating current year-end data. Formal measures and strategies to continue balancing the General fund during the forecast period will be included in that Long-Range Forecast.

The budget reflects compensation provisions outlined in existing multi-year employee group Memorandums of Understanding (MOU's) and provisions anticipated for MOU's currently being negotiated for next year. Salary step increases of approximately 3% are assumed in the budget for employees moving through pay ranges in groups that do not have formal pay plans. The budget also assumes that pay ranges will be adjusted based on market survey results or that other inflationary adjustments will be made to maintain market competitiveness.

With the City Manager's initiative to formalize the City's strategic planning process, a concerted effort is underway to develop and allocate resources based on measurable performance standards, tied directly to City Council priorities. As a result, the Office of Strategic Management and Diversity was created. The office is

responsible for the strategic management of aligning the City Council's priorities into an actionable strategic plan, and working collaboratively with the Municipal Budget Office to help allocate resources in areas of most significant impact.

In addition, the Facilities section of the Public Works Department was reorganized under the Internal Services Department to more efficiently house the functions that provide internal services to operating departments.

Approximately \$6.8 million of citywide supplemental spending authorization is included in the FY 2016-17 proposed budget, which is offset by approximately \$1.4 million in new revenue directly resulting from the increased spending. The recommended operating budget adds approximately 28 permanent full-time positions, 6 permanent full-time

equivalent positions and 5 one-time or temporary positions as shown on pages 9-10. Supplemental funding is required when departments request increases in their base operating budgets, or any new positions or programs. Supplemental increases to the General Fund approximate \$4 million, of which only \$2.1 million is recurring funding. There is also a \$312,000 revenue offset associated with the increased General Fund spending. For the other funds, supplemental budget increases were considered based on operational needs and the financial capacity of the fund to absorb the increased operating budget impact. The operating budget supplemental descriptions are summarized on pages 12-16.

FY 2016-17 Operating Budget Highlights, by Fund

General Fund

The most recent update of the Long-Range Forecast provided on February 18, 2016 projected General Fund deficits from FY 2016-17 to FY 2019-20. We have planned for limited deficit spending and a moderate draw-down of the fund balance as a result of the expiration of the temporary sales tax in June 2014. The proposed operating budget is consistent with the long-range financial plan to stabilize the General Fund and commits to maintaining the fund balance within our 20% to 30% financial policy range throughout the five-year forecast period.

To maintain a stable budget in the future, personnel costs will continue to be closely analyzed as salaries and benefits are the greatest expense in any service-oriented organization. City management continues to work with employee groups to craft MOU's that provide fair compensation plans that are financially sustainable and enable the City to attract and retain high-quality employees. This proposed budget assumes that the MOU's will reflect the compensation model that was presented at the February Long-Range Financial Forecast session earlier this year.

Following are the some major elements of the recommended General Fund budget:

- Employee total compensation growth consistent with the Long-Range Forecast and City Council direction
- Supplemental funding of \$4.0 million to accommodate citywide departmental needs and operating impacts from the Capital Improvements Program
- Carryforward/re-appropriation of funding for encumbered contractual expenditures of \$850,000
- Vehicle replacements approximating \$2.9 million
- Restoration of the 1% Municipal Arts funding – \$191,000
- \$250,000 of the \$1.5 million General Fund contingency reserved for mid-year strategic planning initiatives

The FY 2016-17 General Fund operating budget provides funding for 16 additional permanent full-time positions, 2.9 permanent full-time equivalent positions and 4 one-time or temporary positions. Of the recommended \$4.0 million proposed supplemental funding, approximately \$975,000 was allocated to Tempe Fire Medical Rescue for Phase II of the Advanced Life Support Medical Program, emergency supplies and protective equipment. \$772,000 was allocated to Community Development for code inspection workload and building inspection support services. Nearly \$600,000 was authorized for the Police Department for the sworn overhire program, forensic services and partial funding for two school resource officers, as well as \$348,000 for digital evidence and asset management software related to capital improvement projects. Additional appropriation of \$304,000 was granted to Public Works for a parks electrician, mechanic, and transfer of funding two positions (Custodian and Groundskeeper) from the Solid Waste Fund to the General Fund. Community Services was authorized \$281,000 for enhanced security presence at the Escalante Community Center and Library Complex, library staffing and hours, and programming wages for adult recreation and kid zone programs. The Human Services Department was given a supplementary \$266,000 for the administrative shortfall in the Section 8 budget due to reduced Federal support for housing assistance programs, and case management and coordination of the CARE 7 team. Contracted services amounting to \$200,000 were allocated to the Internal Services Department for the periodic inspection of various City facilities and \$100,000 for a desktop technology refresh program stemming from a capital improvement project.

Other Funds

- *Water/Wastewater Enterprise Fund*

The Water/Wastewater Fund is stable. The forecast assumes continued rate adjustments which are aligned with recommendations by Public Works in the recent Water & Wastewater rate study, as well as planned utilization of fund balance to finance capital projects through increased use of short-term debt and cash funding.

The 2016-17 Water/Wastewater operating budget includes \$719,000 in supplemental appropriations, including funding for a chemist and Stormwater Maintenance Program, as well as \$217,000 for an automated meter reading system related to a capital improvement project. Additionally, the budget provides \$215,000 for vehicle replacements, \$2.4 million for carryforward or re-appropriated funding and \$337,000 related to the 1% municipal arts funding.

- *Solid Waste Enterprise Fund*

The Solid Waste Enterprise Fund had been spending-down fund balance in a planned effort to avoid rate increases for customers during the economic downturn. Going forward, a comprehensive rate analysis study and corresponding rate modification plan has been implemented and presented to the City Council by Public Works. This strategy will stabilize the fund.

The 2016-17 operating budget includes \$209,000 in supplemental appropriations for a Solid Waste Services Representative and Equipment Operator and funding for the household products collection program. The budget also provides \$2.1 million for vehicle replacements, and \$275,000 for carryforward appropriations.

- *Golf Enterprise Fund*

The Golf Enterprise Fund continues to generate increased revenues and is projected to perform slightly better than break-even over the course of the next few years. Planned improvements to the irrigation system at the Rolling Hills Golf Course could further stabilize the fund.

The FY 2016-17 operating budget includes an appropriation of \$51,450 for supplies and services for the Rolling Hills Irrigation System stemming from the impact of the Rolling Hills capital improvement project. The budget also consists of \$169,000 for vehicle replacements.

- *Transit Special Revenue Fund*

The Transit Fund receives the majority of its funding from the dedicated 0.5% Transit Tax. The Transit Fund is relatively stable with a healthy fund balance. Going forward, the forecast model includes an estimate for operating costs of the proposed streetcar project and the expansion of the Obit bus services farther south in the City. The long-term picture also includes a \$13 million commitment to fund a portion of the construction of the streetcar project, as well as the offsetting \$13 million in revenue anticipated from the formation of a special assessment district.

The FY 2016-17 operating budget includes an allocation of \$703,000 in capital improvement program operating impacts for the Tempe Streetcar, Broadway Streetscape Project and 8th St. Multi-Use Path. Other funding sources, including a Valley Metro reimbursement and bike program revenue, will offset the total cost by \$678,000. Additionally, there is \$127,000 in carryforward appropriations.

- *Highway User Revenue Fund (HURF)*

The HURF revenue is comprised primarily of a share of the state-imposed tax on fuel (18 cents per gallon), but also includes a portion of vehicle license taxes and other motor carrier permits and fees. The City uses the money to fund street improvements. After sweeping over \$6.8 million from the City's distribution from 2004 to 2014, the Legislature partially restored the annual appropriations. Going forward, HURF tax collections are expected to improve slightly, providing additional cash-funding for street projects.

The FY 2016-17 operating budget includes \$377,000 in supplemental appropriations for traffic signal and barricading staffing, Intelligent Transportation Systems (ITS) Hardware and Asset Management, and equipment operation rental. Additionally, the budget consists of \$47,000 for vehicle replacements.

- *Performing Arts Special Revenue Fund*

Approximately 90% of the revenue in the Performing Arts Fund is derived from the City's 0.1% Arts Sales Tax. The rest is received from users of the Tempe Center for the Arts (TCA).

Revenues have not been sufficient to cover expenditures in recent years and the fund balance was depleted during this deficit period. A cumulative deficit of approximately \$0.7 million is expected to build through 2015-16, when half of the debt issued to build the TCA will be retired, resulting in a reduced annual debt service cost of \$2.5 million. After that, the annual surplus will grow to approximately \$2.5 million by 2020, when the Arts Tax expires and the remaining debt is retired. The ongoing structural deficit after 2020 is projected to be approximately \$1.8 million.

The Community Services Department's management hired consultants to study the City's funding and operations models for all art-related activities. The results of that study have been presented to the City Council and an Arts Master Plan is being developed and updated. Related operational changes have been proposed for FY 2016-17.

The FY 2016-17 operating budget includes additional funding of \$772,000 for art administrators, food and beverage coordinator, administrative assistant, performing artist series, marketing, website development and systems maintenance.

- *Debt Service Fund*

The Debt Service Fund is used to account for payments of tax-supported debt from secondary property taxes, in support of the City's Capital Improvement Program. Because the City's property tax levy stabilization policy provides a predictable revenue stream for paying annual property tax-supported debt service payments, existing fund balance in the Debt Service Fund can be utilized to repay short term property tax supported debt. Repayment of this debt will result in spending down the fund balance in the Debt Service Fund to between 4% and 8% of outstanding property tax-supported debt, and will enhance the City's capacity to continue to issue property tax supported debt within the City's legal debt limits.

When considering projects to be funded by General Obligation (G.O.) bonds to be repaid by secondary property taxes, factors such as statutorily-established debt limits, voter authorization to issue debt, the City's ability to repay the debt with proceeds from secondary property tax levies and pay-as-you go funding and the necessity of the projects all need to be considered.

The City continues to focus on projects that are necessary to maintain or replace existing assets, and projects that enable the City to continue operating at existing service levels. The City plans to hold a bond election in November 2016 to seek voter approval for additional authorization to fund capital projects via bond financing. Bond elections are typically held by the City every 4 years.

- *Grants, Donations and Restricted Funds*

City departments and offices receive and expend funds from numerous grants, donations and other revenues that are restricted in their use by statute or other legal mandates. Anticipated expenditures of these various funds are appropriated. In addition, a reserve appropriation amount is budgeted to allow the City to have sufficient appropriation authority to accept and spend unanticipated grants, donations, or restricted revenues during the course of the fiscal year.

The FY 2016-17 operating budget includes \$100,000 for a grant-funded Veterans' Court Coordinator. Additionally, the budget includes \$580,000 for carryforward appropriations.

- *Risk Management Internal Service Fund*

For FY 2016-17, a \$2 million contingency will be re-budgeted to protect the City from unanticipated claims.

The following table provides a fund-level breakdown of the City's operating budget by revenues, expenditures, and corresponding surpluses or deficits. Funds displaying a deficit in FY 2016-17 will be balanced with an appropriation of fund balance.



Operating Budget			
Fund	FY 2015-16 Budget	FY 2016-17 Recommended Budget	Recommended Change to Budget
General			
Revenues	185,694,474	194,538,841	4.8%
Interfund Transfers	(5,216,222)	(5,545,192)	
Expenditures	187,647,884	194,192,065	3.5%
Addition To/(Use Of) Fund Balance	(\$7,169,632)	(\$5,198,416)	
Water/Wastewater			
Revenues	81,110,882	82,412,650	1.6%
Interfund Transfers	(879,062)	(3,829,388)	
Expenditures	91,198,186	84,267,608	(7.6%)
Addition To/(Use Of) Fund Balance	(\$10,966,366)	(\$5,684,346)	
Solid Waste			
Revenues	14,224,575	15,872,148	11.6%
Interfund Transfers	92,939	180,829	
Expenditures	18,238,867	17,224,037	(5.6%)
Addition To/(Use Of) Fund Balance	(\$3,921,353)	(\$1,171,060)	
Golf			
Revenues	2,908,938	2,662,026	(8.5%)
Interfund Transfers	74,000	(108,450)	
Expenditures	2,807,160	2,628,339	(6.4%)
Addition To/(Use Of) Fund Balance	\$175,778	(\$74,763)	
Transit			
Revenues	59,782,125	60,513,753	1.2%
Interfund Transfers	(6,475,625)	(5,424,674)	
Expenditures	55,937,932	54,615,608	(2.4%)
Addition To/(Use Of) Fund Balance	(\$2,631,432)	\$473,471	
Transportation (HURF)			
Revenues	10,213,963	10,726,602	5.0%
Interfund Transfers	845,059	(1,023,941)	
Expenditures	10,141,956	10,629,905	4.8%
Addition To/(Use Of) Fund Balance	\$917,066	(\$927,244)	
Performing Arts			
Revenues	8,308,993	9,105,457	9.6%
Interfund Transfers	(257,650)	(1,058,014)	
Expenditures	9,075,472	7,425,155	(18.2%)
Addition To/(Use Of) Fund Balance	(\$1,024,129)	\$622,288	
CDBG/Section 8			
Revenues	16,320,587	14,650,888	(10.2%)
Interfund Transfers	190,000	190,000	
Expenditures	15,886,882	14,840,888	(6.6%)
Addition To/(Use Of) Fund Balance	\$623,705	\$0	
Debt Service			
Revenues	28,972,246	32,023,668	10.5%
Interfund Transfers	(4,293,609)	(4,505,595)	
Expenditures	29,057,155	27,455,151	(5.5%)
Addition To/(Use Of) Fund Balance	(\$4,378,518)	\$62,922	
Grants, Donations and Restricted Funds			
Revenues	19,927,901	22,007,705	10.4%
Interfund Transfers	(115,762)	(120,100)	
Expenditures	22,656,618	22,215,529	(1.9%)
Addition To/(Use Of) Fund Balance	(\$2,844,479)	(\$327,924)	
Housing Trust Fund			
Revenues	-	-	0.0%
Interfund Transfers	-	-	
Expenditures	50,000	51,000	2.0%
Addition To/(Use Of) Fund Balance	(\$50,000)	(\$51,000)	
Risk Management Fund Contingency			
Revenues	-	-	0.0%
Interfund Transfers	-	-	
Expenditures	2,000,000	2,000,000	0.0%
Addition To/(Use Of) Fund Balance	(\$2,000,000)	(\$2,000,000)	
Total Expenditures	\$444,698,112	\$437,545,285	(1.6%)

Capital Budget

The City's five-year proposed Capital Improvement Program (CIP), covering FY 2016-17 through FY 2020-21, totals \$470,178,216. The first year of the CIP is incorporated into the City's FY 2016-17 annual budget and totals \$142,205,706. The CIP continues to focus on projects that are necessary to maintain or replace existing assets, enable the City to operate at existing service levels and some system expansion in areas where the City Council has identified a priority.

The CIP is funded by enterprise-supported bonds, enterprise cash, dedicated special revenues, general obligation (G.O.) bonds, grants and some General Fund cash. G.O. bonds are issued to fund projects under the General Purpose and Transportation programs and are repaid with secondary property taxes. The total amount of G.O. bond funding in the CIP is determined within the parameters of the City's property tax levy stabilization policy, debt service reserve policy, voter authorization to issue debt and statutorily-established debt limits.

Capital Improvements Program								
Program	Capital Budget Re-appropriations	New 2016-17 Capital Budget Appropriations	Total 2016-17 Capital Budget Appropriations	Additional Projected Needs				Total 5-Year Program
				2017-18	2018-19	2019-20	2020-21	
Enterprise Program								
Water	19,232,932	24,603,577	43,836,509	20,330,820	25,128,810	23,907,106	23,962,272	137,165,517
Wastewater	5,049,091	8,925,656	13,974,747	16,791,532	8,556,338	7,605,645	27,142,790	74,071,052
Golf	2,355,914	1,010,000	3,365,914	54,000	5,000	25,000	0	3,449,914
Solid Waste	0	0	0	141,000	23,000	0	0	164,000
Total Enterprise	26,637,937	34,539,233	61,177,170	37,317,352	33,713,148	31,537,751	51,105,062	214,850,483
Special Purpose Program								
Transit	15,733,778	10,330,105	26,063,883	13,819,000	14,100,000	4,697,000	3,519,000	62,198,883
Total Special Purpose	15,733,778	10,330,105	26,063,883	13,819,000	14,100,000	4,697,000	3,519,000	62,198,883
General Purpose Program								
Police Protection	613,746	806,375	1,420,121	354,094	2,767,000	2,567,000	67,000	7,175,215
Fire Protection	1,775,163	3,013,850	4,789,013	5,932,000	600,000	1,400,000	1,200,000	13,921,013
Storm Drains	276,399	604,000	880,399	300,000	800,000	6,650,000	300,000	8,930,399
Park Improvements	8,589,614	10,077,745	18,667,359	7,155,667	7,957,890	10,357,323	5,597,278	49,735,517
General Governmental	6,491,183	9,298,482	15,789,665	9,948,412	10,078,315	7,047,920	5,875,322	48,739,634
Total General Purpose	17,746,105	23,800,452	41,546,557	23,690,173	22,203,205	28,022,243	13,039,600	128,501,778
Transportation								
Transportation and R.O.W.	1,950,483	8,028,044	9,978,527	12,433,646	13,242,178	8,333,670	9,116,711	53,104,732
Traffic Signals/Street Lighting	1,364,096	2,075,473	3,439,569	4,390,287	1,625,858	1,210,153	856,473	11,522,340
Total Transportation	3,314,579	10,103,517	13,418,096	16,823,933	14,868,036	9,543,823	9,973,184	64,627,072
TOTAL PROGRAM	\$63,432,399	\$78,773,307	\$142,205,706	\$91,650,458	\$84,884,389	\$73,800,817	\$77,636,846	\$470,178,216

FY 2016-17 Capital Budget Highlights

- \$2.7 million for improvements to the McClintock pool
- \$12.0 million for improvements to City parks, including \$1.0 million for Park Recreational Value enhancements
- \$11.9 million for upgrades, repairs or replacement of existing water system infrastructure
- \$5.3 million for continued design and construction of the Highline Canal Path
- \$1.6 million for the City Regional Radio System Maintenance and Replacement
- \$5.9 million for arterial, collector, and residential street asset preservation

Department Budgetary Trends

The following compares the FY 2016-17 recommended operating budget to the previous year's departmental budget.

Department	FY 2016-17 Budget*	FY 2016-17 Recommended	Percent Change
Mayor and Council	365,279	383,603	5%
City Manager - General	3,426,599	3,687,657	8%
City Manager - Transit	550,957	553,604	0%
City Manager - Grants	6,221,511	6,044,659	(3%)
City Attorney - General	2,873,649	3,081,609	7%
City Attorney - Grants	183,079	190,598	4%
City Clerk	1,135,790	945,695	(17%)
City Court - General	4,200,689	4,212,388	0%
City Court - Restricted Funds (Court Enhancement Fund)	984,300	1,251,650	27%
Community Development - General	15,070,840	14,287,821	(5%)
Community Development - Grants	615,656	487,501	(21%)
Community Services - General	19,261,201	19,689,675	2%
Community Services - Performing Arts	2,469,958	3,263,841	32%
Community Services - Grants	1,448,750	1,171,826	(19%)
Office of Strategic Management and Diversity	487,012	769,501	58%
Diversity - Grants	10,000	1,092	(89%)
Fire Medical Rescue - General	29,955,798	32,184,230	7%
Fire Medical Rescue - Grants	443,595	201,199	(55%)
Human Services - General	4,025,016	4,573,795	14%
Human Services - CDBG/Section 8	15,886,882	14,840,888	(7%)
Human Services - Grants	1,063,504	1,134,849	7%
Human Services - Housing Trust	50,000	51,000	2%
Internal Audit Office	445,102	463,587	4%
Internal Services - General	14,027,109	14,327,687	2%
Internal Services - Water	2,822,552	2,859,944	1%
Municipal Budget Office	257,006	262,902	2%
Police - General	76,481,059	78,381,358	2%
Police - Grants	6,262,223	6,341,276	1%
Public Works - General	12,653,462	13,413,586	6%
Public Works - Golf	2,807,160	2,628,339	(6%)
Public Works - Performing Arts	673,838	723,464	7%
Public Works - Solid Waste	18,238,867	17,174,037	(6%)
Public Works - Transit	50,608,512	49,281,141	(3%)
Public Works - Transportation (HURF)	10,141,956	10,629,905	5%
Public Works - Water Utilities	41,886,725	41,091,779	(2%)
Public Works - Grants	204,000	140,879	(31%)
Total Departmental	\$348,239,636	\$350,728,565	1%

* Adopted budget has been adjusted for City Council approved budget

Recommended General Fund Supplemental Requests

Operating Budget

Fund	Department	Description	Total Cost	Offset			Net Fiscal			FTE		
				Expend	Rev	Other Sources	Effect	Recurring	One Time	Perm	Temp (Perm)	Temp (One Time)
General	City Attorney	Outside Legal Counsel	\$100,000				\$100,000	\$50,000	\$50,000			
General	City Attorney	WestLaw	\$15,971				\$15,971	\$15,971				
General	City Clerk	Records Management Ongoing Maintenance & Improvement	\$7,500				\$7,500	\$7,500				
General	City Manager's Office	Sales Force	\$16,225				\$16,225	\$8,725	\$7,500			
General	City Manager's Office	Xceligent	\$5,000				\$5,000	\$5,000				
General	Community Development	Code Compliance	\$477,525				\$477,525	\$332,139	\$145,386	3.00	1.43	2.00
General	Community Development	Plan Review, Inspection and Engineering Support Services	\$294,156				\$294,156		\$294,156			2.00
General	Community Services	Administrative Assistant I/II	\$39,459	\$33,796			\$5,663	\$5,663		0.75		
General	Community Services	Adult 50+ Programming Wages	\$3,391		\$5,325		(\$1,934)	(\$1,934)			0.10	
General	Community Services	Boat Storage ADOT Payment	\$5,000				\$5,000	\$5,000				
General	Community Services	Escalante Community Center Security Guards	\$86,694				\$86,694	\$86,694				
General	Community Services	Inventory for Resale	\$2,300		\$2,300		\$0					
General	Community Services	Kid Zone Enrichment Program Staffing	\$101,853	\$101,853			\$0			3.00	(3.00)	
General	Community Services	Kid Zone Enrichment Program Wage Increase	\$81,000		\$81,000		\$0				3.56	
General	Community Services	Library Complex Security	\$43,347				\$43,347	\$43,347				
General	Community Services	Library Hours and Staffing	\$39,457				\$39,457	\$39,457		1.00	0.30	
General	Community Services	Westside Multi-Generational Center Wage Adjustments	\$14,106				\$14,106	\$14,106			0.53	
General	Human Services	Section 8 Operating Budget Shortfall	\$190,000				\$190,000	\$190,000				
General	Human Services	Social Services Coordinator and Care 7	\$75,833				\$75,833	\$75,833		1.00		
General	Internal Services	Contracted Services	\$200,000				\$200,000	\$200,000				
General	Police	Forensic Services Technician and Vehicle	\$106,121				\$106,121	\$79,248	\$26,873	1.00		
General	Police	School Resource Officers	\$216,790			\$170,593	\$46,197	\$32,197	\$14,000	2.00		
General	Police	Smart911 Renewal	\$17,500				\$17,500	\$17,500				
General	Police	Sworn Overhire Program	\$250,000				\$250,000		\$250,000			
General	Public Works	Equipment Mechanic	\$67,807				\$67,807	\$67,807		1.00		
General	Public Works	Funding Move for Custodian	\$44,451				\$44,451	\$44,451		1.00		
General	Public Works	Funding Move for Groundskeeper	\$48,476				\$48,476	\$48,476		1.00		
General	Public Works	Parks Electrician	\$110,090				\$110,090	\$72,590	\$37,500	1.00		
General	Public Works	Sustainability Commission Support	\$33,015			\$18,015	\$15,000	\$15,000		0.25		
General	Tempe Fire Medical Rescue	Advanced Life Support (ALS) Phase II	\$644,708				\$644,708	\$87,380	\$557,328			
General	Tempe Fire Medical Rescue	Emergency Supplies and Services Funding Deficiency	\$51,000				\$51,000	\$51,000				
General	Tempe Fire Medical Rescue	Firefighter Personal Protective Equipment	\$280,000				\$280,000	\$35,000	\$245,000			
General Fund Subtotal			\$3,668,775	\$135,649	\$88,625	\$188,608	\$3,255,893	\$1,628,150	\$1,627,743	16.00	2.92	4.00

Recommended Non-General Fund Supplemental Requests

Fund	Department	Description	Total Cost	Offset			Net Fiscal			FTE		
				Expend	Rev	Other Sources	Effect	Recurring	One Time	Perm	Temp (Perm)	Temp (One Time)
Grants	City Court	Veterans' Court Coordinator	\$100,000		\$100,000					1.00		
		Grant Fund Subtotal	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	1.00	0.00	0.00
Housing Trust	Human Services	Housing Trust Fund Home Ownership	\$51,000				\$51,000		\$51,000			
		Housing Trust Fund Subtotal	\$51,000	\$0	\$0	\$0	\$51,000	\$0	\$51,000	0.00	0.00	0.00
HURF	Public Works	Gannon Tractor - Rental	\$15,000				\$15,000		\$15,000			
		Traffic Engineering Technician - Barricading	\$65,414				\$65,414	\$64,614	\$800	1.00		
		Intelligent Transportation Systems (ITS) Hardware & Asset Mgmt	\$50,000				\$50,000	\$50,000				
		Traffic Signal Staffing	\$246,986				\$246,986	\$140,286	\$106,700	1.00	1.00	
		HURF Fund Subtotal	\$377,400	\$0	\$0	\$0	\$377,400	\$254,900	\$122,500	2.00	1.00	0.00
Performing Arts	Community Services	Administrative Assistant	\$54,760	\$17,465			\$37,295	\$37,295		1.00		
		Arts Administrators	\$98,882				\$98,882	\$98,882		1.00		
		Food and Beverage Coordinator	\$190,655		\$225,000		(\$34,345)	(\$34,345)		1.00		
		Marketing	\$90,000				\$90,000	\$90,000				
		Performing Artists Series	\$182,590		\$91,000		\$91,590	\$91,590			0.38	
		Systems Maintenance	\$25,000				\$25,000	\$25,000				
		Wages	\$57,889		\$10,350		\$47,539	\$47,539			1.65	
		Website Development	\$90,000				\$90,000		\$90,000			
		Performing Arts Fund Subtotal	\$789,776	\$17,465	\$326,350	\$0	\$445,961	\$355,961	\$90,000	3.00	2.03	0.00
Solid Waste	Public Works	Household Products Funding Authorization	\$40,000				\$40,000	\$40,000				
		Solid Waste Services Representative	\$100,974				\$100,974	\$70,474	\$30,500	1.00		
		Sr. Solid Waste Equipment Operator	\$67,978				\$67,978	\$66,478	\$1,500	1.00		
		Solid Waste Fund Subtotal	\$208,952	\$0	\$0	\$0	\$208,952	\$176,952	\$32,000	2.00	0.00	0.00
Water	Internal Services	Utility Billing System Contracted Services	\$100,000				\$100,000	\$100,000				
	Public Works	Chemist II	\$89,000	\$89,000						1.00		
		Stormwater Maintenance Program	\$225,000	\$225,000						3.00		
		Stormwater Maintenance Program Equipment	\$405,000				\$405,000		\$405,000			
		Water Fund Subtotal	\$819,000	\$314,000	\$0	\$0	\$505,000	\$100,000	\$405,000	4.00	0.00	0.00



Recommended Capital Improvements Program Operating Budget Impacts

Fund	Department	Description	Total Cost	Offset			Net Fiscal			FTE		
				Expend	Rev	Other Sources	Effect	Recurring	One Time	Perm	Temp (Perm)	Temp (One Time)
General	Internal Services	Desktop Technology Refresh - Green Initiative	\$100,000				\$100,000	\$100,000				
General	Internal Services	Public Internet Technology	\$7,800				\$7,800	\$7,800				
General	Police	Asset Management Software	\$40,000				\$40,000	\$40,000				
General	Police	Digital Evidence System	\$308,381				\$308,381	\$308,381				
General	Public Works	Contractual Project Participation	\$2,000		\$35,000		(\$33,000)	\$2,000	(\$35,000)			
General	Public Works	Fuel Tank Replacements	\$3,500				\$3,500	\$3,500				
General	Public Works	Security Systems Replacement - Citywide	\$25,000				\$25,000	\$25,000				
Golf	Public Works	Rolling Hills Irrigation System	\$192,450	\$141,000			\$51,450	\$51,450				
Transit	Public Works	8th Street Multi-Use Path (Creamery Branch Rail Path)	\$23,000				\$23,000	\$23,000				
Transit	Public Works	Broadway Road Streetscape Project	\$26,500				\$26,500	\$26,500				
Transit	Public Works	Tempe Streetcar	\$553,000			\$628,385	(\$75,385)		(\$75,385)			
Water	Internal Services	Automated Meter Reading Systems (personnel costs)	\$88,032				\$88,032		\$88,032			1.00
Water	Internal Services	Automated Meter Reading Systems (system upgrades)	\$128,500				\$128,500	\$125,000	\$3,500			
CIP Operating Budget Impact Subtotal			\$1,498,163	\$141,000	\$35,000	\$628,385	\$693,778	\$712,631	(\$18,853)	0.00	0.00	1.00

Recommended Fund Grand Totals

Recommended Fund Grand Totals								FTE		
Fund	Total Cost	Offset			Net Fiscal			Perm	Temp (Perm)	Temp (One Time)
	Expend	Rev	Other Sources	Effect	Recurring	One Time				
General	\$4,155,456	\$135,649	\$123,625	\$188,608	\$3,707,574	\$2,114,831	\$1,592,743	16.00	2.92	4.00
Golf	\$192,450	\$141,000	\$0	\$0	\$51,450	\$51,450	\$0	0.00	0.00	0.00
Grants	\$100,000	\$0	\$100,000	\$0	\$0	\$0	\$0	1.00	0.00	0.00
Housing Trust	\$51,000	\$0	\$0	\$0	\$51,000	\$0	\$51,000	0.00	0.00	0.00
HURF	\$377,400	\$0	\$0	\$0	\$377,400	\$254,900	\$122,500	2.00	1.00	0.00
Performing Arts	\$789,776	\$17,465	\$326,350	\$0	\$445,961	\$355,961	\$90,000	3.00	2.03	0.00
Solid Waste	\$208,952	\$0	\$0	\$0	\$208,952	\$176,952	\$32,000	2.00	0.00	0.00
Transit	\$602,500	\$0	\$0	\$628,385	(\$25,885)	\$49,500	(\$75,385)	0.00	0.00	0.00
Water	\$1,035,532	\$314,000	\$0	\$0	\$721,532	\$225,000	\$496,532	4.00	0.00	1.00
GRAND TOTALS	\$7,513,066	\$608,114	\$549,975	\$816,993	\$5,537,984	\$3,228,594	\$2,309,390	28.00	5.95	5.00

General Fund Supplemental Requests Not Recommended for Funding

Fund	Department	Description	Total Cost	Offset			Net Fiscal Effect	Recurring	One Time	FTE		
				Expend	Rev	Other Sources				Perm	Temp (Perm)	Temp (One Time)
General	City Attorney	Contracted Assistant City Attorney - Community Development	\$105,797				\$105,797	\$105,797				
General	City Attorney	Support Staff Increase	\$27,066				\$27,066	\$27,066		0.50		
General	Community Development	Planning Technician I/II	\$52,318				\$52,318	\$52,318		1.00		
General	Community Development	Work Study & Paid Internship Program	\$34,320				\$34,320	\$34,320			1.50	
General	Community Services	Escalante Community Center Wage Adjustments	\$27,989				\$27,989	\$27,989				
General	Community Services	Kid Zone Enrichment Program Snack Cost Increase	\$20,610				\$20,610	\$20,610				
General	Community Services	Museum Education Staffing	\$31,003				\$31,003	\$31,003			0.58	
General	Community Services	O&M Funding for Splash Pads/Fountains/Splash Playground	\$37,764				\$37,764	\$36,887	\$877			
General	Community Services	Pyle Assistant Recreation Coordinator	\$64,258	\$28,803			\$35,455	\$35,455		1.00		
General	Human Services	Care 7 Wages	\$79,352				\$79,352	\$79,352				
General	Human Services	Education Coordination Admin Assistant	\$62,367				\$62,367	\$62,367		1.00		
General	Human Services	Social Services Coordinator	\$75,883	\$30,000			\$45,883	\$45,883		1.00		
General	Human Services	Social Services Counselor II	\$81,633	\$30,000			\$51,633	\$51,633		1.00		
General	Internal Audit	Part-Time Audit Associate	\$43,483				\$43,483	\$43,483		0.50		
General	Internal Services	Human Resources Analyst	\$80,454	\$29,653			\$50,801	\$50,801		1.00		
General	Internal Services	Procurement Officer	\$88,025				\$88,025	\$85,025	\$3,000	1.00		
General	Police	Employee Care and Mental Health Coordinator	\$113,625				\$113,625	\$112,552	\$1,073	1.00		
General	Police	Victims Advocate	\$78,889				\$78,889		\$78,889			1.00
General	Pub Works/Police/Hum Serv	Park Security/Homeless Camp Clean-Up Staffing	\$310,798				\$310,798	\$274,298	\$36,500	1.00	0.63	
General	Public Works	Administrative Assistant	\$56,576				\$56,576	\$56,576				1.00
General	Public Works	CIP Sr Civil Engineer/Sr Engineering Associate/Procurement Officer	\$303,312				\$303,312	\$272,012	\$31,300	3.00		
General	Public Works	Contracted Services Fund Increase	\$250,000				\$250,000	\$250,000				
General	Public Works	Inspection Truck	\$27,855				\$27,855	\$1,355	\$26,500			
General	Public Works	Parks Compost	\$43,070				\$43,070		\$43,070			
General	Public Works	Private Utilities Plan Review and Inspection Staffing Shortages	\$208,754				\$208,754		\$208,754			2.00
General	Public Works	Right-of-Way Tree Trimming	\$100,000				\$100,000	\$100,000				
General	Public Works	Service Writer	\$66,574				\$66,574	\$66,574		1.00		
General	Public Works	Storm Damage Cleanup	\$50,000				\$50,000	\$50,000				
General	Public Works	Training Funds (Fleet)	\$15,000				\$15,000	\$15,000				
General	Public Works	Weekend Downtown Pressure Washing of Sidewalks	\$23,220				\$23,220	\$23,220				
General Fund Subtotal			\$2,559,995	\$118,456	\$0	\$0	\$2,441,539	\$1,955,000	\$486,539	14.00	2.71	4.00

Solid Waste Fund Supplemental Requests Not Recommended for Funding

Description	Total Cost	Offset			Net Fiscal Effect	Recurring	One Time	FTE		
		Expend	Rev	Other Sources				Perm	Temp (Perm)	Temp (One Time)
Solid Waste On-Board Telematics	\$220,000				\$220,000		\$220,000			
Planning and Research Analyst	\$97,812				\$97,812	\$96,312	\$1,500	1.00		
Solid Waste Fund Subtotal	\$317,812	\$0	\$0	\$0	\$317,812	\$96,312	\$221,500	1.00	0.00	0.00

OPERATING BUDGET IMPACT

Recommended General Fund Supplemental Requests

Description	Total Cost	Offset			Net Fiscal Effect
		Expend	Rev	Other Sources	
City Attorney: Outside Legal Counsel provides outside legal services if necessary expertise is unavailable in the City Attorney's Office, conflicts of interests in the City Attorney's Office arise, or for other reasons	\$100,000				\$100,000
City Attorney: WestLaw web-based legal research services	\$15,971				\$15,971
City Clerk: Records Management Ongoing Maintenance & Improvements provides funding to preserve existing records, modernize recordkeeping practices, and provide increased access to and enhanced searchability of the Tempe City Code	\$7,500				\$7,500
City Manager's Office: Sales Force software to track staff interaction with existing companies, prospects and the development community	\$16,225				\$16,225
City Manager's Office: Xceligent web-based real estate database; also provides market analytics and demographics	\$5,000				\$5,000
Community Development: Code Compliance (3 Perm FT, 1.43 Temp Perm FTE, 2 Temp One-Time FTE) provides funding to hire staff to address the large number of violations in the city and prevent future violations	\$477,525				\$477,525
Community Development: Plan Review, Inspection and Engineering Support Services (2 Temp One-Time FTE) provides funding to hire staff to meet contractually required peak demand services not achievable by regular full-time personnel	\$294,156				\$294,156
Community Services: Administrative Assistant I/II (0.75 Perm FT) converts one part-time position into an Assistant Recreation Coordinator position to support the additional programming, facility supervision and event coordination at the Pyle Adult Recreation Center	\$39,459	\$33,796			\$5,663
Community Services: Adult 50+ Programming Wages (0.10 Temp Perm FTE) funding for additional instructor wages to provide additional classes and activities at the Pyle Adult Recreation Center	\$3,391		\$5,325		(\$1,934)
Community Services: Boat Storage ADOT Payment provides additional \$5,000 to offset the increase in payment to ADOT due to the expansion of the boat storage area detailed in the ADOT rental agreement (C2010-45)	\$5,000				\$5,000
Community Services: Escalante Community Center Security Guards provides for contracted security personnel for Escalante Park and Community Center	\$86,694				\$86,694
Community Services: Inventory for Resale retail sales of store inventory has increased; funding to replenish inventory; offset by revenue	\$2,300		\$2,300		\$0
Community Services: Kid Zone Enrichment Program Staffing (3 Perm FT) provides funding to convert 3 permanent temporary positions to full-time benefitted staff	\$101,853	\$101,853			\$0
Community Services: Kid Zone Enrichment Program Wage Increase (3.56 Temp Perm FTE) provides funding for increased part-time temporary wages in order to hire additional staff to meet community needs	\$81,000		\$81,000		\$0
Community Services: Library Complex Security provides for contracted security personnel for the Tempe Library complex	\$43,347				\$43,347
Community Services: Library Hours and Staffing (1 Perm FT, 0.30 Temp Perm FTE) provides funding for Library Assistants who provide first point of contact for customer service functions, including patron registration and accounts, technology assistance and night and weekend coverage	\$39,457				\$39,457
Community Services: Westside Multi-Generational Center Wage Adjustments (0.53 Temp Perm FTE) provides for increased staffing levels to address safety, programming and compatible rates within the department	\$14,106				\$14,106
Human Services: Section 8 Operating Budget Shortfall funding for an operating deficit due to reduced Federal support for housing assistance programs	\$190,000				\$190,000
Human Services: Social Services Coordinator and Care 7 (1 Perm FT) provides case management and coordination of services to the entire CARE 7 team	\$75,833				\$75,833
Internal Services: Contracted Services funding for contracted personnel to provide routine inspection services for City facilities, and timely response to concerns of tenants in City facilities	\$200,000				\$200,000
Police: Forensic Services Technicians and Vehicles (1 Perm FT) funding for additional staff to provide increased coverage, shorter response times, and timely processing of crime scenes, latent prints and evidence	\$106,121				\$106,121
Police: School Resource Officers (2 Perm FT) funding to staff Connolly and Kyrene Middle Schools with contracted School Resource Officers; offset by grant	\$216,790			\$170,593	\$46,197
Police: Smart911 Renewal provides funds to renew contract; program provides additional information available from citizens to Police and Fire Medical Rescue Departments to reduce response times and increase effectiveness during emergency situations	\$17,500				\$17,500
Police: Sworn Overhire Program funding to hire and train sworn personnel in anticipation of projected attrition	\$250,000				\$250,000
Public Works: Equipment Mechanic (1 Perm FT) provides funding to add one mechanic position to assist in repairing fleet vehicles	\$67,807				\$67,807
Public Works: Funding Move for Custodian (1 Perm FT) transfers one Solid Waste funded Custodian position back to the General Fund	\$44,451				\$44,451
Public Works: Funding Move for Groundskeeper (1 Perm FT) transfers one Solid Waste funded Groundskeeper position back to the General Fund	\$48,476				\$48,476
Public Works: Parks Electrician (1 Perm FT) provides funding for an Electrician to support parks	\$110,090				\$110,090
Public Works: Sustainability Commission Support (1 Perm FT) provides funding to increase the Public Works Executive Assistant from 0.75 FT to 1.0 FT	\$33,015			\$18,015	\$15,000
Tempe Fire Medical Rescue: Advanced Life Support (ALS) Medical Program Compliment Phase II provides funding for the second and final phase of upgrading all existing TFMR response apparatus to the ALS capability	\$644,708				\$644,708
Tempe Fire Medical Rescue: Emergency Supplies and Services Funding Deficiency provides funding to properly maintain the emergency services Personal Protective Equipment (PPE) to required standards, and to support maintaining emergency response vehicles	\$51,000				\$51,000
Tempe Fire Medical Rescue: Firefighter Personal Protective Equipment (PPE) provides funding to purchase a second set of PPE for firefighters	\$280,000				\$280,000
General Fund Subtotal	\$3,668,775	\$135,649	\$88,625	\$188,608	\$3,255,893

Recommended Non-General Fund Supplemental Requests

Description	Total Cost	Offset		Net Fiscal Effect
		Expend	Rev	
Grants City Court: Veterans' Court Coordinator (1 Perm FT) provides for a position to oversee and coordinate administrative functions of the East Valley Regional Veterans' Court	\$100,000		\$100,000	\$0
Grants Subtotal	\$100,000	\$0	\$100,000	\$0
Housing Trust Human Services: Housing Trust Fund Home Ownership down payment assistance program for first-time homebuyers	\$51,000			\$51,000
Housing Trust Subtotal	\$51,000	\$0	\$0	\$51,000
HURF Public Works: Gannon Tractor - rental provides for the purchase of equipment to address maintenance of large areas of asphalt	\$15,000			\$15,000
HURF Public Works: Traffic Engineering Technician-Barricading (1 Perm FT) provides additional staff to monitor and address the barricade program	\$65,414			\$65,414
HURF Public Works: Intelligent Transportation Systems (ITS) Hardware and Asset Management provides for maintenance of ITS, which is used to address capacity and congestion concerns; federal grant money cannot be used for maintenance	\$50,000			\$50,000
HURF Public Works: Traffic Signal Staffing (1 Perm FT, 1 Temp Perm FTE) provides for additional staffing to maintain traffic signals and associated infrastructure	\$246,986			\$246,986
HURF Fund Subtotal	\$377,400	\$0	\$0	\$377,400
Performing Arts Community Services: Administrative Assistant (1 Perm FT) provides funding for full-time administrative support for Tempe Center for the Arts staff	\$54,760	\$17,465		\$37,295
Performing Arts Community Services: Arts Administrator (1 Perm FT) provides funding for one Arts Administrator position and changes the salary and title of one Arts Coordinator to Arts Administrator as part of the execution of the Tempe Arts and Culture Master Plan	\$98,882			\$98,882
Performing Arts Community Services: Food and Beverage Coordinator (1 Perm FT) provides funding for management and operation of small-scale concession and licensed beverage sales at the Tempe Center for the Arts	\$190,655		\$225,000	(\$34,345)
Performing Arts Community Services: Marketing provides additional funding for increased marketing of programs and efforts to increase rental opportunities	\$90,000			\$90,000
Performing Arts Community Services: Performing Artists Series (0.38 Temp Perm FTE) provides funding for an ongoing series of high quality entertainers and acts at the Tempe Center for the Arts	\$182,590		\$91,000	\$91,590
Performing Arts Community Services: Systems Maintenance provides funding for an ongoing program of preventative maintenance and upgrades of mechanical systems within the Tempe Center for the Arts, including HVAC, plumbing, alarms, security cameras and other such systems critical to the efficient and uninterrupted operation of the TCA	\$25,000			\$25,000
Performing Arts Community Services: Wages (1.65 Temp Perm FTE) provides funding for an increase in wages for activities at the Tempe Center for the Arts; a portion of the wage increase will be used to maintain part-time personnel for expanded marketing efforts	\$57,889		\$10,350	\$47,539
Performing Arts Community Services: Website Development provides funding for the development of a dedicated website for the Tempe Center for the Arts; a stand-alone entity operating outside the city platform will be designed and developed in compliance with the rules, regulations and procedures of City Information Technology standards	\$90,000			\$90,000
Performing Arts Fund Subtotal	\$789,776	\$17,465	\$326,350	\$0
Solid Waste Public Works: Household Products Funding Authorization provides funding to support the Household Products Collection Center (HPCC) and Zero Waste events; volume of citizens utilizing the facility has increased and number of Zero Waste events will be doubled due to its popularity	\$40,000			\$40,000
Solid Waste Public Works: Solid Waste Services Representative (1 Perm FT) will solicit potential commercial sanitation accounts and proactively assist sanitation customers in determining service needs and resolving customer service issues	\$100,974			\$100,974
Solid Waste Public Works: Sr. Solid Waste Equipment Operator (1 Perm FT) converts the pilot Green Organics into a full program	\$67,978			\$67,978
Solid Waste Fund Subtotal	\$208,952	\$0	\$0	\$208,952
Water Public Works: Chemist II (1 Perm FT) provides for one position to conduct more tests in-house, optimizing treatment operations	\$89,000	\$89,000		\$0
Water Public Works: Stormwater Maintenance Program (3 Perm FT) provides for additional staff to inspect, clean, and maintain stormwater infrastructure; the technicians will primarily focus on underground stormwater conveyance and associated culverts, stormwater manholes, catch basins, grates, spillways, and scuppers to ensure compliance with the City's SWMP under the NPDES rules	\$225,000	\$225,000		\$0
Water Public Works: Stormwater Maintenance Program Equipment provides for the one-time purchase of a vector truck and 1/2-ton pick-up truck to support the Stormwater Maintenance Program	\$405,000			\$405,000
Water Fund Subtotal	\$719,000	\$314,000	\$0	\$405,000

Recommended Capital Improvements Program Operating Budget Impacts

Description	Total Cost	Offset			Net Fiscal Effect
		Expend.	Rev	Other Sources	
General Internal Services Desktop Technology Refresh - Green Initiative provides for contracted services to assist in the replacement of desktop computers with virtual clients (Zero Clients)	\$100,000				\$100,000
General Internal Services Public Internet Technology provides for additional Internet services to enhance the capabilities of Tempe's free public internet access	\$7,800				\$7,800
General Police Asset Management Software provides for ongoing software maintenance costs	\$40,000				\$40,000
General Police Digital Evidence System provides for ongoing off-site storage and software maintenance costs	\$308,381				\$308,381
General Public Works Contractual Project Participation provides funding for median landscape and maintenance on Lakeshore Drive per contractual requirements	\$2,000		\$35,000		(\$33,000)
General Public Works Fuel Tank Replacements provides for replacement of fuel tanks	\$3,500				\$3,500
General Public Works Security Systems Replacement - Citywide provides for contracted services	\$25,000				\$25,000
Golf Public Works Rolling Hills Irrigation System provides for chemical supplies and the annual loan repayment related to the renovation of the Rolling Hills irrigation system	\$192,450	\$141,000			\$51,450
Transit Public Works 8th Street Multi-Use Path (Creamery Branch Rail Path) provides for landscape and lighting maintenance	\$23,000				\$23,000
Transit Public Works Broadway Road Streetscape Project provides funding for landscape and lighting maintenance	\$26,500				\$26,500
Transit Public Works Tempe Streetcar provides for staff time related to the design and construction of the Tempe Streetcar, in coordination with Valley Metro; staff time spent on the project will be reimbursed	\$553,000			\$628,385	(\$75,385)
Water Internal Services Automated Meter Reading System (1 FTE) (personnel costs) provides resources for the implementation of an automated meter reading solution	\$88,032				\$88,032
Water Internal Services Automated Meter Reading System (system upgrades) provides for ongoing software maintenance costs	\$128,500				\$128,500
CIP Operating Budget Impact Subtotal	\$1,498,163	\$141,000	\$35,000	\$628,385	\$693,778

Recommended Fund Grand Totals	Total Cost	Offset			Net Fiscal Effect
		Expend	Rev	Other Sources	
General	\$4,155,456	\$135,649	\$123,625	\$188,608	\$3,707,574
Golf	\$192,450	\$141,000	\$0	\$0	\$51,450
Grants	\$100,000	\$0	\$100,000	\$0	\$0
Housing Trust	\$51,000	\$0	\$0	\$0	\$51,000
HURF	\$377,400	\$0	\$0	\$0	\$377,400
Performing Arts	\$789,776	\$17,465	\$326,350	\$0	\$445,961
Solid Waste	\$208,952	\$0	\$0	\$0	\$208,952
Transit	\$602,500	\$0	\$0	\$628,385	(\$25,885)
Water	\$935,532	\$314,000	\$0	\$0	\$621,532
RECOMMENDED GRAND TOTAL ALL FUNDS	\$7,413,066	\$608,114	\$549,975	\$816,993	\$5,437,984

General Fund Supplemental Requests Not Recommended for Funding

Description	Total Cost	Expend	Offset Rev	Other Sources	Net Fiscal Effect
City Attorney: Contracted Assistant City Attorney for Community Development provides outside legal services if necessary expertise is unavailable in the City Attorney's Office, conflicts of interests in the City Attorney's Office arise, or for other reasons	\$105,797				\$105,797
City Attorney: Support Staff Increase (0.50 Perm FT) converts current part-time administrative assistant to full-time position	\$27,066				\$27,066
Community Development: Planning Technician I/II (1 Temp Perm FTE) converts current temporary part-time position to regular full-time position	\$52,318				\$52,318
Community Development: Work Study & Paid Internship Program to reduce turnover, inconsistent hours and to maintain high level of interns	\$34,320				\$34,320
Community Services: Escalante Community Center Wage Adjustments increase hourly wages for part-time employees	\$27,989				\$27,989
Community Services: Kid Zone Enrichment Program Snack Cost Increase covers cost of snack increase due to increase in school enrollments	\$20,610				\$20,610
Community Services: Museum Education Staffing (0.58 Temp Perm FTE) wages for Museum Education Specialist to manage programs for K-12 grades at Tempe History Museum, Peterson House, and off-site locations	\$31,003				\$31,003
Community Services: O&M Funding for Splash Pads/Fountains/Splash Playground operational and maintenance funds for City fountains, Tempe Beach Park splash playground and splash pads at Hudson, Esquer and JC Parks	\$37,764				\$37,764
Community Services: Pyle Assistant Recreation Coordinator (1 Perm FT) converts one part-time position into an Assistant Recreation Coordinator position to support the additional programming, facility supervision and event coordination at the Pyle Adult Recreation Center	\$64,258	\$28,803			\$35,455
Human Services: Care 7 Wages increase hourly rate for the part-time crisis responders on the CARE 7 mobile unit and part-time administrative assistant to support counseling at Westside Multigenerational facility	\$79,352				\$79,352
Human Services: Education Coordination Administrative Assistant (1 Perm FT) support staff to assist with daily operations	\$62,367				\$62,367
Human Services: Social Services Coordinator (1 Perm FT) provides assistance with Community Supervision, Home Detention and out of state programs	\$75,883	\$30,000			\$45,883
Human Services: Social Services Counselor II (1 Perm FT) Case Counselor position to assist in reducing case load size	\$81,633	\$30,000			\$51,633
Internal Audit: Part-Time Audit Associate (0.50 Perm FT) position would assist with developing education programs, research, and administrative functions	\$43,483				\$43,483
Internal Services: Human Resources Analyst (1 Perm FT) position in Employment Services Section to address compensation issues and employee/supervisor education	\$80,454	\$29,653			\$50,801
Internal Services: Procurement Officer (1 Perm FT) position to share current workload in Procurement	\$88,025				\$88,025
Police: Employee Care and Mental Health Coordinator (1 Perm FT) full-time position to manage internal employee needs for mental and emotional health care, and external response to mental health and illness	\$113,625				\$113,625
Police: Victims Advocate position to assist victims of sexual assault and intimate/domestic violence by providing them with the support and resources needed	\$78,889				\$78,889
Public Works: Park Security/Homeless Camp Clean-Up Staffing (1 Perm FT, 0.63 Temp Perm FTE) partnership between Police, Public Works and Human Services to address urban camping in parks by increasing security, providing Homeless Outreach, reducing overgrowth in park areas, etc.	\$310,798				\$310,798
Public Works: Administrative Assistant (1 Temp One-Time FTE) position to provide support to Engineering's Contract Administration staff	\$56,576				\$56,576
Public Works: CIP Sr Civil Engineer/Sr Engineering Associate/Procurement Officer (3 Perm FT) full-time employee staffing increases of (1) Senior Civil Engineer, (1) Senior Engineering Associate and (1) Procurement Officer; positions support, scope, procure, negotiate, set up, and monitor contracts; also manage scheduling, design, and construction for all approved CIP projects procured through Engineering; and, in addition, the PO develops and manages the RFCA workflow for the Engineering Division as well as the Public Works Department along with procurement "buyer" responsibilities	\$303,312				\$303,312
Public Works: Contracted Services Fund Increase to fund contracted personnel to properly maintain fleet	\$250,000				\$250,000
Public Works: Inspection Truck for Engineering/CIP workgroup; currently down one vehicle due to a reassignment for a Senior Engineering Associate from in-office duties to field inspections	\$27,855				\$27,855
Public Works: Parks Compost funding to apply 2,500 yards of compost on 100 acres of parks	\$43,070				\$43,070
Public Works: Private Utilities Plan Review and Inspection Staffing Shortages (2 Temp One-Time) temporary staffing increase of (1) Senior Civil Engineer and (1) Senior Engineering Associate to perform permit plan review, inspection and coordination in support of a new Telecom 475 mile system build in the City	\$208,754				\$208,754
Public Works: Right-of-Way Tree Trimming to properly trim trees growing in right-of-ways	\$100,000				\$100,000
Public Works: Service Writer (1 Perm FT) creates new position for service writing for over 8,000 annual work orders, oversight of Preventative Maintenance (PM) program to reduce equipment downtime and lower costs, and customer service duties to update operators, answer customer questions, take phone calls, and schedule appointments for services	\$66,574				\$66,574
Public Works: Storm Damage Cleanup funding to address storm damage clean-up during monsoon season	\$50,000				\$50,000
Public Works: Training Funds (Fleet) funding to provide education and training opportunities to Fleet Services technicians	\$15,000				\$15,000
Public Works: Weekend Downtown Pressure Washing of Sidewalks funding to move the costs of weekend downtown pressure washing of sidewalks from Highway User Revenue Fund (HURF) to General Fund - Parks	\$23,220				\$23,220
General Fund Subtotal	\$2,559,995	\$118,456	\$0	\$0	\$2,441,539

Solid Waste Fund Supplemental Requests Not Recommended for Funding

Description	Total Cost	Offset			Net Fiscal Effect
		Expend	Rev	Other Sources	
Public Works: Solid Waste On-Board Telematics to purchases a new and more advanced Solid Waste on-board Telematics Program	\$220,000				\$220,000
Public Works: Planning and Research Analyst (1 Perm FT) adds a position responsible for overseeing the solid waste rates, establishing rate adjustments, maintaining the day to day operational efficiency of the solid waste services section	\$97,812				\$97,812
Solid Waste Fund Subtotal	\$317,812	\$0	\$0	\$0	\$317,812

FY 2016/17 City of Tempe Operating Budget Supplemental Request Form

Department Division	<div style="border: 1px solid black; padding: 2px;">Police</div> <div style="border: 1px solid black; padding: 2px;">Investigations</div>	Fund Cost Center	<div style="border: 1px solid black; padding: 2px;">General</div> <div style="border: 1px solid black; padding: 2px;">2241</div>
Supplemental Title	<div style="border: 1px solid black; padding: 2px;">Temporary Special Victims Unit Detectives (2 FTE)</div>		
Supplemental Priority Type	<div style="border: 1px solid black; padding: 2px;">Other</div>		
Supplemental Ranking	<div style="border: 1px solid black; padding: 2px;"></div>		
Type of Funding Request	<div style="border: 1px solid black; padding: 2px;">One-Time</div>	Approval	<div style="border: 1px solid black; padding: 2px;">Sylvia Moir</div>

Briefly describe the supplement request.

The purpose of this supplemental is to request the addition of two temporary Detective positions to the Tempe Police Department's Special Victims Unit for a period of fifteen months. These two detectives will be utilized to assist with the additional, unanticipated workload created as a result of processing approximately 500, untested Sexual Assault Kits (SAKs) as part of the DANY that was recently awarded to the police department.

Explain the need (justification) for this additional funding request. *Your explanation should address the following, where applicable: 1) Is there a legal and/or contractual obligation that needs to be met?; 2) Would there be a negative impact on public and/or employee health and safety if not approved; 3) Is funding necessary to maintain current service levels; 4) Is funding necessary to meet specific performance measures or objectives?, and; 5) Would funding this request save the City money in the future and/or enable the City to leverage money from another source?*

These SAKs were not initially tested for a multitude of reasons such as the victim was unwilling to aid prosecution, DPS and/or Department policies and/or practices at the time of collection did not support testing, the suspect was known and consent was not in dispute and/or the scientific ability to process DNA samples was not available at the time the sample was collected. Under the requirements of the DANY Grant, all kits are to be tested so that as many of the DNA profiles can be added to CODIS as possible. CODIS is a national database. The only exception would be cases that were unfounded and it was determined that no crime occurred. Based on feedback received from other police departments, we believe that testing these 500 kits will generate additional work for the Special Victims Unit in the form of additional investigative steps as may be determined by the Maricopa County Attorney's Office and potentially additional follow-up with the victims. Although the true impact of testing these kits is not yet known, the Detectives from the Special Victims Unit believe that these additional resources will be needed to support CODIS

Describe how this funding request supports a specific goal/objective and/or your department's mission and objectives. If this funding request is approved, how will you measure your success of meeting the goal/objective?

If additional personnel (permanent or temporary) are being requested, please provide work load indicators or other specific job duties to be performed to support the request. *For example, the 311 call center volume of calls/requests has increased 25% in the last FY, an additional 15,000 calls. The current Customer Relations Specialists answer approximately 20,000 calls per year, 5,000 above the industry standard of 15,000 calls per year. One additional specialist will enable us to maintain the best practice ratio of calls per specialist.*

2016/17 Summary of Estimated Costs and Net Fiscal Effect

Amounts will be populated from the Cost Estimate Worksheet

Personal Services	\$150,000
Supplies and Services	\$0
Capital Outlay	\$0
Total Cost	\$150,000
Budget Reductions	\$0
New Revenue	\$0
Net Fiscal Effect	\$150,000

Contact Name

Kim Hale

Phone

FY 2016-17 Supplemental Request Form

Supplemental Cost Estimates/Offsets

Section A: Personnel Costs *If your supplemental request includes new positions and/or temporary (wage) employees, complete this section*

Full and Part-Time Positions (one position per line)

FTE	Position (use HR job titles)	Annual Salary (min of range)	FICA	ASRS/PSPRS	Health/ Life Benefits	Total
						\$0
						\$0
						\$0
						\$0
TOTAL						\$0

Temporary (Wage) Positions

Hourly Rate	# of Annual Hours	Annual Amount	FICA	ASRS*	Medical**	Total
\$36.87	3450 hours (total for both positions)	\$127,208	\$8,756		\$14,036	\$150,000
						\$0
						\$0
TOTAL						\$150,000

* Temporary employees that work more than 20 hours per week and over 20 weeks are subject to ASRS withholding

** Temporary (wage) employees scheduled to work more than 30 hours per week must be provided Medical coverage

Overtime

Description	Annual Amount	FICA	ASRS/PSPRS	Total
				\$0

Section B: Base Budget *Complete this section for base budget requests*

Supplies, Services and Travel (Accounts 6201-7405) (Fill in account and description below; do not aggregate accounts)

Account	Description	Quantity	Unit Cost	One-Time or Recurring	Total
					\$0
					\$0
					\$0
					\$0
					\$0
Total Supplies, Services, and Travel					\$0

Capital Outlay (Accounts 7501-7524) (Fill in account and description below; do not aggregate accounts)

Account	Description	Quantity	Unit Cost	One-Time or Recurring	Total
					\$0
					\$0
					\$0
Total Capital Outlay					\$0

Section C: Offsetting Budget Reductions and Cost Savings/New Revenue

Budget Reductions/Cost Savings	Cost Center	Account	Amount (enter as negative)	One-Time or Recurring
Total Operating Cost Savings			\$0	

New Revenue	Cost Center	Account	Amount (enter as negative)	One-Time or Recurring
Total Revenue Offsets			\$0	

TCAA History Through Agency Review						
	CAP	SAP	IHELP	OTHER		NOTES
16/17	\$206,000	\$111,600	\$5,374.16	Utility and Rental	\$7,805	Recommendations to Council 5/23/2016
15/16	\$206,000	\$111,600	\$6,120.00	Garden funds	\$4,200	
14/15	\$206,000	\$111,600	\$10,200.00	Garden funds	\$ 3,400	
13/14	\$205,920	\$111,600	\$10,957.00			
12/13	\$205,920	\$111,600	\$10,957.00			
11/12	\$205,920	\$111,600				
10/11	\$201,683	\$122,000				
09/10	\$190,000	\$125,000				
08/09	\$180,000	\$125,000				
07/08	\$180,000	\$125,000				
06/07	\$180,000	\$125,000				
05/06	\$190,000	\$125,000				
04/05	\$173,160	\$131,075				
03/04	\$173,160	\$131,075				
02/03	\$191,155	\$111,072				
01/02	\$140,940	\$112,575			\$102,159.00	unknown what services\$102,159 funded
Total	\$3,035,858	\$1,902,397	\$43,608.16		\$15,405.00	

FIVE YEAR COMPARISON

July 2010 through June 2015

(Operational)

	Jul '10 - Jun 11	Jul '11 - Jun 12	Jul '12 - Jun 13	Jul '13 - Jun 14	Jul '14 - Jun 15	Jul '15 - Jun 16
Income						
4000 - MC - HSD	376,680	272,734	169,077	169,077	208,427	208,427
4002 - Area Agency on Aging	333,987	308,395	333,003	338,651	312,901	311,004
4016 - City of Tempe General Fund	324,037	317,103	328,477	328,477	322,000	317,600
4020 - City of Scottsdale	106,000	100,368	98,380	101,417	128,280	132,870
Valley of the Sun United Way	242,636	245,369	245,369	245,370	176,550	201,550
Totals	<u>1,383,340</u>	<u>1,243,969</u>	<u>1,174,306</u>	<u>1,182,992</u>	<u>1,148,158</u>	<u>1,171,451</u>
Consumer Price Index	-	3.2	1.7	1.5	0.8	
Adjusted for Inflation	1,383,340	1,427,607	1,451,876	1,473,654	1,485,444	
Gain/(Loss)	(0)	(183,638)	(277,570)	(290,662)	(337,286)	

City of Tempe General Fund \$\$\$

Portions go towards operational costs,

I-help, bus passes, & rental assistance (see sheet 2)

Food Pantry and Senior Services.

Tempe Community Action Agency
FIVE YEAR DISTRIBUTION
July 2010 through June 2016

(Direct Services)

	Jul '10 - Jun 11	Jul '11 - Jun 12	Jul '12 - Jun 13	Jul '13 - Jun 14	Jul '14 - Jun 15	Jul '15 - Jun 16
Income						
MCE-Community Services Division	570,986	721,492	481,101	625,349	686,239	617,102
City of Tempe Funds	10,045	9,929	13,557	7,847	59,688	72,615
Valley of the Sun United Way Funds	110,427	52,834	11,425	31,039	69,259	69,307
EFSP/WHEAT	0	0	10,962	20,174	24,513	
ACAA-SRP	0	25,697	420	34,563	36,200	0
ACAA-HEAF	0	0	14,016	11,059	12,790	0
Totals	691,458	809,952	531,481	730,031	888,689	759,024

- MCE / County funds
8.5% funds utility assistance
15% funds Rental assistance
- City of Tempe funds
and Valley of the Sun
Primarily fund Rental assistance
- City of Tempe funds are
a portion of city funds
TCAA allocates to CAP services
Funds also go to I-HELP
and Pantry

MEMORANDUM



Public Works Department

Date: April 27, 2016

To: Tempe City Council

From: Shelly Seyler, Deputy Public Works Director – Transportation (350-8854)

Thru: Don Bessler, Public Works Director (350-8205)

Subject: Follow-up information requested at April 21, 2016 Issue Review Session regarding drinking Fountains and bus pullout prioritization

PURPOSE

The purpose of this memo is to provide additional information regarding questions asked by Council at the April 21, 2016 Issue Review Session related to drinking fountains along multi-use paths and the bus pullout prioritization list.

- 1. Council request for additional information regarding drinking fountains on the Highline Canal Multi-use Path:** What are the reasons for not installing drinking fountains on the Highline Canal Multi-use Path (MUP) from Baseline to Knox? If, after hearing the reasons for not including drinking fountains, the City Council wanted to have drinking fountains installed, how much would it cost and how would we pay for them; with additional Transit Tax funding or reduce costs elsewhere in the project?

Response: Historically, drinking fountains have not been included in the design of multi-use paths in Tempe due to vandalism and cost. In addition, some water fountains are also subject to inappropriate use. Water fountains are low volume use and difficult to maintain and keep in operating order. Tempe's current practice is to not install them, but instead rely on the adjacent city park facilities, which are less isolated, for this amenity. For example, on the Western Canal MUP, there are water fountains that can be accessed at Ken McDonald Golf Course Clubhouse and 4th Hole and Kiwanis Park Boat Rental area. For the newly constructed El Paso MUP, there are drinking fountains available at Fiesta Playground.

According to the city of Scottsdale, they do not add any water fountains along paths unless they are in a park. Per the city of Mesa, they have installed water fountains on shared use paths in the past and still have a few that are operative, but have since stopped installing them. The reasoning behind this decision was twofold: cost (approximately \$10,000 per unit) and vandalism.

If water fountains were to be added to the Highline Canal MUP project, it could cost approximately \$15,000 per water fountain for a total of \$60,000. Since water fountains were not initially included in the project, the cost of the water fountains has to be funded locally.

If the Council wanted to add water fountains to the Highline Canal MUP, the recommendation is to install them directly adjacent to the pathways in the parks which would be approximately 60% of a stand-alone pathway unit; largely due to the issues of meters and service runs. The recommendation by the Water Division is to install drinking fountains along the Highline Canal MUP close to the water mainline. Water mainlines are located close to the streets, and short runs will maintain sanitary water conditions and reduce the cost of installation. Drinking fountains need to be bled daily to maintain sanitary water conditions in the delivery pipes. There are four potential locations identified by staff for water fountains located along Highline Canal MUP:

- City boundary between Town of Guadalupe and Tempe - the location is also where the Western Canal Extension will meet Highline Canal MUP;
- Beginning of the MUP at Elliot, west of the apartment complex;
- West Auto Drive and the Western Canal; and
- Warner Road and the Western Canal.

- 2. Council request for additional regarding bus pullout locations:** Please provide the planned schedule for installing new bus pullouts and describe the rationale for scheduling different locations. Please address the proposal to accelerate bus pullouts on arterials with heavier traffic flow (e.g., McClintock Drive) and possibly delay installations on other streets.

Response: Table 1 provides the list of bus pullout locations identified by staff to be on the priority list. The locations were selected using factors identified below as a part of the Transportation Master Plan, which was adopted by the City Council in January 2015. Bus pullouts provide an area for transit buses to stop outside of the traffic lane. Although they are helpful for overall roadway operations, pullouts can cause delays for transit passengers because the bus must exit and re-enter the flow of traffic and many times drivers do not yield to the buses as they try to re-enter traffic.

Table 1: Bus Pullout Prioritization List

Number	Direction	On Street	At Street	Position
1	Eastbound	University	Priest	Far Side
2	Northbound	Kyrene	Guadalupe	Far Side
3	Westbound	Rio Salado	Priest	Far Side
4	Southbound	Mill	Southern	Far Side
5	Northbound	Priest	Broadway	Far Side
6	Eastbound	Guadalupe	Kyrene	Far Side
7	Eastbound	Southern	48 th Street	Far Side
8	Southbound	52 nd Street	University	Far Side
9	Eastbound	Southern	Priest	Far Side
10	Southbound	Kyrene	Guadalupe	Far Side
11	Westbound	Guadalupe	Kyrene	Far Side
12	Eastbound	Rio Salado	Priest	Far Side
13	Westbound	Broadway	Mill	Far Side
14	Westbound	Broadway	Price	Far Side
15	Westbound	Baseline	Price	Far Side
16	Westbound	Guadalupe	Price	Far Side
17	Westbound	Southern	Price	Far Side
18	Northbound	Priest	Baseline	Far Side
19	Eastbound	Baseline	48 th Street	Far Side
20	Southbound	McClintock	Apache	Far Side
21	Northbound	McClintock	Warner	Far Side
22	Southbound	Priest	Warner	Far Side
23	Northbound	Priest	Ray	Far Side
24	Northbound	52 nd Street	University	Far Side
25	Eastbound	Guadalupe	Rural	Far Side
26	Westbound	Guadalupe	Rural	Far Side
27	Southbound	Rural	Guadalupe	Far Side
28	Northbound	Rural	Baseline	Far Side
29	Eastbound	University	Mill	Far Side
30	Westbound	University	Mill	Far Side
31	Eastbound	Rio Salado	Rural	Far Side
32	Eastbound	University	McClintock	Far Side
33	Southbound	McClintock	Warner	Far Side
34	Northbound	McClintock	Apache	Far Side
35	Southbound	Kyrene	Elliot	Far Side
36	Southbound	Kyrene	Warner	Far Side

Valley Metro has established design guidelines that identify locations where bus pullouts are desirable. The following is a list of those conditions:

- Traffic speeds are 40 mph or more
- Two traffic lanes or less exist in one direction of travel
- Average peak period dwell time exceeds 30 seconds or more
- End of line layover location and transfer point
- Higher incidence of reported accidents
- 11 foot width available for ample space between the traffic lane, bus pullout and sidewalk
- Location available on far side of a signalized intersection

Bus pullouts are most effective qualitatively in locations that are absent a pull-out causing delay and stacking into an intersection, especially at peak and on high volume streets at intersections where bus durations are long such as at major transfer points or bus layover locations.

A contract with CivTech Inc. will go before Council for approval on May 12, 2016 to design the first 12 (locations to be determined). Following the design, staff will then identify locations to move forward for construction as part of the Capital Improvement Program (CIP) based on what is discovered in the design process and based on feasibility. Bus pullouts may require the purchase of additional right-of-way, relocation of utilities, demolition and construction of curb, gutter and sidewalks which can significantly increase the cost. The CIP provides for the construction of about three pullouts per year. The average cost per pull-out is \$120,000 with the potential to dramatically increase based on the need to purchase right-of-way or relocate utilities

Along the McClintock Drive corridor where the street reconfiguration took place in the summer 2015, there are currently eight bus pullouts (see Table 2). As indicated above, bus pullouts are typically installed at arterial/arterial locations where the highest number of conflicts and bus boardings occur. While other locations along the McClintock corridor could be advanced, the number of bus pullouts on McClintock Drive currently in place is consistent with other two lane arterials such as Mill Avenue.

Table 2: Bus Pullout Locations on McClintock Drive between University and Guadalupe

Direction	Location
Northbound	Guadalupe
	Southern
	Del Rio
	Broadway

	Apache
Southbound	University
	Apache
	Guadalupe

If Council desires staff to advance the installation of bus pullouts on McClintock Drive at arterial to arterial intersections that currently do not have pullouts (see Table 3), that will necessitate postponing other bus pullouts as identified in Table 1.

Table 3: Arterial Locations on McClintock Drive between University and Guadalupe without Bus Pullouts

Direction	Location
Northbound	Baseline
Southbound	Broadway
	Southern
	Baseline

While there are a variety of factors that move locations onto the list as candidates, staff generally works on a first in, first out basis, unless there is a compelling event such as a street rebuild, adjacent landscaping projects, private sector participation, or the cost is so significant there is not available budget to construct. Moving McClintock Drive up in priority on the list is consistent with this practice if Council believes the recent reconfiguration on McClintock could benefit from this determination.

Attachment E

Grants Approved 2015-2016 (\$150,000 + \$30,000 Water Conservation)

Association	Project	Amount Approved	Match
Alta Mira NA	Goodwin Park shade structure over swings	\$ 9,600	\$ -
Brentwood Cavalier/Daley Park/Univ. Estates/Univ. Park NAs	Daley Park improvements	\$ 34,930	\$ -
Broadmor NA	Speed humps on La Rosa	\$ 10,000	\$ -
Carver Terrace NA	Arterial wall improvements along Rural	\$ 10,000	\$ 1,949
Clark Park NA & Marilyn Ann NA	Clark Park Bark Park	\$ 20,000	\$ -
Escalante NA	Escalante Park fitness station	\$ 5,878	\$ -
Evergreen NA	Alley address numbers	\$ 2,359	\$ -
Hudson Manor NA	Roundabout at Elm and Williams	\$ 6,600	\$ -
Jen Tilly Terrace NA	Median at Spence and Bonarden	\$ 6,535	\$ -
Mitchell Park West NA	Roundabout at 12th Street and Judd	\$ 4,400	\$ -
Parkview Gardens NA	Arterial wall improvements along Guadalupe	\$ 9,190	\$ -
Warner Estates NA (Water Conservation)	Arterial frontage landscape improvements	\$ 10,000	\$ 8,552
Wilson Art & Garden District NA	Irrigation standpipe art	\$ 10,000	\$ -
Butler Tempe HOA (Water Conservation)	Low water use sprinkler head conversion	\$ 973	\$ 973
Lake Park Villas/Runaway Point/Sandcastle HOAs	Art in median at Lakeshore and Sandpiper	\$ 20,000	\$ -
Parke Tempe HOA	Dog waste stations along Kyrene Canal path	\$ 508	\$ 508
Pecan Grove Estates II HOA (Water Conservation)	Xeriscape conversion for border of common area	\$ 7,933	\$ 7,933
Tempe Villages HOA (Water Conservation)	Xeriscape conversion for border of common area	\$ 10,000	\$ 28,432

Grants Approved 2014-2015 (\$150,000)

Association	Project	Amount Approved	Match
Brentwood Cavalier NA	Median sculpture art	\$ 10,000	\$ -
Broadmor NA	Neighborhood identification signs	\$ 2,200	\$ -
Camelot Village NA	Stroud Park basketball courts	\$ 5,550	\$ -
Clark Park/Marilyn Ann NA	Artistic bike racks and garden art	\$ 20,000	\$ -
Cole Park NA	Neighborhood identification signs	\$ 1,375	\$ -
Daley Park NA	Neighborhood identification signs	\$ 1,100	\$ -
East Rio NA	Indian Park ADA access	\$ 10,000	\$ -
Escalante NA	Escalante Community Garden water cistern	\$ 3,420	\$ -
Escalante NA	Escalante Community Garden storage container	\$ 2,500	\$ -
Mitchell Park East NA	Ellertson Wilson Garden improvements	\$ 10,000	\$ -
Mitchell Park West NA	Artistic irrigation standpipes	\$ 10,000	\$ -
Alameda Park HOA	Xeriscape	\$ 10,000	\$ 15,203
Bradley Manor HOA	Entry art signage	\$ 10,000	\$ 10,000
Broadway Townhomes HOA (H14H)	Alley access security gates	\$ 2,000	\$ 2,000
Broadway Townhomes HOA (H14H)	Lighting	\$ 8,000	\$ 20,975
Festiva Tempe HOA (H29)	Xeriscape	\$ 10,000	\$ 10,000
Hamilton Homes HOA (H39)	Xeriscape	\$ 10,000	\$ 10,000
Pecan Grove Village III HOA (H36G)	Shaded seating area	\$ 2,000	\$ 2,000
University Ranch HOA (H10)	Monument signs	\$ 4,000	\$ 4,000
University Royal Gardens HOA (H27)	Solar lighting for common area	\$ 4,850	\$ 4,848
Villas Las Palmas HOA (H41A)	Xeriscape and turf removal	\$ 10,000	\$ 10,264

Grants Approved 2013-2014 (\$150,000)

Association	Project	Amount Approved	Match
Alta Mira NA	Goodwin Park trees	\$ 9,815	\$ -
Camelot Village NA	Stroud Park trash cans and grill	\$ 4,200	\$ -
Clark Park NA & Marilyn Ann NA	Clark Park community garden	\$ 17,440	\$ -
Cole Park NA	Arterial wall improvements	\$ 7,523	\$ -
Date Palm Manor NA	National Historic Register nomination	\$ 10,000	\$ -
Escalante NA	Speed humps	\$ 9,600	\$ -
Hudson Manor NA	Traffic circles	\$ 9,500	\$ -
Hughes Acres NA	Meyer Park signage	\$ 3,900	\$ 4,600
Jen Tilly Terrace NA	Irrigation standpipe art	\$ 10,000	\$ -
Los Tesoros NA	Neighborhood identification signage	\$ 312	\$ -
Meyer Park NA	Neighborhood identification signage	\$ 2,236	\$ -
Meyer Park NA	Alley and curb numbers	\$ 4,630	\$ -
Mitchell Park East & West NAs	Entry art	\$ 20,000	\$ -
Raintree NA	Arterial wall improvements	\$ 4,250	\$ -
University Heights NA	National Historic Register nomination	\$ 10,000	\$ -

Butler Tempe/Papago Sq HOA	Xeriscape	\$	5,840	\$	5,840
Casa Fiesta HOA	Curbing/retention	\$	9,474	\$	9,474
Juniper Village HOA	Xeriscape	\$	5,281	\$	5,281
Worthington Place HOA	Lighting	\$	6,000	\$	6,000

Grants Approved 2012-2013 (\$100,627)

Association	Project	Amount Approved	Match
Alta Mira NA	Perimeter landscape improvements	\$ 7,500	\$ -
Brentwood Cavalier NA	Perimeter landscape improvements	\$ 10,000	\$ -
Clark Park NA	Curb & alley addresses	\$ 2,700	\$ -
Daley Park NA	Speed humps	\$ 9,977	\$ -
Estate La Colina NA	Estrada Park improvements	\$ 9,840	\$ -
Mitchell Park West NA	Speed humps	\$ 9,599	\$ -
Tally Ho Farms NA	Monument signage	\$ 5,000	\$ -
Tempe Palms NA	Neighborhood identification signage	\$ 1,200	\$ -
Alameda Park HOA	Landscape water consumption reduction	\$ 8,400	\$ 8,879
Fiesta Villages HOA	Common area xeriscape	\$ 2,484	\$ 2,484
Hamilton Homes HOA	Common area landscape improvements	\$ 5,375	\$ 5,375
Oaks II & III HOA	Security fence	\$ 6,000	\$ 47,830
Park Riviera HOA	Monument/Street/Directory signage	\$ 5,770	\$ 5,770
Parke Tempe HOA (ADA ramp to greenbelt	\$ 600	\$ 400
Runaway Point HOA	Lighting improvements	\$ 7,500	\$ 12,520
Sierra Tempe HOAs	Monument signage	\$ 6,000	\$ 50,000
Worthington Place HOA	Plant trees	\$ 2,683	\$ 2,683

Grants Approved 2011-2012 (\$89,141)

Association	Project	Amount Approved	Match
Alta Mira NA	Perimeter landscape	\$ 10,000	\$ -
Brentwood Cavalier NA	Plant trees	\$ 5,300	\$ -
Camelot Village NA	Neighborhood signage	\$ 1,705	\$ -
Estate la Colina NA	Estrada Park benches/fountain	\$ 7,110	\$ -
Mitchell Park West NA	Plant trees	\$ 3,900	\$ -
Superstition NA	Joyce Park BBQ grills	\$ 2,800	\$ -
Tempe Gardens NA	Seating area	\$ 10,000	\$ -
Alterra Townhomes	Monument signage	\$ 1,446	\$ 1,446
Buena Vista Ranchos HOA	Ramada	\$ 6,763	\$ 6,763
Casitas Tempe HOA	Pool fence improvements	\$ 1,460	\$ 1,460
Hudson Trace HOA	Monument signage	\$ 3,400	\$ 3,400
Knoell Ville Monaco HOA	Lighting	\$ 6,642	\$ 6,642
Marlborough Park Estates HOA	Perimeter improvements	\$ 5,665	\$ 5,665
Southern Village Estates HOA	Plant trees	\$ 2,500	\$ 2,500
Springdale HOA	Monument signage	\$ 3,900	\$ 3,900
University Ranch HOA	Xeriscape	\$ 10,000	\$ 10,000
Villas las Palmas HOA	Pool fence	\$ 3,865	\$ 3,865
Warner Ranch Phase II HOA	Plant trees	\$ 2,685	\$ 2,685

Grants Approved 2010-2011 (\$85,588)

Association	Project	Amount Approved	Match
Brentwood Cavalier NA	Plant Trees	\$ 6,000	\$ -
Daley Park NA	Speed lumps	\$ 5,100	\$ -
Historic Date Palm Manor NA	Entry art on walls	\$ 10,000	\$ -
Mitchell Park West NA	Artistic traffic calming	\$ 8,500	\$ -
University Heights NA	National Register nomination	\$ 10,000	\$ -
University Park NA	George Ditch improvements	\$ 5,111	\$ -
Alameda Park HOA	Wrought Iron Fence and xeriscape	\$ 7,710.00	\$ 1,752
Coventry Tempe HOA	Entry and perimeter landscape	\$ 10,000	\$ 10,000
Marlborough Park Villas HOA	Perimeter landscape	\$ 4,500	\$ 4,500
Premier Condominiums	Xeriscape and plant trees	\$ 9,997	\$ 9,997
Shalimar East HOA	Perimeter xeriscape	\$ 5,670	\$ 5,670

Grants Approved 2009-2010 (\$250,000)

Association	Project	Amount Approved	Match
Alta Mira NA	Entry landscape	\$ 13,700	\$ -

Bradley Place NA	Neighborhood ID signs	\$ 1,000	\$ -
Brentwood Cavalier NA	Landscape along College	\$ 15,000	\$ -
Cyprus Southwest NA	Entry signage	\$ 11,863	\$ -
Gililand NA	Plant trees	\$ 5,000	\$ -
Maple Ash NA	Artistic standpipes	\$ 15,000	\$ 6,000
Mitchell Park East NA	Artistic traffic calming	\$ 50,000	\$ -
Pheasant Ridge NA	Entry signage	\$ 13,412	\$ -
Riverside Sunset NA	Plant trees	\$ 6,000	\$ -
Rural Geneva NA	Neighborhood ID signs	\$ 2,250	\$ -
University Heights NA	Artistic standpipes/alley security fencing	\$ 14,076	\$ -
Alameda Estates HOA	Solar powered irrigation	\$ 1,500	\$ 1,500
Buena Vista Ranchos HOA	New ramadas and ADA access	\$ 9,300	\$ 26,700
Colonia del Sur IV HOA	Pool fence	\$ 6,222	\$ 6,222
Park Premiere Townhouse HOA	Mailbox lighting	\$ 15,000	\$ 15,000
Parke Tempe HOA	Perimeter landscape	\$ 4,678	\$ 4,678
Questa Vida HOA	Xeriscape	\$ 14,744	\$ 14,744
Southern Village Estates HOA	Xeriscape	\$ 15,000	\$ 23,275
Springdale HOA	Security lighting	\$10,000	\$10,000
Stonegate HOA	Entry signs	\$11,979	\$11,979
Warner Ranch HOA	Meditation garden/Harelsan Park	\$14,277	\$14,277

Grants Approved 2008-2009 (\$250,000)

Association	Project	Amount Approved	Match
Alta Mira NA	Entry signs	\$ 10,701	\$ -
Camelot Village NA	Stroud Park water fountain	\$ 11,463	\$ -
Estate la Colina NA	Estrada Park wall and fence	\$ 11,939	\$ -
Hollis Park NA	Neighborhood ID signs/Hollis Park trees	\$ 2,960	\$ -
Hudson Manor NA	Wheelchair ramps in sidewalk	\$ 12,000	\$ -
Meyer Park NA	Arterial landscape - McClintock	\$ 7,300	\$ -
Mitchell Park East NA	Irrigation standpipes	\$ 12,000	\$ 6,000
Mitchell Park West NA	Mitchell Park benches	\$ 11,889	\$ -
Optimist Park (NE, NW, SE, SW) NA	Neighborhood ID signs	\$ 12,800	\$ -
Riverside Sunset NA	Plant trees	\$ 5,237	\$ -
Superstition NA	Joyce Park ramada	\$50,000	\$ -
Tally Ho Farms NA	Entry sign	\$ 10,000	\$ -
University Heights NA	Plant trees/alley signage	\$ 7,780	\$ -
University Park NA	Neighborhood historic district signs	\$ 1,600	\$ -
Casitas East HOA	Xeriscape	\$ 4,968	\$ 4,968
Hacienda del Rio HOA	Lighting/landscape/art	\$ 7,500	\$ 7,500
Hamilton Homes HOA	Perimeter landscape	\$ 5,370	\$ 5,370
Juniper Village HOA	Perimeter landscape	\$ 10,451	\$ 10,451
Parke Tempe HOA	Perimeter landscape	\$ 2,526	\$ 2,526
Parkside at the Galleria HOA	Xeriscape	\$ 6,977	\$ 6,977
Pecan Grove Estates II HOA	Entry monument lettering	\$ 5,117	\$ 5,117
Pepperwood HOA	Xeriscape	\$ 6,983	\$ 5,000
Villas Las Palmas HOA	Pool fence	\$ 4,850	\$ 4,850
Warner Ranch HOA	Entry signs	\$ 12,000	\$ 13,386
Warner Ranch Landing HOA	Security lighting at pool	\$ 3,589	\$ 3,589
Warner Ranch Phase II HOA	Xeriscape	\$ 12,000	\$ 14,010

Grants Approved 2007-2008 (\$225,000)

Association	Project	Amount Approved	Match
Camelot Village NA/Camelot Park Villas HOA	Shade structure at Stroud Park	\$ 18,000	\$ -
Corona del Sol Estates NA	Entry sign	\$ 12,000	\$ 3,000
Estate la Colina NA	Entryway wall improvements	\$ 6,527	\$ -
Los Tesoros NA	Arterial landscape	\$ 12,000	\$ 5,403
Maple Ash NA	Artistic irrigation standpipe/plant trees	\$ 12,000	\$ 6,000
Optimist Park (NE, NW, SE, SW) NA	Shade structure and trees at Optimist Park	\$ 32,260	\$ -
Sandahl NA	Entry sign	\$ 8,495	\$ 4,700
Superstition NA	Park improvements at Joyce Park	\$ 12,000	\$ -
University Heights NA	Artistic irrigation standpipe	\$ 12,000	\$ -
Alameda Park HOA	Perimeter wall improvements	\$ 6,000	\$ 6,000
Camelot Park Villas HOA	Landscape	\$ 6,000	\$ 6,000

Fiesta Village HOA	Replace pool fence	\$	4,137	\$	4,137
Hamilton Homes HOA	Arterial landscape		\$ 12,000	\$	22,100
Las Brisas HOA	Xeriscape		\$ 12,000	\$	12,000
Los Prados HOA	Entry sign		\$ 1,670	\$	1,670
Marlborough Park Estates HOA	Xeriscape	\$	12,000	\$	12,763
Oaks II & III HOA	Xeriscape	\$	12,000	\$	30,882
Parke Tempe HOA	Xeriscape	\$	4,824	\$	4,824
Pecan Grove Village III HOA	Entry signs	\$	4,798	\$	4,798
Pepperwood Townhomes HOA	Replace pool fence	\$	3,400	\$	3,400
University Ranch HOA	Security lighting	\$	12,000	\$	12,000
Warner Ranch Phase II HOA	Monument landscape		\$ 8,826	\$	8,826

Grants Approved 2006-2007 (\$225,000)

Association	Project	Amount Approved	Match
Alta Mira NA	Park Master Plan for Goodwin Park	\$ 12,000	\$ -
Camelot Village NA/Camelot Park Villas HOA	Playground equipment for Stroud Park	\$ 24,000	\$ -
Estate la Colina NA	Entry landscape	\$ 11,150	\$ -
Gililand NA	Plant trees	\$ 4,000	\$ -
Hudson Manor NA	Meditation labyrinth in Hudson Park	\$ 6,500	\$ -
Juniper Watson/Scudder Park West NA	Park Master Plan for Scudder Park	\$ 12,000	\$ -
McClintock Manor NA	Solar lighting	\$ 8,300	\$ -
Mitchell Park East NA	Artistic irrigation standpipe	\$ 12,000	\$ -
Mitchell Park West NA	Plant trees	\$ 5,007	\$ -
Raintree NA	Enhance entryway wall and landscape	\$ 8,247	\$ -
Superstition NA	Playground equipment for Joyce Park	\$ 11,440	\$ -
Warner Estates NA	Enhance entryway wall and landscape	\$ 5,000	\$ -
Calle de Caballos HOA	Xeriscape	\$ 9,999	\$ 9,992
Casitas East Tempe HOA	Xeriscape	\$ 6,000	\$ 6,000
Continental Villas East III HOA	Replace pool fence	\$ 1,750	\$ 1,750
Hamilton Homes HOA	Convert planting beds to drip	\$ 10,459	\$ 10,459
Joshua Square HOA	Security lights	\$ 1,650	\$ 1,650
Las Brisas HOA	Install pedestrian sidewalk and gate	\$ 12,000	\$ 21,278
Mistwood HOA	Xeriscape	\$ 12,000	\$ 12,000
Papago Park Village 2 HOA	Xeriscape	\$ 12,000	\$ 13,628
Parke Tempe HOA	Install fencing	\$ 600	\$ 600
Park Premiere South HOA	Install fencing	\$ 6,931	\$ 10,274
Southern Village Estates HOA	Lighting	\$ 12,000	\$ 13,500
University Royal Gardens HOA	Entry signage	\$ 1,250	\$ 1,250
Villas Las Palmas HOA	Entry signage	\$ 2,225	\$ 2,225
Villa Patrician HOA	Replace pool fence and xeriscape	\$ 12,000	\$ 12,000
Tempe Apartments	Plant trees	\$ 4,499	\$ 4,499

Grants Approved 2005-2006 (\$225,000)

Association	Project	Amount Approved	Match
Camelot Village NA	ADA accessible path at Stroud Park	\$ 12,000	\$ -
Clark Park NA	Oral history project	\$ 493	\$ -
Gililand NA	Plant trees	\$ 5,525	\$ -
Hudson Manor NA	Meditation area in Hudson Park	\$ 5,500	\$ -
Los Tesoros NA	Landscape	\$ 8,687	\$ -
McClintock Manor NA	Entry signage	\$ 11,000	\$ -
North Tempe NA	Artist designed banners	\$ 10,000	\$ -
Superstition NA	ADA accessible path at Joyce Park	\$ 12,000	\$ -
Alameda Estates HOA	Plant trees and replace irrigation system	\$ 1,250	\$ 1,250
Alta Mirada HOA	Replace turf with low water use plants	\$ 5,000	\$ 5,000
Bradley Manor HOA	Improve wall, curb and sidewalk	\$ 12,000	\$ 12,000
Buena Vista Ranchos HOA	Benches	\$ 1,750	\$ 1,750
Butler Tempe HOA	Xeriscape	\$ 5,990	\$ 4,028
Colonia del Sur I HOA	Xeriscape	\$ 3,319	\$ 3,319
Hacienda del Rio HOA	Replace pool fence	\$ 12,000	\$ 13,000
Harbour Village HOA	Convert planting beds to drip	\$ 5,000	\$ 18,000
Hudson Trace HOA	Security lights	\$ 12,000	\$ 12,000
Juniper Village HOA	Install pedestrian sidewalk and gate	\$ 4,925	\$ 4,925
Las Brisas HOA	Xeriscape	\$ 12,000	\$ 12,000

Oaks II and III HOA	Xeriscape	\$	12,000	\$	38,360
Parkview Hacienda HOA	Install fencing	\$	4,148	\$	4,148
Questa Vida HOA	Install fencing	\$	8,207	\$	8,207
Rancho Tempe HOA	Lighting	\$	7,921	\$	7,921
Scene One Condominiums HOA	Entry signage	\$	3,166	\$	3,166
Sierra Tempe HOA	Entry signage	\$	12,000	\$	23,000
Springtree HOA	Replace pool fence and xeriscape	\$	7,074	\$	2,500
Tempe Village HOA	Plant trees		\$ 6,582	\$	6,582
University Royal Garden Homes HOA	Create gathering place	\$	4,500	\$	4,500
Village at Shalimar HOA	ADA approved ramp in multi-courts area	\$	7,500	\$	7,500
Villas Las Palmas HOA	Xeriscape	\$	2,250	\$	2,250
Broadway Park Apartments	Install pool fence	\$	2,078	\$	2,078
Ranchos Las Palmas Apartments	Building signage and directory	\$	2,500	\$	2,500
Westfall Apartments	Security lighting, xeriscape	\$	4,518	\$	4,518

Grants Approved 2004-2005 (\$225,000)

Association	Project	Amount Approved	Match
Corona Del Sol Estates NA	Solar entrance lights	\$ 4,500	\$ 1,000
Gililand NA	Plant trees	\$ 3,554	\$ -
Hudson Manor NA	Hudson Park path	\$ 4,000	\$ -
Hughes Acres/Meyer Pk/ Rural Gen. NA	Shade structures in Meyer Park	\$ 36,000	\$ -
Jen Tilly Terrace NA	Irrigation system	\$ 10,000	\$ -
Lindon Park NA	Address #'s on curb & alley	\$ 4,135	\$ -
Los Tesoros NA	Right-of-way landscape	\$ 12,000	\$ 4,200
Maple Ash NA	Irrigation Standpipes/bench	\$ 12,000	\$ 6,000
Mitchell Park West NA	Plant trees	\$ 2,000	\$ 2,000
North Tempe NA	Revegetation plan Canal Park	\$ 10,000	\$ -
Optimist Park (NE, NW, SE, SW) NA	Shade structures in Optimist Park	\$ 22,500	\$ -
Superstition NA	Shade structures at Carminati Elementary	\$ 5,000	\$ -
Alameda Park HOA	Repair and replace sidewalks	\$ 2,181	\$ 2,181
Chelsea Manor HOA	Shade structures at Evans Elementary	\$ 9,000	\$ 13,350
Continental Villas East III HOA	Xeriscape/wall signage	\$ 5,718	\$ 5,718
Cottonwoods HOA	Steel grate	\$ 184	\$ 184
Hacienda Del Rio HOA	Security lights	\$ 12,000	\$ 14,000
Homestead HOA	Entrance lights	\$ 990	\$ 990
Lakes (The) HOA	Perimeter landscape	\$ 12,000	\$ 16,500
Oaks I HOA	Carport lights	\$ 6,000	\$ 6,000
Parke Tempe HOA	Granite/plant trees	\$ 895	\$ 895
Parkview Hacienda HOA	Xeriscape	\$ 12,000	\$ 12,560
Pecan Grove Village III HOA	Perimeter landscape	\$ 4,364	\$ 4,364
Runaway Point HOA	Common area lights	\$ 6,000	\$ 6,000
Springdale HOA	Mailboxes	\$ 2,529	\$ 2,529
University Royal Gardens HOA	Install H2O system/turf to granite	\$ 1,750	\$ 1,750
Warner Ranch Landing HOA	Xeriscape	\$ 5,181	\$ 5,181
Warner Ranch Manor HOA	Pool fence/xeriscape	\$ 9,511	\$ 9,511
Warner Ranch Phase II HOA	Water Conversion	\$ 5,950	\$ 5,950
Warner Ranch Village HOA	Remove and replace trees	\$ 2,285	\$ 2,285
Wilson Place HOA	Landscape	\$ 750	\$ 750

Grants approved 2003-2004 (\$225,000)

Association	Project	Amount Approved	Match
Camelot Village NA	Lights - solar entrance	\$ 790	\$ -
Clark Park NA	Wall; nhood ID signs; park imp.	\$ 11,530	\$ -
Cyprus Southwest NA	Nhood ID signs; curb & alley #'s	\$ 3,123	\$ -
Escalante NA; Victory Acres NA	Oral history	\$ 8,800	\$ -
Estate La Colina NA	ADA entrance to playground	\$ 12,000	\$ -
Gililand NA	Fix entry wall	\$ 3,200	\$ -
Hudson Manor NA	Parks - Hudson Park path	\$ 6,000	\$ -
Jen Tilly Terrace NA	Irrigation system	\$ 10,350	\$ -
North Tempe NA	Stabilize lake edge in Canal Park	\$ 12,000	\$ 12,000
Raintree NA	Upgrade perimeter wall	\$ 5,470	\$ -
University Heights NA	Wrought iron security fence	\$ 3,200	\$ -
University Park NA	Historic Property Register	\$ 9,830	\$ -

Brentview HOA	ADA - laundry facility access	\$	3,819	\$	-
Broadmor II HOA	Remove and replace trees	\$	2,100	\$	2,100
Camelot Park Villas HOA	Lights	\$	3,050	\$	3,050
Casitas East HOA	Upgrade perimeter wall	\$	8,452	\$	8,452
Colonia Del Sur I HOA	Irrigation	\$	5,750	\$	5,750
Colonia Del Sur IV HOA	Xeriscape	\$	7,514	\$	7,514
Continental Villas East III HOA	Xeriscape	\$	7,000	\$	7,000
Corona Ranch HOA	Lights - security mailbox	\$	3,891	\$	3,891
Festiva Tempe HOA	Plant trees	\$	2,750	\$	2,750
Hamilton Homes HOA	Plant trees	\$	3,163	\$	3,163
Hudson Trace HOA	Perimeter security lights	\$	10,000	\$	12,000
Juniper Village HOA	Remove and replace trees	\$	5,000	\$	5,000
Knoell Ville Monaco HOA	Xeriscape	\$	7,000	\$	9,217
Las Brisas HOA	Block fencing/gates	\$	4,766	\$	4,766
Papago Park II HOA	Lights	\$	12,000	\$	18,000
Papago Park Village HOA	Xeriscape	\$	3,300	\$	3,300
Parkside at the Galleria HOA	Xeriscape	\$	6,000	\$	21,630
Rosen Place HOA	Xeriscape	\$	4,500	\$	-
Springtree HOA	Plant trees	\$	765	\$	765
Tempe Royal Palms HOA	Perimeter landscape	\$	2,500	\$	8,902
Terra HOA	Landscape - common areas	\$	3,750	\$	3,750
University Ranch HOA	Upgrade perimeter wall	\$	1,500	\$	-
University Royal Gardens HOA	Plant trees/install water system	\$	1,600	\$	2,499
Villa Las Palmas HOA	Xeriscape	\$	4,780	\$	4,780
Villa Patrician HOA	Plant trees	\$	2,500	\$	3,100
Warner Ranch Manor II HOA	Ecological assessment	\$	2,750	\$	2,750
Worthington Place HOA	Walls; lights	\$	7,500	\$	7,500
Rancho Las Palmas Apartments	Automatic gates/fencing	\$	6,000	\$	12,000
Tamarak Apartments	Wrought iron on top of wall	\$	5,000	\$	5,000

Grants approved 2002-2003 (\$225,000)

Association	Project	Amount	Match
Alegre Community NA	drinking fountain; curb and alley addresses	\$ 10,500	\$ -
Clark Park NA	playground improvements	\$ 12,000	\$ -
Daley Park NA, Univ. Park NA, Univ. Estates NA	Daley Park Master Plan	\$ 12,000	\$ -
Date Palm Manor NA	art wall	\$ 11,500	\$ 10,000
Duskfire II NA	signage	\$ 2,620	\$ -
Hudson Manor NA	Hudson Park Master Plan Phase II	\$ 8,000	\$ -
Hughes Acres NA	curb & alley addresses; neighborhood ID signs	\$ 11,042	\$ -
Optimist Park NE, NW, SE, SW NA's	playground improvements	\$ 32,000	\$ -
Shalimar NA	neighborhood ID signs	\$ 2,000	\$ -
University Estates NA	trees	\$ 2,000	\$ -
Alameda Park HOA	security lights; landscape	\$ 3,500	\$ 3,500
Bradley Manor HOA	landscape	\$ 10,000	\$ 10,000
Broadmor II HOA	replace pool fence; remove and replace trees	\$ 3,717	\$ -
Buena Vista Ranchos HOA	perimeter wall upgrade and landscape	\$ 6,000	\$ 6,000
Camelot Park Villas HOA	landscape	\$ 5,000	\$ 5,000
The Homestead HOA	signage	\$ 550	\$ 550
Hudson Trace HOA	improve drainage areas	\$ 950	\$ 950
The Lakes HOA	entrance landscape	\$ 1,113	\$ 1,113
Las Brisas HOA	street lights	\$ 5,000	\$ 5,000
La Sombra HOA	perimeter wall improvements	\$ 5,000	\$ 5,000
Los Prados HOA	xeriscape	\$ 2,600	\$ 2,600
Marlborough Park Estates HOA	common area landscape	\$ 4,000	\$ 4,000
Parke Tempe HOA	backflow cages	\$ 1,320	\$ 1,320
Parkside at the Galleria HOA	turf conversion to granite	\$ 750	\$ 750
Questa Vida HOA	install fence	\$ 3,474	\$ 3,474
Springdale HOA	landscape	\$ 4,184	\$ 4,184
Springtree HOA	perimeter landscape; paint fire lane	\$ 5,219	\$ 5,219
Stonegate HOA	lighting; signage	\$ 2,645	\$ 2,645
Tempe Royal Palms HOA	landscape	\$ 6,000	\$ 6,000
University Ranch HOA	security lights	\$ 12,000	\$ -
University Royal Gardens HOA	curb addresses; irrigation system	\$ 1,268	\$ 1,268

Villa Las Palmas HOA	perimeter xeriscape	\$	4,000	\$	4,000
Warner Ranch HOA	remove and replace trees	\$	8,000	\$	8,000
Warner Ranch Phase II HOA	security lights	\$	9,000	\$	9,000
Warner Ranch Village HOA	remove and replace trees	\$	2,500	\$	2,500
Del Sol Apartments	lighting	\$	1,500	\$	1,500
William Connelly Rentals	landscape	\$	12,000	\$	12,000

Grants approved 2001-2002 (\$225,000)

Association	Project	Amount	Match
Alta Mira NA	landscape	\$ 10,000	\$ -
Brentwood Cavalier NA	art tiles	\$ 12,000	\$ -
Broadmor PTSA	shade structures	\$ 12,000	\$ 20,000
Camelot Village NA	landscape, solar lights	\$ 10,476	\$ -
East Rio NA	curb and alley addresses	\$ 4,600	\$ -
Estate la Colina NA	shade structure and landscape	\$ 8,000	\$ -
Gilliland NA	alley addresses; neighborhood ID signs	\$ 5,844	\$ -
Hudson Manor NA	Park Master Plan Phase II	\$ 12,000	\$ -
Maple Ash NA	artistic irrigation valves	\$ 4,000	\$ -
Mitchell Park West NA	park, dog run improvements	\$ 5,000	\$ -
North Tempe NA	Park Master Plan	\$ 12,000	\$ -
Optimist Park NE, NW, SE, SW NA's	playground improvements	\$ 32,000	\$ -
University Heights NA	neighborhood ID signs	\$ 496	\$ -
Victory Acres NA	neighborhood ID signs	\$ 1,200	\$ -
Alameda Estates HOA	enhancing perimeter	\$ 5,000	\$ 15,000
Alameda Park HOA	lighting	\$ 12,000	\$ 4,500
Broadmor Place HOA	removal and replacement of trees	\$ 2,438	\$ 2,438
Buena Vista Ranchos HOA	planting trees	\$ 1,629	\$ 1,629
Camelot Park Villas HOA	lighting	\$ 1,448	\$ 1,448
Colonia del Sur III HOA	removal and replacement of trees	\$ 4,100	\$ 4,100
Knoell Garden Villas HOA	lighting	\$ 5,000	\$ -
Knoell Ville Monaco HOA	lighting	\$ 8,000	\$ 8,000
The Lakes HOA	trees	\$ 3,600	\$ 3,600
Las Brisas HOA	safety walls and gates	\$ 9,570	\$ 9,570
Los Prados HOA	complex map at entry	\$ 500	\$ 500
Papago Park Village HOA	lighting and signs	\$ 6,000	\$ 6,000
Parke Tempe HOA	trees	\$ 1,400	\$ 1,400
Park Premiere South HOA	lighting	\$ 1,873	\$ 1,873
Park Riviera III & IV HOA	lighting	\$ 6,000	\$ 6,000
Rosen Place HOA	landscape	\$ 4,500	\$ -
Southern Village Estates HOA	lighting	\$ 2,250	\$ 2,250
Springtree HOA	lighting	\$ 6,000	\$ 6,000
Tempe Royal Estates HOA	pipe barrier	\$ 995	\$ -
Village at Shalimar HOA	ADA ramps and handrails	\$ 1,750	\$ 1,750
Warner Ranch Village HOA	removal and replacement of trees	\$ 5,000	\$ 5,000
The Greenery Apts.	lighting	\$ 6,000	\$ 6,000

Grants approved 2000-2001 (\$175,000)

Association	Project	Amount	Match
Alta Mira NA	repair and paint wall, improve entryway	\$ 9,405	\$ -
Brentwood Cavalier NA	art tiles	\$ 6,600	\$ -
Daley Park NA	landscape	\$ 6,000	\$ -
Escalante NA	install lighting	\$ 10,000	\$ -
Estate La Colina NA	entryway signs	\$ 10,000	\$ -
Hudson Manor NA	Hudson Park design	\$ 10,000	\$ -
Mitchell Park NA	upgrade dog run	\$ 5,000	\$ -
Alameda Estates HOA	xeriscaping	\$ 5,000	\$ 5,000
Alta Mirada HOA	remove olive trees	\$ 4,400	\$ 4,400
Broadmor II HOA	cobblestone	\$ 4,013	\$ 4,013
Casitas Tempe HOA	perimeter wall	\$ 10,000	\$ 10,000
Circle G Ranches HOA	street and entrance	\$ 6,000	\$ 6,000
Corona Ranch HOA	landscape	\$ 3,371	\$ 3,371
Graystone HOA	lighting	\$ 2,350	\$ 2,350
Hudson Trace HOA	replace sprinklers, plant trees	\$ 5,000	\$ 5,000

Knoell Garden Villas HOA	security lights	\$	10,000	\$	-
Las Brisas HOA	replace wall	\$	2,441	\$	2,441
Marlborough Park Estates HOA	landscape	\$	5,000	\$	5,000
Papago Park Village HOA	landscape	\$	5,000	\$	5,000
Pecan Groves HOA	painting exterior wall	\$	2,330	\$	2,330
Questa Vida HOA	entrance sign	\$	1,750	\$	1,750
Sierra Tempe HOA	replace landscape	\$	5,000	\$	5,000
Springdale HOA	install unit #'s and signage	\$	2,500	\$	2,500
Tempe Gardens TH HOA	landscape	\$	5,000	\$	5,000
Tempe Royal Palms HOA	paint walls, repair fence	\$	3,080	\$	3,080
Terra HOA	entrance sign	\$	345	\$	-
Villa Patrician HOA	lighting	\$	10,000	\$	10,000
Village at Shalimar HOA	landscape and lighting	\$	4,800	\$	4,800
Warner Ranch Village HOA	remove olive trees	\$	3,375	\$	3,375
Del Sol Apartments	landscape	\$	6,750	\$	6,750
Place Five Apartments	install block wall	\$	10,000	\$	10,000

Grants approved 1999-2000 (\$175,000)

Association	Project	Amount	Match
Brentwood Cavalier NA	art tiles	\$ 4,900	\$ -
Corona Del Sol NA	walls, signs and gravel	\$ 4,750	\$ -
Estate La Colina NA	walls, signs and removal of trees	\$ 8,000	\$ -
Holdeman NA	street landscape	\$ 4,000	\$ -
Hudson Manor NA	alley fence and cleanup	\$ 5,500	\$ -
Jen Tilly Terrace NA	block walls	\$ 10,000	\$ -
Kiwanis Park NA	median choker	\$ 10,000	\$ -
Meyer Park NA	shade canopy at school	\$ 10,000	\$ 16,000
Optimist Park NA	wall upgrade	\$ 10,000	\$ -
Tempe Gardens NA	alley address numbers	\$ 3,328	\$ -
University Estates NA	street trees	\$ 5,000	\$ -
Waggoner School PTO	shade canopies at park	\$ 10,000	\$ 13,015
Alameda Estates HOA	upgrade fence and landscape	\$ 5,000	\$ 10,000
Alta Mirada HOA	olive tree removal	\$ 2,500	\$ 5,000
Broadmor HOA	landscape	\$ 3,679	\$ -
Casitas East HOA	monument signs	\$ 825	\$ -
Casitas Tempe HOA	signs, lighting and fencing	\$ 8,819	\$ 8,819
Cottonwoods HOA	landscape and path lighting	\$ 2,450	\$ 2,450
Hacienda Del Rio HOA	lighting and access gates	\$ 6,540	\$ 6,540
Knoell Garden Villas HOA	security lighting	\$ 6,750	\$ 6,750
La Sombra HOA	lighting	\$ 2,550	\$ 2,550
Mistwood HOA	landscape	\$ 7,143	\$ 16,325
Park Premiere South HOA	lighting and walls	\$ 2,550	\$ 2,550
Park Premiere South II HOA	pool fencing	\$ 5,000	\$ 6,456
Park Riviera South I & II HOA	playground equipment	\$ 3,225	\$ 3,225
Parkview Hacienda HOA	security lighting	\$ 5,000	\$ 5,000
Southern Village Estates HOA	landscape	\$ 1,500	\$ 1,500
Tempe Royal Palms HOA	fencing	\$ 6,249	\$ 6,249
Village at Shalimar HOA	landscape, lighting and drainage	\$ 7,000	\$ 7,000
Villa Patrician HOA	walls	\$ 2,792	\$ 2,792
William Connelly Rentals	landscape	\$ 10,000	\$ 55,000

Grants approved 1998-1999 (\$160,000)

Association	Project	Amount	Match
Baseline Hardy NA	paint and repair wall	\$ 2,600	\$ -
Date Palm Manor NA	speed humps	\$ 3,000	\$ -
Dava Lakeshore NA	ramada in Corbell Park	\$ 7,847	\$ -
Estate La Colina NA	entry markers	\$ 5,000	\$ -
Holdeman NA	neighborhood ID signs	\$ 2,625	\$ -
Hudson Manor NA	shade structures for park benches	\$ 2,000	\$ -
Tempe Gardens NA	alley, curb addressing	\$ 4,578	\$ -
University Estates NA	street trees	\$ 5,000	\$ -
University Heights NA	curb addressing	\$ 3,150	\$ -
University Park NA	safety wall planter features	\$ 10,000	\$ 6,544

Alta Mirada HOA	remove and replace olive trees	\$	5,000	\$	8,513
Bradley Manor HOA	tree and sidewalk replacement	\$	4,987	\$	4,987
Brentview HOA	security lighting and gates	\$	3,306	\$	3,306
Broadmor II HOA	palm tree trimming	\$	550	\$	550
Casitas Tempe HOA	security lighting, monument signs	\$	1,562	\$	-
Colonia Del Sur HOA	xeriscaping	\$	1,482	\$	1,482
Fiesta Village HOA	lighting, pool gate replacement	\$	4,000	\$	-
Hudson Trace HOA	security access gate	\$	5,000	\$	10,000
Knoell Garden Villas HOA	security lighting	\$	10,000	\$	-
Lakes HOA	walls and landscape	\$	7,500	\$	11,500
Las Estadas HOA	security lighting	\$	5,000	\$	33,000
Oasis at Anozira HOA	security fence and lighting	\$	10,000	\$	10,000
Papago Park Village HOA	xeriscaping	\$	5,000	\$	10,000
Park Premiere South HOA	replace pool fence	\$	4,000	\$	4,000
Questa Vida HOA	xeriscape	\$	2,828	\$	2,828
Sierra Vista Apartments	security fence	\$	8,032	\$	8,032
Southern Village Estates HOA	replace pool fence adn address numbers	\$	10,000	\$	10,000
Tempe Gardens TH HOA	playground	\$	8,681	\$	8,681
Tempe Royal Palms HOA	security fence	\$	5,140	\$	5,141
Terra HOA	replace pool fence	\$	1,500	\$	1,500
University Royal Gardens HOA	repair trip hazards in concrete walkways	\$	7,952	\$	7,952
Warner Ranch Phase II HOA	repair cracks in walls	\$	2,680	\$	2,680

Grants approved 1997-1998 (\$150,000)

Association	Project	Amount	Match
Baseline Hardy NA	neighborhood ID signs and alley fence #'s	\$ 2,600	\$ -
Evergreen NA	neighborhood ID signs	\$ 1,600	\$ -
Hudson Manor NA	house numbers on rear fences, curbs	\$ 1,700	\$ -
Jen Tilly Terrace NA	landscape and neighborhood ID signs	\$ 10,000	\$ -
Maple Ash NA	neighborhood ID signs	\$ 1,100	\$ -
Mitchell Park E & W NA	neighborhood ID signs	\$ 2,850	\$ -
Optimist Park NE & SE	raise walls	\$ 16,000	\$ -
Optimist Park NW & SW	playground equipment at Fuller School	\$ 14,000	\$ 16,000
University Heights NA	traffic diverter and neighborhood ID signs	\$ 10,000	\$ -
Alta Mirada HOA	remove and replace trees, lighting	\$ 7,500	\$ 7,500
Casitas East HOA	security lighting	\$ 8,410	\$ -
Festiva Tempe HOA	security lighting and replace fence	\$ 5,525	\$ -
Fiesta Villages HOA	security lighting	\$ 10,000	\$ 909
La Sombra HOA	security lighting	\$ 2,500	\$ 2,500
Los Prados HOA	security lighting	\$ 10,000	\$ 10,000
Park Premiere South HOA	remove and replace trees, lighting	\$ 6,450	\$ 6,450
Park Riviera South I & II HOA	security lighting	\$ 6,500	\$ 6,500
Questa Vida HOA	security lighting	\$ 7,190	\$ 7,190
Sierra Tempe HOA	lighting for entryway	\$ 5,295	\$ 5,295
Southern Village HOA	landscape	\$ 10,000	\$ 10,452
Tempe Gardens TH HOA	playground equipment	\$ 8,681	\$ 8,681
Terra HOA	security gate	\$ 754	\$ 754
Tempe Apartments	install fence	\$ 10,000	\$ 11,161

Grants approved 1996-1997 (\$150,000)

Association	Project	Amount	Match
Camelot Village NA	landscape and painting walls	\$ 1,000	\$ -
Clark Park NA, Mitchell Park E & W NA, Gilliland NA, Maple Ash NA, Marilyn	funding for professional planning/facilitation service	\$ 20,000	\$ -
Date Palm Manor NA	construction of art wall	\$ 7,500	\$ 10,000
Duskfire NA	landscape	\$ 5,000	\$ -
Escalante NA	alley and curb numbers	\$ 5,223	\$ -
Hudson Manor NA	mosaic entryway markers	\$ 9,000	\$ -
Kiwanis Park NA	playground equipment for Aguilar School	\$ 10,000	\$ 10,000
Lindon Park NA	neighborhood ID signs	\$ 1,000	\$ -
University Heights NA	security equipment for park	\$ 6,800	\$ -
Alta Mirada HOA	remove olive trees	\$ 4,000	\$ 10,000
Broadmor Place HOA	security lighting	\$ 4,700	\$ 4,700
Buena Vista Ranchos HOA	complete perimeter wall	\$ 5,000	\$ 5,000

Casitas East HOA	lighting by mailboxes	\$	8,094	\$	-
Concord Village HOA	lighting upgrade in park area	\$	10,000	\$	10,000
Continental Villas East HOA	xeriscaping and security lighting	\$	10,000	\$	10,000
Lakes HOA	extend perimeter wall	\$	5,000	\$	5,000
Papago Square HOA	poll safety improvement and entryway	\$	6,458	\$	6,458
Park Premiere South II HOA	street signs and vandal proof lighting	\$	10,000	\$	-
Springdale HOA	regrading dirt and rebuilding sidewalks	\$	7,500	\$	15,000
University Ranch HOA	pool security fence	\$	6,348	\$	10,000
University Royal Gardens HOA	entryway sign and landscape	\$	2,377	\$	2,377
Warner Estates HOA	increase wall height	\$	5,000	\$	24,100

Grants approved 1995-1996 (\$100,000)

Association	Project	Amount	Match
Brentwood Cavalier NA	neighborhood ID signs	\$ 850	\$ -
Estate La Colina NA	entryway landscape	\$ 1,607	\$ 7
Holdeman School PTA	playground equipment	\$ 8,200	\$ 8,200
Meyer Park NA	upgrade playground equipment	\$ 7,000	\$ -
Rural Geneva NA	lighted volleyball courts	\$ 7,000	\$ 7,000
Sunburst Farms NA	neighborhood ID signs	\$ 300	\$ 300
Sunset Riverside NA	neighborhood ID signs, streetscape design	\$ 8,000	\$ 5,000
Bradley Manor HOA	upgrade lighting	\$ 7,000	\$ 7,000
Casitas East HOA	upgrade lighting	\$ 7,500	\$ 4,789
Casitas Tempe HOA	upgrade lighting	\$ 10,000	\$ -
Concord Village HOA	upgrade parking area lighting	\$ 10,000	\$ 10,000
Continental Villas HOA	xeriscaping	\$ 7,500	\$ 7,500
Hamilton Homes HOA	raise perimeter wall	\$ 4,000	\$ 4,000
Papago Square HOA	upgrade street signs	\$ 850	\$ 850
Pepperwood Townhomes HOA	landscape	\$ 5,000	\$ 5,000
Rio Salado HOA	security lighting	\$ 1,350	\$ 1,350
Southern Village Estates HOA	upgrade and add lighting	\$ 4,000	\$ 4,000
University Royal Gardens HOA	lighting and replace pool fencing	\$ 4,100	\$ -
Villa Las Palmas HOA	security lighting	\$ 5,744	\$ 5,744

Grants approved 1994-1995 (\$100,000)

Association	Project	Amount	Match
Broadmor NA	art, seating at Broadmor School	\$ 8,725	\$ -
Dava Lakeshore NA	wall additions	\$ 6,000	\$ 19,000
Kiwanis Park NA	alley and address signs	\$ 4,120	\$ -
University Park NA	closure of Parkway Blvd.	\$ 10,000	\$ -
Alameda Estates HOA	tree removal and replacement	\$ 5,000	\$ 5,000
Broadmor Place HOA	entryway lighting	\$ 1,500	\$ 1,500
Buena Vista Ranchos HOA	complete perimeter wall	\$ 5,525	\$ 5,525
Circle G Ranches HOA	landscape buffer	\$ 10,000	\$ 10,000
Concord Village HOA	architectural, schematic water lines	\$ 6,188	\$ 6,188
Cottonwoods HOA	replaced lighting	\$ 10,000	\$ 10,000
Lakes HOA	landscape	\$ 1,000	\$ 1,000
Las Brisas HOA	security lighting	\$ 2,500	\$ 2,500
Los Prados HOA	security lighting	\$ 2,800	\$ 2,800
Marlborough Park Villas HOA	lighting system	\$ 10,000	\$ 10,000
Pecan Grove Estates HOA	replace trees	\$ 1,600	\$ 1,600
Southern Village Estates HOA	landscape	\$ 10,000	\$ 10,000
Terra HOA	street signs	\$ 879	\$ 879
University Royal Gardens HOA	tree removal and lighting	\$ 7,083	\$ -

SUMMARY OF NEIGHBORHOOD GRANT AMOUNTS

	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Total
Alameda Estates HOA	\$5,000					\$5,000	\$5,000	\$5,000				\$1,250				\$1,500							\$22,750
Alameda Meadows NA																							\$0
Alameda Park HOA								\$12,000	\$3,500		\$2,181			\$6,000		\$7,710		\$8,400		\$10,000			\$49,791
Alegre Community NA									\$10,500														\$10,500
Alisanos HOA																							\$0
Alta Mira NA							\$9,405	\$10,000					\$12,000		\$10,701	\$13,700		\$10,000	\$7,500	\$9,815		\$9,600	\$92,721
Alta Mirada HOA			\$4,000	\$7,500	\$5,000	\$2,500	\$4,400					\$5,000											\$28,400
Alterra Townhomes																		\$1,446					\$1,446
Ash Court HOA																							\$0
Baseline Hardy NA				\$2,600	\$2,600																		\$5,200
Bell De Mar Crossing NA																							\$0
Bradley Manor HOA		\$7,000			\$4,987				\$10,000			\$12,000									\$10,000		\$43,987
Bradley Place NA																\$1,000							\$1,000
Brentview HOA					\$3,306					\$3,819													\$7,125
Brentwood Cavalier NA		\$850				\$4,900	\$6,600	\$12,000								\$15,000	\$6,000	\$5,300	\$10,000		\$10,000		\$70,650
Brentwood Cavalier/Daley Park/Univ. Estates/Univ. Park NAs																						\$34,930	\$34,930
Brittany Lane HOA																							\$0
Broadmor HOA						\$3,679																	\$3,679
Broadmor II HOA					\$550		\$4,013		\$3,717	\$2,100													\$10,380
Broadmor NA	\$8,725																				\$2,200	\$10,000	\$20,925
Broadmor Place HOA	\$1,500		\$4,700					\$2,438															\$8,638
Broadmor PTSA								\$12,000															\$12,000
Broadway Palms NA																							\$0
Broadway Park Apartments												\$2,078											\$2,078
Broadway Terrace HOA																							\$0
Broadway Townhomes HOA (H14H)																					\$10,000		\$10,000
Buena Vista Ranchos HOA	\$5,525		\$5,000					\$1,629	\$6,000			\$1,750				\$9,300		\$6,763					\$35,967
Butler Tempe HOA												\$5,990											\$5,990
Butler Tempe HOA (Water Conservation)																						\$973	\$973
Butler Tempe/Papago Sq HOA																				\$5,840			\$5,840
Calle de Caballos HOA													\$9,999										\$9,999
Camelot Park Villas HOA								\$1,448	\$5,000	\$3,050				\$6,000									\$15,498
Camelot Village NA			\$1,000					\$10,476		\$790		\$12,000			\$11,463			\$1,705		\$4,200	\$5,550		\$47,184
Camelot Village NA/Camelot Park Villas HOA												\$24,000	\$18,000										\$42,000
Canal Park NA																							\$0
Capistrano I HOA																							\$0
Capistrano II HOA																							\$0
Carver Ranch Estates HOA																							\$0
Carver Terrace NA																						\$10,000	\$10,000
Casa Fiesta HOA																				\$9,474			\$9,474
Casitas East HOA		\$7,500	\$8,094	\$8,410		\$825				\$8,452			\$6,000		\$4,968								\$44,249
Casitas Tempe HOA		\$10,000			\$1,562	\$8,819	\$10,000											\$1,460					\$31,841
Cavalier Hills NA																							\$0
Chelsea Manor HOA											\$9,000												\$9,000
Chesapeake HOA																							\$0
Chipperwood NA																							\$0
Circle G Ranches HOA	\$10,000						\$6,000																\$16,000
Clark Park NA									\$12,000	\$11,530		\$493							\$2,700				\$26,723
Clark Park NA & Marilyn Ann NA																				\$17,440		\$20,000	\$37,440
Clark Park NA, Mitchell Park E & W NA, Gilliland NA, Maple Ash NA, Marilyn Ann NA			\$20,000																				\$20,000
Clark Park/Marilyn Ann NA																					\$20,000		\$20,000
Cole Park NA																				\$7,523	\$1,375		\$8,898
Colonia Del Sur HOA					\$1,482																		\$1,482
Colonia del Sur I HOA										\$5,750		\$3,319											\$9,069
Colonia del Sur III HOA								\$4,100															\$4,100
Colonia Del Sur IV HOA										\$7,514						\$6,222							\$13,736
Concord Village HOA	\$6,188	\$10,000	\$10,000																				\$26,188
Continental Villas East HOA			\$10,000																				\$10,000
Continental Villas East III HOA										\$7,000	\$5,718		\$1,750										\$14,468
Continental Villas HOA		\$7,500																					\$7,500
Corona Del Sol Estates NA						\$4,750					\$4,500			\$12,000									\$21,250
Corona Ranch HOA							\$3,371			\$3,891													\$7,262
Cottonwoods HOA	\$10,000					\$2,450					\$184												\$12,634
Coventry Tempe HOA																\$10,000							\$10,000

SUMMARY OF NEIGHBORHOOD GRANT AMOUNTS

	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Total
Cyprus Southwest NA										\$3,123						\$11,863							\$14,986
Daley Park NA							\$6,000										\$5,100		\$9,977		\$1,100		\$22,177
Daley Park NA, Univ. Park NA, Univ. Estates NA									\$12,000														\$12,000
Date Palm Manor NA			\$7,500		\$3,000			\$11,500												\$10,000			\$32,000
Dava Lakeshore NA	\$6,000				\$7,847																		\$13,847
Del Sol Apartments							\$6,750		\$1,500														\$8,250
Duskfire II NA								\$2,620															\$2,620
Duskfire NA			\$5,000																				\$5,000
East Rio NA								\$4,600													\$10,000		\$14,600
El Adobe Condominiums HOA																							\$0
Encore at Tempe Village HOA																							\$0
Escalante NA			\$5,223				\$10,000													\$9,600	\$5,920	\$5,878	\$36,621
Escalante NA; Victory Acres NA								\$8,800															\$8,800
Estate La Colina NA	\$1,607				\$5,000	\$8,000	\$10,000	\$8,000	\$12,000				\$11,150	\$6,527	\$11,939			\$7,110	\$9,840				\$91,173
Evergreen NA				\$1,600																		\$2,359	\$3,959
Festiva Tempe HOA				\$5,525					\$2,750												\$10,000		\$18,275
Fiesta Village HOA				\$10,000	\$4,000									\$4,137					\$2,484				\$20,621
Galleria HOA																							\$0
Gililand NA								\$5,844	\$3,200	\$3,554	\$5,525	\$4,000				\$5,000							\$27,123
Graystone HOA						\$2,350																	\$2,350
Hacienda Del Rio HOA						\$6,540				\$12,000	\$12,000				\$7,500								\$38,040
Hamilton Homes HOA	\$4,000								\$3,163				\$10,459	\$12,000	\$5,370				\$5,375		\$10,000		\$50,367
Harbour Village HOA												\$5,000											\$5,000
Hayden Cove Townhouses HOA																							\$0
Hayden Square HOA																							\$0
Historic Date Palm Manor NA																\$10,000							\$10,000
Holdeman NA					\$2,625	\$4,000																	\$6,625
Holdeman School PTA	\$8,200																						\$8,200
Hollis Park NA															\$2,960								\$2,960
Homestead HOA										\$990													\$990
Hudson Manor NA		\$9,000	\$1,700	\$2,000	\$5,500	\$10,000	\$12,000	\$8,000	\$6,000	\$4,000	\$5,500	\$6,500		\$12,000					\$9,500		\$6,600		\$98,300
Hudson Trace HOA				\$5,000		\$5,000		\$950	\$10,000		\$12,000						\$3,400						\$36,350
Hughes Acres NA								\$11,042												\$3,900			\$14,942
Hughes Acres/Meyer Pk/ Rural Gen. NA									\$36,000														\$36,000
Indian Bend NA																							\$0
Indian Bend Gardens HOA																							\$0
Jen Tilly Terrace NA			\$10,000		\$10,000				\$10,350	\$10,000									\$10,000		\$6,535		\$56,885
Joshua Square HOA												\$1,650								\$10,000			\$1,650
Juniper Village HOA									\$5,000		\$4,925			\$10,451					\$5,281				\$25,657
Juniper Watson/Scudder Park West NA												\$12,000											\$12,000
Kiwanis Park NA	\$4,120	\$10,000			\$10,000																		\$24,120
Knoell Garden Villas HOA				\$10,000	\$6,750	\$10,000	\$5,000																\$31,750
Knoell Ville Monaco HOA							\$8,000		\$7,000								\$6,642						\$21,642
Kyrene Superstition NA																							\$0
La Sombra HOA			\$2,500		\$2,550		\$5,000																\$10,050
La Tierra HOA																							\$0
Laguna Estates HOA																							\$0
Lake Park Villas/Runaway Point/Sandcastle HOAs																					\$20,000		\$20,000
Lakes HOA	\$1,000	\$5,000		\$7,500				\$3,600	\$1,113	\$12,000													\$30,213
Las Brisas HOA	\$2,500					\$2,441	\$9,570	\$5,000	\$4,766		\$12,000	\$12,000	\$12,000										\$60,277
Las Estadas HOA				\$5,000																			\$5,000
Lindon Park NA			\$1,000							\$4,135													\$5,135
Lofts (The) at Orchidhouse HOA																							\$0
Los Prados HOA	\$2,800		\$10,000				\$500	\$2,600						\$1,670									\$15,900
Los Tesoros NA										\$12,000	\$8,687		\$12,000						\$312				\$32,999
MACH 8 NA																							\$0
Maple Ash NA			\$1,100				\$4,000		\$12,000				\$12,000		\$15,000								\$44,100
Marilyn Ann NA																							\$0
Marlborough Park Estates HOA						\$5,000	\$4,000					\$12,000						\$5,665					\$26,665
Marlborough Park Villas HOA	\$10,000															\$4,500							\$14,500
McClintock NA																							\$0
McClintock Manor NA											\$11,000	\$8,300											\$19,300
Meyer Park NA		\$7,000			\$10,000										\$7,300				\$6,866				\$31,166
Mission Ridge NA																							\$0

SUMMARY OF NEIGHBORHOOD GRANT AMOUNTS

[illegible]

SUMMARY OF NEIGHBORHOOD GRANT AMOUNTS

[illegible]

SUMMARY OF NEIGHBORHOOD GRANT AMOUNTS

	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	Total
West Rio NA																							\$0
Westfall Apartments												\$4,518											\$4,518
William Connelly Rentals						\$10,000			\$12,000														\$22,000
Wilson Art & Garden District NA																					\$10,000		\$10,000
Wilson Place HOA											\$750												\$750
Wingfoot HOA																							\$0
Wood Park NA																							\$0
Worthington Place HOA										\$7,500									\$2,683	\$6,000			\$16,183
	\$102,919	\$100,001	\$150,000	\$158,655	\$160,000	\$175,050	\$174,510	\$224,669	\$224,952	\$224,993	\$224,977	\$224,883	\$225,007	\$223,267	\$250,000	\$240,001	\$74,088	\$89,141	\$100,628	\$150,001	\$146,995	\$178,906	\$3,823,642

Memorandum

City of Tempe



Date: May 5, 2016
To: Mayor and Council Members
From: Nakagawara, David
Cc:
Subject: Revising the Tempe Sign Code in Response to Reed v. Gilbert

The rendering of the Reed v. Gilbert Supreme Court decision requires municipalities to review their sign ordinances and to rewrite said regulations in order to provide “content neutral” regulation of signage.

Staff has been in the process, with the assistance of the City Attorney’s Office, to draft a new sign code format that is in compliance with the Supreme Court ruling, while substantially keeping intact the City’s philosophies, as contained in the current sign code, regarding the regulation of signage within Tempe’s city limits.

Enclosed herewith are a copy of the new draft sign code language, the existing sign code with strikeouts and a copy of the presentation to be shared with Mayor and Council at the Work Study Session. The format has changed markedly, and staff will be present to answer questions after their presentation.

Two Council Working Groups, Commercial Sign Regulation Reform and Yard Signs/Non-Commercial Free Speech Signs will be presenting updates to our sign code after the Work Study Session at today’s Committee of the Whole (COW) meeting. If staff receives direction to make changes to our sign code, the changes will be prepared in the format being introduced to you today, in order to be in line with the dictate to regulate in a “content neutral” fashion per Reed v. Gilbert.

CHAPTER 9 – SIGNS

Section 4-901 Purpose and Applicability.

- A. Purpose.** The *sign* regulations are designed to encourage proper use of signage throughout the city, while eliminating *signs* that may do not comply with the City Code. The regulations for *signs* have the following specific objectives:
1. To allow for adequate and effective *signs* in all zoning districts while preventing *signs* from dominating the appearance of the area;
 2. To require design, construction, installation, and proper *maintenance* so that the public safety and traffic safety are not compromised; and
 3. To provide standards for location, size, construction, type, and number of *signs*;
- B. Applicability.** The regulations in Chapter 9 are applicable to all *signs* in the city, except as noted in Section 4-902(D) and in the RCC district and all MU districts, except where otherwise noted herein. Standards for *signs* in the RCC district and all MU districts shall be established through *sign* criteria approved through a *Development Plan Review*, pursuant to Section 6-306.

Section 4-902 General Sign Standards.

- A. Definitions.** For definitions related to *signs*, refer to Section 7-120, “S” Definitions.
- B. Prohibited Signs.** Prohibited *signs* include:
1. *Signs* in public right-of-way that are not governed by State Law;
 2. *Signs* mounted on a *building roof*;

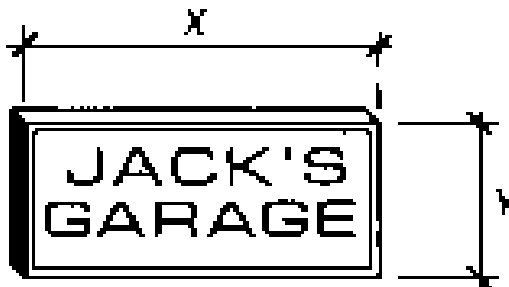
3. *Signs* that are mounted, attached, or painted on *trailers*, boats or vehicles when used as additional signage on or near the business premises; and similar *signs*. Business vehicles displaying signage or advertising shall be parked in an assigned *parking* space which is not immediately adjacent to a *street* frontage;
4. *Signs* having intermittent or flashing illumination, animated or moving parts, or that emit sound except as allowed under Section 4-903(C) and Section 4-903(E);
5. Freestanding changeable copy *signs*, except as allowed under Section 4-903(C), Section 4-903(F), and Section 4-903(I);
6. Banners, pennants, wind-driven spinners, streamers, balloons, flags, search lights, strobe lights, holographic projections, laser light displays, beacons, inflatable *signs*, except as otherwise provided in Section 4-903(K), and approved *banner signs* installed pursuant to the city's banner program;
7. *Signs* imitating official traffic control *signs*, or any *sign* or device obscuring such *signs* or devices;
8. *Signs* mounted on, or applied to trees, utility poles, rocks, or city owned property;
9. *Signs* placed on private property without the property owner's written approval;
10. *Portable signs*, except as permitted in Sections 4-903(J), Sections 4-903(K), Sections 4-903(L), Sections 4-903(O), Sections 4-903(P), Sections 4-903(Q), and

C. Unauthorized Signs. An *unauthorized sign* is one that is illegally displayed in the city right-of-way, on city property, on private property without the property owner's consent, or is not in compliance with the regulations of Chapter 9, Signs within this Code. City staff may remove such *signs*. *Unauthorized signs* removed by the city shall be disposed of after the Department provides notice to the establishment identified on the sign. A notice shall be sent within thirty (30) days of removal notifying the establishment to claim the unauthorized sign at a location specified on the notice no later than thirty (30) days after the date appearing on the notice. If unclaimed after the time period, the Department will dispose of the unauthorized sign in an appropriate manner. If an establishment is not identified, the sign will be disposed of no sooner than thirty (30) days after removal, subject to prior written claim and proof of ownership delivered to the Community Development Department.

D. Exempt Signs. The following *signs* are exempt from this Code:

1. Traffic or other governmental *street signs*, such as railroad crossing *signs* and notices, as may be authorized by the city and do not require permits; and

2. *Signs* of public utility companies indicating danger or that serve as an aid to public safety, or that show the location of underground facilities or public telephones and do not require permits.
- E. Ceased Non-Conforming Permanent Signs.** The owner, agent, tenant or person having beneficial interest in the business, property or premises on which such *sign* is located shall remove ceased non-conforming *signs*, including freestanding support *structures*, within one (1) year upon cessation of such business or sale of such product, as long as the one (1) year period of non-use is attributable at least in part to the previously designated persons or entities.
- F. Sign Height Measurement.** *Sign* height measurements are as follows:
- “*Freestanding Sign*”: Height is the distance from the top of the *sign structure* to the top of the adjacent street curb. The height of any monument base or other *structure* erected to support or ornament the *sign* shall be measured as part of the *sign* height.
- G. Sign Area Measurement.** *Sign* area measurements are as follows:
1. *Sign* area includes the areas of all the following *signs* on site that pertain to any one business:
 - a. *Awning Sign*;
 - b. *Building Mounted Sign*;
 - c. *Freeway Sign*;
 - d. *Service Station Sign*, excluding *freestanding sign*; and
 - e. *Marquee Sign*.
 2. The maximum total area for the above *signs* on the premises for any one (1) business may be equal to forty (40) square feet plus one (1) square foot of *sign* area for every lineal foot of *business frontage* beyond forty (40) lineal feet, as measured by the *business frontage*. Businesses with freeway frontage may have additional *sign* area, see Section 4-903(E).
 3. Internal businesses and brands contained within a host business are allowed exterior signage. *Sign* area utilized by the internal business/brand shall be deducted from the *sign* area allowed for the host business sign area.
 4. One sign face: Area of the single face only;
 - a. *Sign* copy mounted or painted on a background panel or area distinctively painted, textured, illuminated, or constructed as a background for the *sign* copy, shall be measured as the area contained within the *geometric shape* of the background panel or surface; and



- b. *Sign* copy mounted as individual letters or graphics against a wall or fascia of a *building* or other *structure* that has not been painted, textured or otherwise altered to provide a distinctive background for the *sign* copy, shall be measured as the area enclosed by the smallest *geometric shape* that will enclose all *sign* copy.



5. Multiple *sign* faces:
 - a. Two (2) faces: If the interior angle between the two (2) faces is forty-five (45) degrees or less, the area will be the area of one face only; if the angle between the two (2) *sign* faces is greater than forty-five (45) degrees, the *sign* area will be the sum of the areas of the two (2) faces;
 - b. Three (3) or more sides: *Sign* area will be calculated as fifty percent (50%) of the sum of all faces; and
 - c. *Sign* area for a *sign* with more than one component will be measured as the area of the smallest *geometric shape* that encompasses the components of the *sign*.
6. Free form, spherical, sculptural and other non-planar signs:
 - a. *Sign* area is calculated as fifty percent (50%) of the sum of the area of the four (4) vertical sides of the smallest cube that will encompass the *sign*.



H. Sign Illumination. *Signs* may be illuminated internally or externally as provided by this Code (See also, Section 4-803 and 4-804, Lighting) and/or as specified by the applicable *sign* criteria:

1. *Sign* face shall function as a filter for an internally *illuminated sign*;
2. *Sign* illumination from above shall be fully shielded;
3. *Sign* illumination from below shall comply with Section 4-803(C)(5);
4. *Illuminated signs*, except *address signs*, shall require a *sign* permit and comply with the provisions of applicable electrical codes; and
5. Exposed electrical conduit or exposed raceways are allowed only with *Development Plan Review* approval.

I. Sign Maintenance. *Sign maintenance* requirements are as follows:

1. *Signs* on a property shall be maintained by the owner or person in possession of the property on which the *sign* is located. *Maintenance* shall be such that the signage continues to conform to the conditions imposed by the *sign* permit;
2. A damaged *sign*, including *signs* vandalized or subjected to graffiti, shall be repaired within sixty (60) days;
3. Metal pole covers and *sign* cabinets shall be kept free of rust and rust stains;
4. Internally *illuminated sign* cabinets or *sign* panels that have been damaged shall remain un-illuminated until repaired;
5. *Signs* that have been damaged to such extent that it may pose a hazard to passersby, as determined by the Development Services Manager, or designee, shall be repaired or removed immediately;

6. *Maintenance* of legal non-conforming *signs* shall be consistent with applicable Arizona law. A legal nonconforming *sign* that has been damaged to the extent of more than fifty percent (50%) of its reproduction value shall be removed or altered so as to conform to the provisions of Part 3, Chapter 5, Non-Conforming Use or Development; and
7. Failure to comply with these *sign maintenance* requirements shall constitute a violation of this Code.

J. Comprehensive Sign Package.

1. When a site is developed as a complex or center, a comprehensive *sign package* shall be provided for the property, and approved through *development plan* review.
2. For tenants of a complex or center, *sign* permits will only be issued for *signs* that comply with the previously approved comprehensive *sign package*, or receive approval through *development plan* review.

Type	P/T	Location/Use (1)	Size Specifications (2)	Additional Requirements (3)	Permit
Address	P	Any address; developments, properties or sites with perimeter walls shall have the address number visible on the outside of the wall.	Addresses shall be at least four (4) inches in height and have a color contrast with the background color of at least fifty percent (50%). Shall be self-illuminated or located eighteen (18) to thirty-six (36) inches below a light fixture. All numbers and letters shall be illuminated from dusk to dawn, unless it's a residential rear address, alley gate, curbside mailbox, or commercial rear door suite. One (1) and two (2) family dwellings shall provide four (4) inch address numbers on the front elevation and on the rear elevations when abutting an alley.	Addresses shall be visible from public access to the property. The height, quantity, size, location, color and material of address letters and numbers on buildings, signs and directories shall be as required by the Community Development Manager, designee, or through a Development Plan Review.	No
Directory	P	Any sign with a directory on properties occupied by three or more buildings, which is not a type C Sign.	Shall not exceed six (6) feet in height or twenty-four (24) square feet in area.	Shall have an internally illuminated directory showing street address, viewer location and unit designations within the complex. Directories shall be sufficient in number and located to ensure law enforcement/emergency personnel can easily locate an address or unit.	Yes
A	P	Any sign attached to or part of a secondary covering or overhang not located in a residential district.	Size is determined on a one to one (1:1) ratio, and shall not exceed one (1) square foot per one (1) lineal foot of the building. Total square footage shall be calculated against total allowed sign area.	Only allowed on the ground floor or second floor of a building, illumination requires a Development Plan Review.	Yes
B	P	Any sign mounted on a building that is not a type A sign.	Shall not exceed 80% of their horizontal/vertical backgrounds; shall not exceed building height; in a multi-family district it shall not exceed six (6) square feet or a height of ten (10) feet; for one (1) & two (2) family dwellings it shall not exceed one (1) square foot and does not need a permit; any non multi-family or single family district type B signs shall not exceed a total area for any 1 (one) building equal to forty (40) square feet plus one (1) square foot of sign area for every lineal foot of business frontage beyond forty (40) lineal feet.	Within three-hundred (300) feet of a freeway, on a property with no residential use, square footage is based on a two to one (2:1) ratio, two (2) square feet per one (1) lineal foot of the building.	Yes
C	P	Any free standing sign within five (5) feet of a business drive through on private property.	Shall not exceed forty-five (45) square feet in area and shall not exceed eight (8) feet in height. Height and area include accessory clip-ons.	May be illuminated, may transmit sound as part of a business transaction according to City Code 20-11; only two (2) type C signs per site allowed; signs shall not be placed in a clear vision triangle and shall not conflict with ADA.	Yes
D	P	Any freestanding sign that is in a complex/center, lot, or on the property of a single use building that is not a type C sign.	A type D sign in a complex/center with an area greater than five acres shall not exceed ten (10) feet in height, forty (40) square feet in area and a max of six (6) panels per sign. A type D sign in a complex/center with an area less than five acres shall not exceed eight (8) feet in height or twenty-four (24) square feet in area and a max of four (4) panels per sign. A type D sign not in a complex/center shall not exceed eight (8) feet in height or twenty-four (24) square feet in area.	Shall have a monument-type base of masonry or other architectural grade material approved through a Development Plan Review. Single use buildings and all complexes and centers on a single lot are allowed one (1) freestanding sign per street frontage, or one (1) freestanding sign for every three-hundred (300) feet of lineal street frontage, whichever is greater. There cannot be a type D sign on the same property with a type F sign.	Yes
E	P	Any permanent freestanding sign that is not a sign type C or D that is on a property with five-hundred (500) feet of lineal frontage adjacent to the freeway and not within 1,320 feet of a residential district measured from the property's edge. Any sign on a property with less than five-hundred (500) feet of lineal frontage adjacent to a freeway or within 1,320 feet of a residential district shall be a type D.	A type E sign requires a Development Agreement in which the size and structural design specifications will be determined.	Minimum of 672 square feet of sign trade in required. Must be within three-hundred (300) feet of freeway right-of-way.	Yes
F	P	Any sign on a property with a primary use of theatre, museum or place of worship, with no residential use, and has a permit approved structural design that allows for changeable copy.	A type F sign in a single lot or center less than five (5) acres in net site area shall not exceed a height of eight (8) feet and shall not exceed twenty-four (24) square feet in area. A type F sign in a single lot or center greater than five (5) acres in net site area shall not exceed a height of ten (10) feet and shall not exceed forty (40) square feet in area.	Shall have a monument type base of masonry or other architectural grade material approved through Development Plan Review; one (1) type F sign per street frontage allowed, or one (1) type F sign for every three-hundred (300) feet of lineal street frontage allowed, whichever is greater. There cannot be a type F sign on the same property with a type D sign.	Yes

- The P/T column shows if a sign is a permanent sign or a temporary sign.
- The permit column shows if a sign requires a permit.

Type	P/T	Location/Use (1)	Size Specifications (2)	Additional Requirements (3)	Permit
G	P	Any freestanding sign within a single family district.	Shall not exceed eight (8) feet in height and shall not exceed twenty-four (24) square feet in area.	Shall be adjacent to a subdivision vehicular entrance defined by a permit; permit applications shall only be accepted in coordination with appropriate subdivision representatives; may be wall mounted or freestanding; signs may be displayed on either side of a street providing direct access to the subdivision and serving as a major entry; may be illuminated. Cannot have a sign type G if qualified for a sign type D.	Yes
H	P	Any flag.	Flag Poles shall not exceed thirty-five (35) feet in height.	Any individual property shall not exceed three (3) flag poles.	No
I	P	Any sign attached to a canopy located on a property with a service station use.	A type I sign shall not exceed six (6) square feet.	A property with a service station use shall not exceed two (2) type I signs.	Yes
J	T	Any sign located on a site that has been issued a building permit is immediately deemed a sign type J, and overrules any other sign type classification.	A type J sign shall not exceed 240 square feet of signage per street frontage or public open space frontage; must be attached to a temporary construction fence; shall not exceed eight (8) feet in height.	Allowed only during time of building permit issuance until final certificate of occupancy, shall require a permit to occupy or encroach on public property/easements, shall remain neat/orderly.	Yes
K	T	Any banner, pennant, wind-driven spinners, streamers, balloons, or inflatable signs are immediately deemed a type K sign and sign type K overrules any other applicable sign type, except for type J.	Require a permit, different permits distinguish different size specifications per location/district.	A type K sign can only be displayed once in a six (6) month period for a maximum of twenty-one (21) cumulative days. Six (6) months must pass from the end date of the last type K sign being displayed for another one to be permitted. Cannot be displayed on an undeveloped property.	Yes
L	T	Any sign located on an undeveloped property prior to the issuance of a building permit.	Shall not exceed eight (8) feet in height and shall not exceed thirty-two (32) square feet in area.	Only one (1) sign per street frontage allowed. May not be maintained for longer than twelve (12) months.	Yes
M	T	No signs in or on a window are allowed in a residential district. Any sign in or on a window outside of a residential district are classified as a sign type M.	Shall be limited to twenty-five percent (25%) of the window's total area.	Glass doors are considered windows, requirements may be modified by Community Development for security or crime prevention reasons, shall not be placed above the ground floor of the building without Development Plan approval.	No
N	T	Any sign in the right-of-way.	No signs are allowed in the public right-of-way.	Must Comply with State law requirements.	Yes
O	T	Any portable sign that is located within a single-family residential district.	Total signage on property shall not exceed six (6) square feet in area and any individual type O signs shall not exceed four (4) feet in height.	Only allowed on property with owner's permission, cannot be within a clear vision triangle or obstruct a sidewalk, A-Frames are not permitted.	No
P	T	Any portable sign within a multi-family residential district.	Shall not exceed a height of eight (8) feet and area shall not exceed six (6) square feet, A-frames cannot exceed four (4) feet in height.	A property with one(1) to five (5) units is allowed one (1) sign, six (6) or more units is allowed three (3) signs; A-frames shall not be left out overnight; shall not create a traffic hazard; shall not be placed in a traffic median, public sidewalk, bicycle path, City property, or City right-of-way between the sidewalk and curb.	No
Q	T	Any portable sign within three (3) feet of a building or outdoor approved patio on commercial/industrial or mixed-use property.	Shall not exceed eight (8) square feet in area and shall not exceed five (5) feet in height. A-frames shall not exceed four (4) feet in height.	Only one (1) type Q sign per tenant suite frontage; shall not be affixed to signs, poles, trees, traffic signals, benches, bike racks, or street signs; must allow a minimum three (3) feet pedestrian pathway or as otherwise required by ADA. A frames are only allowed between 6AM and 9PM. There cannot be a sign type Q on the same property that has a sign type P.	No

- The P/T column shows if a sign is a permanent sign or a temporary sign.
- The permit column shows if a sign requires a permit.
- *Signs are only allowed in their specified districts. Any type of sign with a district type that is not approved prohibits all signs of that type in the unapproved district.
- *Any sign that does not specifically fit into a sign type category A-Q is not allowed within the City of Tempe.
- *Temporary signs and signs on residential use properties cannot be illuminated either internally or externally at any given time.
- *The max allotted square footage for a single business is forty (40) square feet plus a one-to-one (1:1) ratio (lineal footage : square footage) and is calculated only by the sum of all type A and B signs.

Table 4-903A Permitted Signs

Sign Types	Single-Family Districts	Multi-Family Districts	Commercial, Mixed-Use & Office/Industrial Districts
ADDRESS	A	A	A
DIRECTORY	N	A	A
A	N	N	A
B	A	A	A
C	N	N	A
D	N	A	A
E	N	N	A
F	N	N	A
G	A	A	A
H	A	A	A
I	N	N	A
J	A	A	A
K	N	A	A
L	A	A	A
M	N	N	A
N	N	N	N
O	A	N	N
P	N	A	A
Q	N	N	A

N = NOT ALLOWED

A = ALLOWED

For allowed signs, see individual requirements in this section.

Sign Code Restructuring

Code Compliance

Signs, Signs, Signs

- Work Study Session Item: Review the Revisions to the City's Existing Sign Code to comply with Reed v. Gilbert Decision
- Later at COW: Discussion of Work Group recommendations for Political/Free Speech Signage
- Later at COW: Discussion of Work Group recommendations for regulation of Commercial Signage

Reed vs Gilbert Summary

- On July 20, 2015 the Supreme Court of the United States issued their judgment for the Reed vs. Gilbert case.
- “A law that is content based on its face is subject to strict scrutiny regardless of the government’s benign motive, content-neutral justification, or lack of animus toward the ideas contained in the regulated speech.”
- Because of this, Chapter 9 within the Tempe Zoning & Development Code had to be modified and much of its content replaced with a new system of sign enforcement.

Pre-Reed



Post-Reed



Restructuring Process

1. Identifying legal forms of regulation
2. Selecting the primary type of regulation
3. Redefining each sign type
4. Formulating an organized chart

Chart Design

- › Type
- › Permanent/Temporary
- › Location
- › Size Specifications
- › Additional Requirements
- › Permit

Key Takeaways

- This change will not effect a business' ability to display building mounted business identification signs.
- All businesses in multi-family, mixed-use, commercial and industrial districts will still be allowed to display A-frame or Upright signs.
- Signs in the public right-of-way are still prohibited, unless allowed by State Law.
- Free standing monument signs will only be regulated in areas such as size, design, materials but not copy or content.
- Businesses will be able to display banners with a valid permit.
- Billboards will still be enforced with the same regulations that are in place today, however, content cannot be regulated.

Work Study Session Issue Review Session Future Agenda Items



May 23, 2016 (*Monday*)

1. Fiscal Year 2016-2017 Human Services (Agency Review) Recommendations
2. Code Enforcement Residential Survey
3. Code Compliance Repeat Offender Inspection Fee Program
4. Community Attitude Survey/Employee Survey
5. Strategic Management Presentation
6. Automated Water Metering Project

June 2, 2016

1. Naming Request for Literacy Space in the Tempe Public Library
2. Integrated Pest Management (IPM) Program
3. Downtown Parking Strategic Plan Update
4. Compact of Mayors on Climate Change

June 16, 2016

1. Bus Unification Update
2. Fire Station Location Update #2
3. Homeless Coalition Strategic Plan
4. Downtown Tempe Authority Update

August 11, 2016

September 1, 2016

1. Branding Initiative Research and Strategy Presentation

September 15, 2016

October 13, 2016

1. Code Enforcement Commercial Survey

November 3, 2016

1. McClintock Drive Street Configuration Impacts

December 1, 2016

December 15, 2016 (*if needed*)

January 5, 2017

Presentations requested:

1. City Donations Policy – To be determined
2. Downtown Commercial District, Sidewalks – May, 2017 (one year evaluation from ordinance effective date of May 14, 2016)
3. Flood Irrigation Program Update – Fall, 2016
4. Help to Others (H2O) Program – Fall, 2016
5. Saturn Route Update (Orbit) – October, 2018
6. Structure for Boards and Commissions' Reports to City Council – To be determined

Memorandum

City of Tempe



TO: City Council, Committee of the Whole

FROM: Councilmember Robin Arredondo-Savage and Vice Mayor Corey Woods

RE: Commercial Sign Updates

DATE: May 5, 2016

At the August 6, 2015 Council Committee of the Whole meeting, City Council provided staff direction to conduct a comprehensive review of the sign regulations and process, and come back with potential improvements. On September 14, 2015, the Council Working Group first met to discuss direction on the topic of Commercial Sign Reform. A follow up meeting was concluded by the Council working group on October 22, 2015. A Business Stakeholders outreach discussion was conducted on March 2, 2016, as well as an online comment forum, to seek improvement Tempe's existing codes. The following is a list of action items proposed for consideration through the Council Working Group and staff:

PROPOSED CHANGES TO COMMERCIAL SIGNS:

Regulation changes

- 1 Increase the size of freestanding multi-tenant signs for commercial properties less than 5 acres, with more than 4 tenants, from a maximum of 24 sf to 40 sf with up to 6 tenant signs. This would allow a consistent max size for multi-tenant centers with 40 sf size.
- 2 Maintain the size of freestanding signs for single use sites and centers with up to 4 tenants at 24 sf.
- 3 Allow landlocked parcels to be incorporated into a center's existing rights for a freestanding sign when located within the same commercial center with street frontage (subject to authorization from the property owner).
- 4 Allow updates to existing sign criteria packages without Development Plan Review approval (with property owner written request). This will expedite the sign permit process.

Process changes

- 5 Over the counter permitting (by appointment)
- 6 Encourage Sign Package updates for old & outdated sign packages (outreach to property managers)

- 7 Coordinate minor building modification requests with the sign applications; eliminating the need for two separate applications/reviews.
- 8 Finalize and implement a complete online sign permit process through the Accela Citizen Access portal. (Projected Fall 2016)
- 9 Provide additional staff support for Sign permit applications, within current budget

Outreach and Awareness

- 10 Refresh the Tempe sign website as needed.
- 11 Provide easy-to-find accessibility to the Sign Ordinance.
- 12 Provide online examples of good signage.
- 13 Develop a Frequently Asked Questions (FAQ) page. Provide improved awareness of recent changes.
- 14 Maintain and provide instant updates to the interactive GIS map to review existing Sign Packages.
- 15 Continue to encourage public/customer feedback on our regulations and process.

PUBLIC OUTREACH NEXT STEPS:

- May 5, 2016, Updated by Council Working group on proposed changes (Seek Council direction)
- Staff to finalize draft ordinance in coordination with other Sign ordinance updates
- Feedback from Neighborhood Advisory Commission and other interest groups, if requested.
- Follow-up public meeting from stakeholders, including:
 - Tempe Chamber of Commerce, Mary Ann Miller
 - Tempe Businesses
 - Sign Companies and Arizona Sign Association
- Followed by public hearings:
 - Development Review Commission recommendation
 - Intro/1st Hearing at City Council
 - 2nd/Final Hearing at City Council

Commercial Signs – Business Stakeholders Meeting

March 2, 2016

Tempe Public Library 5:30-7pm

Summary of comments:

- Have a F.A.Q page to answer common sign questions
- Visual examples of types and size of signs (helpful)

Color Restrictions

- Limit to 4 colors
- Preference to choose optional shade of color
- More flexibility

8 year old freestanding sign, not effective

- No one is responsible for the “sign package”
- Landlord more lenient to allow corporate companies
- Inconsistence in window coverage compliance
 - Needs consistency (equal enforcement regulation)

Buildings/Businesses that are tucked away have difficulty with sign regulations. What are the allowances of A-frame?

- Clean up those campaign signs!
 - Hard to find the sign regulations
 - Simplified applications and easy to use format
 - Online forms and application for sign permits are needed/ feedback review sub.
 - Thought-self certification for sign permits? (faster)
-
- Quick Q. For online question/inquiries
 - Residents concerned with visual blight
 - New tech. for signs and use of L.E.D
 - Examples of Museum sign and movement of light on sign (?)

Name	Check all of the boxes that apply to you	Are the existing sign regulations appropriate? Explain why or why not...	What sign code changes, if any, would you like to see to improve the quality of signs?	Are there specific areas of the sign code that need improvement?	If you've recently processed sign permits for a business in Tempe, how was your experience?
Ike's Love and Sandwiches / Teresa Hei	Tempe business	The placement limitations for the A-frames are too limiting. We are a business located in the back of a courtyard. The allowance of 1 A-frame sign within 10 ft of my front door is really useless and does nothing to attract foot traffic and let customers know my location. The requirement that all the tenants of the courtyard have to be on the same way-pointing sign is so limiting which means that no sign will be made by the property and its tenants.	I'd like to be allowed to have 2 A frame way-pointing signs for my individual store, placed at the edge of the courtyard so that it is not on the sidewalk and obstructing foot traffic		I applied for the A frame sign permit in person and asked for clarification for where I could place the A frame. I recently received a warning notice that I was not allowed to place my sign by the escalator. If I had known that the only sign I was allowed was within 10 ft of my entrance, I probably wouldn't have paid for the permit because it just doesn't seem worth it.
Zach Cobian	Tempe business#Tempe resident	I do not believe they are appropriate for Downtown Tempe. Due to the unique nature of downtown Tempe the current regulations make it near impossible for some businesses to have any type of signage to help promote themselves and be a successful business.	The part that regulates our A frame signs location could use some improvement	All of the code could use some improvement but especially the section that includes A frames/way finding signs	Actually getting the permit was a painless process. The problem is I was sold a permit that due to the current sign codes I am not even allowed to use.
Jay Wisniewski	Tempe business	Not appropriate, too many variables with where front entrances are located to the different configurations to businesses along Mill Ave. Current "blanket" regulations do not accommodate for all of the different configurations, thus being extremely inappropriate.	A Frames should be a reasonable perimeter from the front entrance of the business, not "front door"	Way finding signs	not clear, different answers given by different employees at City
Cactus Sports	Tempe business#Tempe resident	Its kind of silly to be allowed an A frame but now have to keep it 3 feet from the building.	I'd like to use an A-frame as a further extension from the building or why have one at all.	see previous responses	n/a
Gil Schmitt	Tempe business	In the 30 + years I have been in towntown Tempe w/ a business I have watched these ordinances upheld then 2 months later everything is back to normal. You never enforce unless some one complains. Leave us alone. If you want a rule: Tacky signage ordinance with a group of business owners who vote on removal. Leave the quality ones alone. Thsi is your pride and joy Mill Ave. but others in Tempe are not enforced. You can't have a rule that other parts of Tempe don't enforce. The worst...The banner ordinance that you pay \$120 off can only use 21 days... It cost for the graphic artist, banner and time erecting to have it come down 3 weeks later.Not..Allow it quarterly so we can change with the seasons..Thank You	Quality produced only	Banner permit	Poor
Spencer Golish	Tempe business	No, the 3ft from building is unreasonable as it keeps my signage in my patio.	12' from building would work for me.	Just the distance.	Good. Quick and relatively painless. ;)

Memorandum
City Manager's Office
City of Tempe



To: Mayor and Council
Through: Andrew Ching, City Manager
From: Elizabeth Higgins, Chief of Staff
Date: April 22, 2016
Subject: Yard Signs/Non-commercial free speech signs

BACKGROUND:

In March 2014, the City Council gave direction at a COW to institute a pilot program to allow Neighborhood Associations and Homeowner's Associations (NA/HOA) registered with the city to use yard signs as a mechanism to communicate with neighbors about upcoming events or issues. The permanency of this pilot program was discussed at the February 5, 2015 Committee of the Whole (COW), and permission was given for the working group to look at changes to the sign code to allow for these non-commercial portable signs in residential areas. During this meeting Councilmember Schapira joined the working group and asked that the working group be able to examine the sign code relating to political signs.

The working group brought back recommendations to the COW on May 14, 2015 and direction was given to move forward with most of the working group's recommendations, including amending the Zoning and Development Code the language governing both non-commercial and political signs (which included adding language allowing political signs in the right of way during the period commencing 100 days before an election and fifteen days after) and continuing the NA/HOAs yard sign program on a first-come, first-serve basis. Soon after the May 14th COW, the U.S. Supreme Court released its decision on the Reed v. Town of Gilbert and held that an ordinance providing for differing regulations on signs, based on the sign's content, is unconstitutional as it would not survive strict scrutiny analysis under the First Amendment. At that time, the City Attorney's Office notified the Council that it would be reexamining and conducting a large scale rewrite of the sign code. Thus, the recommendations from the May 14th COW were delayed until they could be examined under a new proposed code.

The City Attorney's office, in concert with Community Development will be presenting a new comprehensive sign code to the Council during the May 5th Work Study Session. The proposed code organizes types of signs into 17 different categories and does not look at the content of the sign, it only regulates signage based upon physical characteristics and on reasonable time, place and manner restrictions.

This working group is looking to incorporate their recommendations to two categories of sign: Sign Type N, signs in the right-of-way; and Sign Type O, portable signs located within a single-family residential district.

Sign Type N:	Any sign in the right-of-way.	No signs are allowed in the public right-of-way.	Must Comply with State law requirements.
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State law requires that political signs are allowed within the City of Tempe right-of-way between the outer edge of the sidewalk and the property line. It also requires that a city or town shall not remove, alter, deface or cover any political sign as long as certain conditions are met during the period commencing 60 days before a primary election and ending fifteen days after the general election, except that for a sign for a candidate in a primary election who does not advance to the general election, the period ends fifteen days after the primary election. The City of Tempe gave direction to extend that sixty day period out to a 100 day period at the May 14th COW.

Sign Type O:	Any portable sign that is located within a single-family district.	Total signage on property shall not exceed six (6) square feet in are and any individual type O signs shall not exceed four (4) feet in height.	Only allowed on property with owner's permission, cannot be within a clear vision triangle or obstruct a sidewalk, A-Frames are not permitted.
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FOR COUNCIL DIRECTION:

The working group would like to see four changes incorporated into the staff proposed sign ordinance. The City Attorney's office and Community Development are aware of these proposed changes.

Sign Type N:	Any sign in the right-of-way.	No signs are allowed in the public right-of-way.	ALLOW FOR NON-COMMERCIAL SIGNAGE, INCLUDING POLITICAL SIGNS IN THE RIGHT OF WAY DURING THE 100 DAYS BEFORE AN ELECTION DATE AND ENDING FIFTEEN DAYS AFTER THE GENERAL ELECTION, BUT NOT ALLOW FOR COMMERCIAL SIGNAGE IN RIGHT-OF-WAY AT ANY TIME.
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Sign Type O:	Any portable sign that is located within a single-family district.	<p>TOTAL SIGNAGE ON PROPERTY SHALL NOT EXCEED SIXTEEN (16) SQUARE FEET IN AREA. ALONG A NON-ARTERIAL, ANY INDIVIDUAL TYPE O SIGN SHALL NOT EXCEED FOUR (4) SQUARE FEET AND SHALL NOT EXCEED FOUR (4) FEET IN HEIGHT. ALONG AN ARTERIAL, ANY INDIVIDUAL TYPE O SIGN SHALL NOT EXCEED FOUR (4) FEET IN HEIGHT.</p> <p>Total signage on property shall not exceed six (6) square feet in area and any individual type O signs shall not exceed four (4) feet in height.</p>	Only allowed on property with owner's permission, cannot be within a clear vision triangle or obstruct a sidewalk, A-Frames are not permitted.
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The Councilmembers working on this issue were:
Councilmember Kolby Granville
Councilmember David Schapira

The staff members who worked with the working group:
Elizabeth Higgins, Chief of Staff to the Mayor and Council
David Nakagawara, Community Development
Jeff Tamulevich, Community Development
Shauna Warner, Community Development
Chuck Cahoy, City Attorney's Office
Judi Baumann, City Attorney's Office

Memorandum



City of Tempe

Date: April 25, 2016
To: Mayor and Council
Through: Councilmembers Granville and Schapira
From: Kristin Gwinn, Council Aide
Subject: **Neighborhood Libraries Working Group Recommendation**

BACKGROUND:

On January 21, 2016, the Mayor and Council approved the request to create a City Manager's Working Group exploring the feasibility of creating a system of small, free, neighborhood libraries.

The working group met and explored what other cities have done and determined that the City can extend the reach of the Tempe Public Library into the neighborhoods by incentivizing residents to build or purchase small, neighborhood library boxes. The attached ordinance amends the Zoning and Development Code and provides for the following:

- Permits the placement of Neighborhood Library boxes, with the landowner's permission, on single-family residential lots, multi-family residential lots, church properties, public or parochial school properties, and on City properties with the authorization of the Community Development Director.
- Defines maximum dimensions for library boxes and places restrictions on where and how the boxes can be placed, protecting public right of ways, traffic flow, and ADA access.

Additionally, the working group recommends a pilot program offering residents a rebate for box construction costs of up to \$300 with their written agreement to host and maintain the box for five years and register it with a specified nonprofit registry. This pilot program would fund approximately 30-40 boxes with a maximum expenditure of \$10,000.

DIRECTION:

Respectfully request the Council approve and forward the attached ordinance to the next available Regular Council Meeting for public hearing and vote. Additionally, request that Council approve the development of a pilot rebate program to be administered by the Community Services Department.

WORKGROUP MEMBERS:

Councilmember Kolby Granville
Councilmember David Schapira
Don Bessler, Public Works Director
David Nakagawara, Community Development Director
Jeff Tamulevich, Code Enforcement Manager
Chuck Cahoy, Deputy City Attorney
Barbara Roberts, Deputy Community Services Director, Library
Elizabeth Higgins, Chief of Staff, Mayor and Council
Kristin Gwinn, Council Aide

Neighborhood Libraries

Frequently Asked Questions

What is a Neighborhood Library?

A Neighborhood Library (NL) is a small, physical structure that serves as a free “take a book, leave a book” gathering place where neighbors share their favorite literature and stories.

What does the proposed ordinance do?

1. Permits NLs to be placed, with landowner’s permission, on residential lots, church and school properties, and on City properties with authorization.
2. Prohibits placement of NLs in the public right of way as well as obstruction of pedestrian, bicycle, or vehicular traffic, or any obstruction of ADA accessibility.
3. Sets guidelines for box size no larger than 30” high, 30” wide, and 18” deep with a total height of no more than 66”.

How would a resident go about installing a Neighborhood Library?

The ordinance allows a resident to build an NL box to the dimensions specified and install it on their property. After doing so, residents may turn in receipts for building expenses to the City for reimbursement up to \$300. As a condition of reimbursement, residents would need to sign an agreement with the City outlining terms and conditions.

What kind of commitment is required to host a Neighborhood Library?

In order to host an NL, residents must agree to allow the box to remain on their property for a minimum of five years, to keep it up to code, to keep it stocked and to register their NL with <https://littlefreelibrary.org/registration-process/> so that residents may more easily locate nearby NLs.

Who is responsible for stocking and maintaining the Neighborhood Library?

The resident who is hosting the NL is responsible for keeping it stocked. *Friends of the Library* have agreed to provide books to those residents who request assistance with initially stocking the NL but will not be responsible for ongoing maintenance of the contents.

How do residents get reimbursed for building their own Neighborhood Library?

Residents who build their own NL boxes may download a reimbursement form from www.tempe.gov and return it to the Community Services department along with all receipts from box construction for reimbursement up to \$300. Residents may include receipt for the registration of the NL with www.littlefreelibrary.org within the allotted \$300 reimbursement.

Are there limits to how many Neighborhood Library boxes can be built or reimbursed by the city?

There is no defined limit to the number of NLs allowed in the City of Tempe, but the Working Group recommends a pilot program to cost no more than \$10,000 that would fund approximately 30-40 NL boxes across the City.

ORDINANCE NO. O2016.____

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
TEMPE, ARIZONA, AMENDING THE CITY OF TEMPE ZONING
AND DEVELOPMENT CODE, PART 3 — LAND USE, CHAPTER
4, SECTION 3-401, ACCESSORY BUILDINGS, USES AND
STRUCTURES**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TEMPE, ARIZONA, as follows:

Section 1. That Section 3-401 of the Zoning and Development Code, pertaining to Accessory Buildings, Uses and Structures, is hereby amended by adding a new Subsection E, to read as follows:

E. Neighborhood Libraries

1. Neighborhood libraries. Neighborhood libraries, which are gathering places where neighbors share their favorite literature and stories, are considered an accessory structure.
2. Neighborhood libraries are permitted to be placed, with the landowner's permission, on single-family residential lots, multi-family residential lots, church properties, public or parochial school properties, and on City properties with the authorization of the Community Development Director. Neighborhood libraries are not permitted in public right-of-way.
3. Neighborhood libraries are accessory use to the property and shall conform to all of the following guidelines:
 - a. The neighborhood library shall not be located between the street and the public sidewalk.
 - b. The neighborhood library shall not obstruct vehicular, bicycle or pedestrian traffic, either physically or by a person utilizing the neighborhood library.
 - c. The neighborhood library shall not obstruct access isles or paths utilized by persons in wheelchairs or for ADA accessibility.
 - d. On residential property, the neighborhood library must be placed in the front yard between the face of the building and the right-of-way.
 - e. The neighborhood library shall be designed to hold books. The overall structure shall be limited to a height not to exceed 66 inches; a width not to exceed 30 inches; a depth not to exceed 18 inches; and the box height shall not exceed 30 inches.

- f. The neighborhood library shall be anchored to the ground or securely attached to something having a permanent location on the ground.
- g. There shall be a limit of one neighborhood library per residential property.
- h. A neighborhood library meeting the above conditions will not be subject to any permits or special licensing requirements.

SECTION 2. Pursuant to City Charter, Section 2.12, ordinances are effective thirty (30) days after adoption

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF TEMPE, ARIZONA,
THIS __ DAY OF _____, 2016.



City of Tempe
P.O. Box 5002
Tempe, AZ 85280

Neighborhood Library Rebate Application

Attach original purchase receipts for materials and online registration of Neighborhood Library.

Mail application to above address attention XXX.

For more information call 480-350-xxxx

Please Print

First Name: _____ Last Name: _____

Property Address: _____ Zip Code: _____
(NL location)

Mailing Address: _____ Zip Code: _____
(if different)

Phone: _____ Email: _____

Are you the ☐ Property owner ☐ Renter (if renter, please attach authorization form
signed by property owner)

Is this property located within a Homeowner's Association (HOA)? ☐ Yes ☐ No
(If yes, please attach authorization form signed by HOA)

The City of Tempe is offering the Neighborhood Library Rebate Program to extend access to reading materials across the City. In exchange for participating in this Program of benefit to the community, the City will rebate participating homeowners and non-profit organizations the cost expended of purchasing, installing, and registering a Neighborhood Library up to \$300.00.

Receipt of the rebate requires property owner to maintain the Neighborhood Library for a period of 60 months and register it online at <https://littlefreelibrary.org/registeryourlibrary> or refund the rebate to the City.

The Neighborhood Library must conform with Tempe Zoning and Development Code, Section 3-401 and all applicable laws. The Neighborhood Library remains the resident's property at all times; the City shall not be liable for any claim, loss or damage that may result from or be related to the Neighborhood Library.

By signing below, signer agrees to the terms and conditions listed above.

Signature

Print name

____/____/____

Date

Note: All rebates will be on a first come, first served basis, subject to availability of funds.



City of Tempe
P.O. Box 5002
Tempe, AZ 85280

Neighborhood Library Authorization Form

Attach to Neighborhood Library Rebate Application and mail to above address, attention XXX.

Please Print

Property Address: _____ **Zip Code:** _____
(Neighborhood Library location)

Property Owner Authorization

As the property owner of the residence listed above, I authorize the residents to participate in Tempe's Neighborhood Library Rebate Program. I understand that receipt of rebate requires that the Neighborhood Library be maintained on the property for 60 months even if the current residents do not remain. Additionally, I acknowledge that the Neighborhood Library must conform with Tempe Zoning and Development Code, Section 3-401 and all applicable laws. The Neighborhood Library remains the resident's property at all times; the City shall not be liable for any claim, loss or damage that may result from or be related to the Neighborhood Library.

By signing below, signer agrees to the terms and conditions listed above.

Signature

Print name

Phone

____/____/____
Date

Homeowner's Association Authorization

As an authorized agent of the Homeowner's Association of which the residence listed above is a member, I authorize the residents to participate in Tempe's Neighborhood Library Rebate Program. I understand that receipt of rebate requires that the Neighborhood Library be maintained on the property for 60 months even if the current residents do not remain. Additionally, I acknowledge that the Neighborhood Library must conform with Tempe Zoning and Development Code, Section 3-401 and all applicable laws. The Neighborhood Library remains the resident's property at all times; the City shall not be liable for any claim, loss or damage that may result from or be related to the Neighborhood Library.

By signing below, signer agrees to the terms and conditions listed above.

Signature

Print name

Name of HOA

Phone

____/____/____
Date

Memorandum



City of Tempe

To: Council Committee of the Whole
From: Council Working Group
Date: May 5, 2016
Subject: Transparency and City Council Conflict of Interests

BACKGROUND:

City Council Members are subject to Arizona's Conflict of Interest law, A.R.S. §§ 38-501 et. seq. Under that law, the Mayor or any Councilmember who has a "substantial interest" in a matter that comes before them must make that interest known and refrain from participating in any manner in that matter. A substantial interest is any pecuniary or proprietary interest, either direct or indirect, other than a "remote interest."¹ A.R.S. §§ 38-501 has been adopted by reference into the Tempe City Council Rules of Procedure, Rule 2.

The working group is proposing two changes to clarify how the Council deals with Conflicts. First, it is proposed that the Rules of Procedure be amended to require use of a form provided by the Clerk to disclose any substantial interest. That form would be posted on the City's website and kept on file for public inspection. See attached proposed amendment to Rule 2.

The second proposal deals with "potential conflicts." In recent years, some council members have declared a "potential" conflict of interest on business before the council and abstained from voting, and working group members saw value in maintaining the option of making known "potential interests" in matters that did not rise to the legal definition of "substantial interest."

It is proposed, therefore, to allow disclosure of "personal involvement" in a matter before the Council on the Clerk's disclosure form, in addition to disclosing "substantial interests." The term "personal involvement" is used in Section 2.10 of the City Charter, which provides that any member that has "personal involvement" in a matter may abstain from a vote, and the working group felt that the term was more descriptive and apt than "potential conflict." See attached form.

For transparency purposes, the City Clerk's Office will make completed conflict of interest forms available on the City's website under the Council Meeting header for easy look-up and review by the public.

A "remote interest" is defined as:

- (a) That of a nonsalaried officer of a nonprofit corporation.
 - (b) That of a landlord or tenant of the contracting party.
 - (c) That of an attorney of a contracting party.
 - (d) That of a member of a nonprofit cooperative marketing association.
 - (e) The ownership of less than three per cent of the shares of a corporation for profit, provided the total annual income from dividends, including the value of stock dividends, from the corporation does not exceed five per cent of the total annual income of such officer or employee and any other payments made to him by the corporation do not exceed five per cent of his total annual income.
 - (f) That of a public officer or employee in being reimbursed for his actual and necessary expenses incurred in the performance of official duty.
 - (g) That of a recipient of public services generally provided by the incorporated city or town, political subdivision or state department, commission, agency, body or board of which he is a public officer or employee, on the same terms and conditions as if he were not an officer or employee.
 - (h) That of a public school board member when the relative involved is not a dependent, as defined in § 43-1001, or a spouse.
 - (i) That of a public officer or employee, or that of a relative of a public officer or employee, unless the contract or decision involved would confer a direct economic benefit or detriment upon the officer, employee or his relative, of any of the following:
 - (i) Another political subdivision.
 - (ii) A public agency of another political subdivision.
 - (iii) A public agency except if it is the same governmental entity.
 - (j) That of a member of a trade, business, occupation, profession or class of persons consisting of at least ten members which is no greater than the interest of the other members of that trade, business, occupation, profession or class of persons.
- Ariz. Rev. Stat. Ann. § 38-502

DIRECTION:

The working group seeks Council direction to move forward with implementing the Council Rules change on conflicts of interests and creating online public access to Council's conflict of interest declarations.

The Councilmembers working on this issue were:

Councilmember Navarro

Councilmember Schapira

The staff members who worked with the working group:

Brigitta Kuiper, City Clerk

Chuck Cahoy, Deputy City Attorney

Elizabeth Higgins, Chief of Staff to the Mayor and Council

Parrish Spisz, Council Aide



CITY OF TEMPE

CONFLICT OF INTEREST DISCLOSURE MEMORANDUM

☐ Substantial Conflict of Interest

☐ Personal Involvement

TO: Tempe City Clerk

FROM: _____

RE: CONFLICT OF INTEREST DISCLOSURE PURSUANT TO A.R.S. §§ 38-501 to -511 and the Tempe City Council Rules of Procedure, Rule 2

1. Identify the decision, case investigation, or other matter in which you or your relative may have a “substantial interest” under A.R.S. §§ 38-501 to -511 and the Tempe City Council Rules of Procedure, Rule 2 or “personal involvement” under the Tempe City Charter, Section 2.10.
2. Describe the “substantial interest” or “personal involvement” referred to above.

Statement of Disqualification

To avoid any possible conflict of interest under A.R.S. §§ 38-501 to -511, the Tempe City Council Rules of Procedure, or the Tempe City Charter, I will refrain from participating in any manner in the matter identified above.

Date

Signature

RETURN TO CITY CLERK

Tempe City Clerk's Office
31 East Fifth Street
Tempe, AZ 85281

TEMPE CITY COUNCIL RULES OF PROCEDURE

RULE 1. GENERAL RULES

- A. Rules of Journal (City Charter Section 2.10(b)): The City Council shall determine its own rules, order of business, conduct of public meetings, and shall provide for keeping a journal of its proceedings. This journal shall be a public record.
- B. Written Rules, Order of Business and Procedure: The rules, order of business, and procedure of the City Council shall be in writing and be available to all interested citizens.

RULE 2. CONFLICT OF INTEREST

The provisions of Arizona Revised Statutes (A.R.S.) Title 38, Chapter 3, Article 8, §§ 38-501 to 38-511, inclusive, are incorporated herein by reference. THE MAYOR OR A COUNCILMEMBER SHALL MAKE KNOWN ANY "SUBSTANTIAL INTEREST" AS REQUIRED BY A.R.S. § 38-503 BY COMPLETING AND FILING A FORM PROVIDED BY THE CITY CLERK WITH THE CITY CLERK, WHO SHALL POST THE FORM ON THE CITY'S WEBSITE.

RULE 3. CITY COUNCIL MEETINGS

The City Council shall meet regularly at least once in every month at such times and places as the City Council may prescribe. Special meetings may be held on the call of the Mayor or of four or more Councilmembers. All meetings shall be public, except Executive Sessions which may be held for the purposes allowed by law. Study Sessions, Issue Review Sessions and Special Meetings are permissible to brief Councilmembers on various issues, including the items on the agenda of a City Council meeting. Councilmembers may attend City Council meetings telephonically, or by other technological means. All public meetings and proceedings shall conform to the requirements of A.R.S. Title 38, Chapter 3, Article 3.1, §§ 38-431 to 38-431.09 ("Arizona Open Meeting Law"), inclusive.

RULE 4. THE CITY COUNCIL AGENDAS

Staff Procedure: All reports, communications, ordinances, resolutions, contracts, documents or other matters to be submitted to the City Council shall be delivered to the City Clerk, with a copy to the City Manager.

- 1. The Mayor, City Manager and City Clerk shall review the agendas and background information material the week preceding the Council meeting. The City Clerk shall notify the Mayor of any revisions to the meeting agendas that occur after the review. The Mayor has discretion to delete or add items to the agendas, except those items specifically requested by Councilmembers in conformance with these rules.
- 2. The City Clerk shall electronically disseminate copies of the agendas and background material to the Mayor and City Council on the Friday prior to the meetings.

3. The agendas shall be made public in advance of the meeting by posting in accordance with the Arizona Open Meeting Law. Such action shall be taken concurrently with the furnishing of the agendas to individual members of the City Council.
4. Councilmembers may add items to the meeting agendas as follows:
 - a. Regular Council Meetings, Formal Council Meetings, Special Meetings, Issue Review Sessions, and Study Sessions: Request by two Councilmembers provided to the City Manager to forward to the Mayor for review. Two of the three Councilmembers in support of the agenda item have approval authority. If approved, the Mayor will notify the City Manager of the agenda item. In addition, an agenda item may be added at the request of the Mayor.
 - b. Committee meetings of the whole: Request by one Councilmember to the City Manager.
 - c. Late agenda items requested after the agendas have been disseminated may be added in conformance with these rules.

RULE 5. FORMAL OR REGULAR CITY COUNCIL MEETING ORDER OF BUSINESS

The Order of Business for a Formal or Regular Council Meeting shall be:

1. INVOCATION
2. PLEDGE OF ALLEGIANCE
3. MINUTES
 - A. Approval of City Council Meeting Minutes
 - B. Acceptance of Board, Commission and Committee Meeting Minutes
4. REPORTS AND ANNOUNCEMENTS
 - A. Mayor's Announcements
 - B. City Manager's Announcements
5. CONSENT AGENDA
 - A. Miscellaneous Items
 - B. Award of Bids/Contracts
 - C. Resolutions
6. NON-CONSENT AGENDA
 - A. Miscellaneous Items/Bids/Contracts/Resolutions
 - B. Ordinances and Items for Introduction and First Hearing
 - C. Ordinances and Items for Second Hearing and Final Adoption
7. CURRENT EVENTS/COUNCIL ANNOUNCEMENTS/FUTURE AGENDA ITEMS
8. PUBLIC APPEARANCES – Three minute time limit per person. Speaker's visual aids or recorded visual or audio tapes will not be allowed.
 - A. Scheduled
 - B. Unscheduled

RULE 6. ISSUE REVIEW SESSIONS OR STUDY SESSIONS

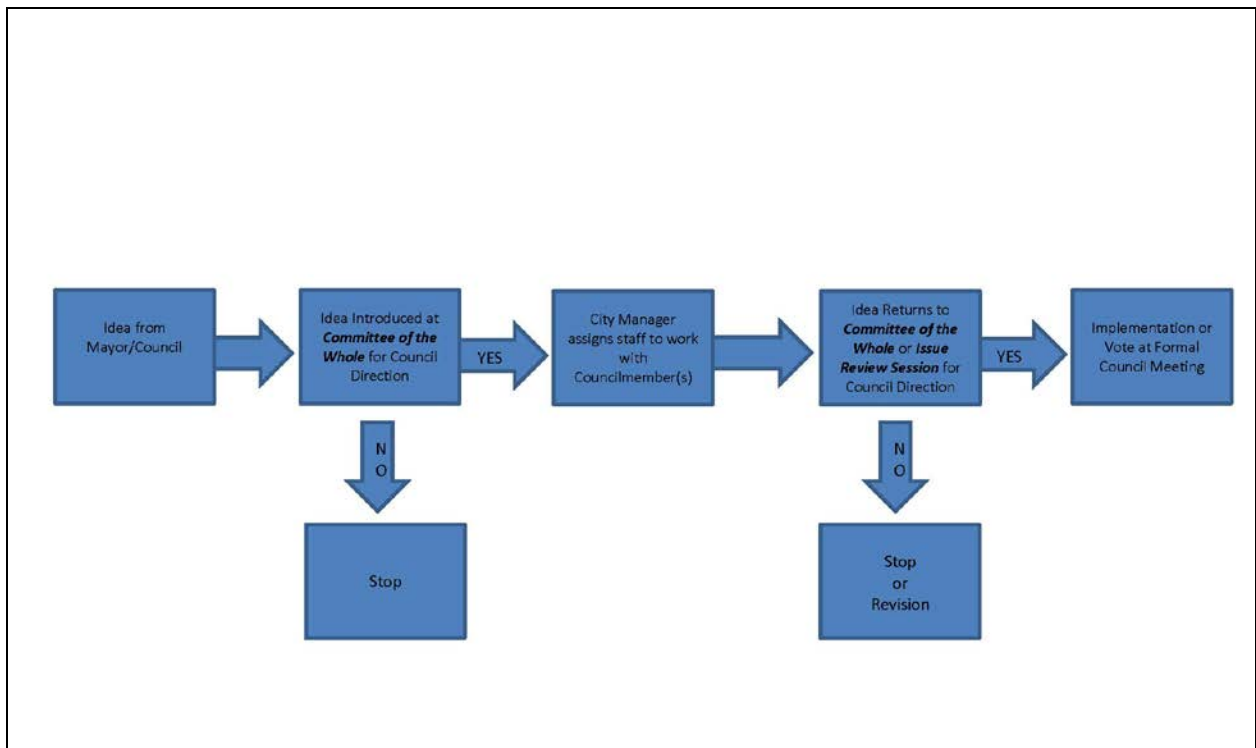
Issue Review Session or Study Session agendas typically include:

1. Call to the Audience

2. Agenda Items for briefing and discussions
3. Formal/Regular City Council Meeting Agenda Items (an opportunity to discuss any agenda items on the Formal/Regular Council meeting agenda on the same date).
4. Future Agenda Items
5. Mayor's Announcements/City Manager's Announcements

RULE 7. COMMITTEE OF THE WHOLE MEETINGS

The following flowchart outlines the process to move new ideas submitted from the Mayor or a Councilmember from concept to implementation:



Ideas either 1) introduced at the Committee of the Whole (COW) for Council direction or 2) returned to the COW or an Issue Review Session/Study Session for Council direction that are not advanced, shall not be reintroduced at a COW meeting as a new idea for one year from the date of the COW, unless circumstances presented to the City Manager or his designee, warrant a review of the idea.

RULE 8. PRESIDING OFFICER

The Mayor, or in the absence of the Mayor, the Vice Mayor, shall take the chair at the hour appointed for the City Council to meet and shall immediately call the Councilmembers to order. The presiding officer shall serve as the City Council Parliamentarian. The City Clerk shall enter in the minutes of the meeting the names of the Councilmembers present.

RULE 9. TEMPORARY CHAIR

In case of the absence of the Mayor and the Vice Mayor, the City Clerk shall call the City Council to order. If a quorum is present, the City Council shall proceed to elect, by a majority vote of those present, a Councilmember to preside over the meeting.

RULE 10. DECORUM AND ORDER

The presiding officer shall preserve decorum and decide all questions of order, subject to appeal to the City Council.

1. During City Council meetings, Councilmembers shall preserve order and decorum and shall not delay or interrupt the proceedings or refuse to obey the orders of the presiding officer or the Rules of the City Council. Every Councilmember desiring to speak shall address the Chair, upon recognition by the presiding officer shall confine all comments to the question under debate, and shall avoid all personalities and indecorous language. Once recognized, a Councilmember shall not be interrupted while speaking unless called to order by the presiding officer or unless a point of order is raised by another Councilmember. If a Councilmember is called to order while speaking, the Councilmember shall immediately cease speaking until the question of order is determined. If ruled to be in order, the Councilmember shall be permitted to proceed. If ruled to be not in order, the Councilmember shall remain silent or shall alter all remarks so as to comply with the rules of the City Council. If the presiding officer fails to act, any Councilmember may move to require the presiding officer to enforce the rules, and the affirmative vote of the majority of the City Council shall require the presiding officer to act.
2. The presiding officer shall have the authority to preserve decorum in meetings. Any remarks shall be addressed to the Chair and to any or all Councilmembers. Without permission from the presiding officer, no staff member, other than the staff member who has the floor, shall enter into any discussion, either directly or indirectly.
3. All persons attending City Council meetings shall observe the same rules of propriety, decorum, and good conduct applicable to members of the City Council. Any person making personal, impertinent, or slanderous remarks, or who becomes boisterous while addressing the City Council or while attending the City Council meeting, shall be removed from the room if so directed by the presiding officer. Unauthorized remarks from the audience, stomping of feet, whistles, yells, or similar demonstrations shall not be permitted by the presiding officer, who shall direct the removal of such offenders from the room. Should the presiding officer fail to act, any member of the City Council may move to require the presiding officer to enforce the rules, and the affirmative vote of the majority of the City Council shall require the presiding officer to act. Any members of the public desiring to address the City Council shall be recognized by the Chair, shall state their name and city of residence in an audible tone for the record, and shall limit

their remarks to the questions under discussion. Any remarks shall be addressed to the Chair and to any or all Councilmembers.

RULE 11. RIGHT OF APPEAL

Any Councilmember may appeal a ruling of the presiding officer to the City Council. If the appeal is seconded, the Councilmember making the appeal may briefly state the reason for the same, and the presiding officer may briefly explain the ruling, but there shall be no debate on the appeal, and no other Councilmember shall participate in the discussion. The presiding officer shall then ask the question, "Shall the decision of the Chair be sustained?" If a majority of the Councilmembers present vote "Aye," the ruling of the Chair is sustained; otherwise, it is overruled.

RULE 12. LIMITATION OF DEBATE

Without permission of the presiding officer, no member of the City Council or Public shall be allowed to speak more than once upon any one subject until all Councilmembers have had an opportunity to speak, nor for a longer time than five minutes. Citizen groups shall be represented in presentation to the City Council by one of the group's members.

RULE 13. ROLL CALL VOTE

The roll shall be taken for ayes and nays upon any questions before the City Council. It shall be out of order for members to explain their vote during the roll call. There shall be no additional debate or speaking on the subject after the vote is taken.

RULE 14. MOTIONS TO BE STATED BY PRESIDING OFFICER – WITHDRAWAL

When a motion is made and seconded, it shall be so stated by the presiding officer before debate commences. A motion may not be withdrawn by the mover without the consent of the Councilmember seconding it.

RULE 15. MOTIONS OUT OF ORDER

The presiding officer may not at any time permit a Councilmember to introduce an ordinance, resolution, or motion out of the regular order as set forth in the agenda.

RULE 16. MOTION TO ADJOURN, WHEN NOT IN ORDER, NOT DEBATABLE

A motion to adjourn shall be in order at any time, except as follows:

- a. when repeated without intervening business or discussion;
- b. when made as an interruption of a member while speaking;
- c. when the previous question has been ordered; and
- d. while a vote is being taken.

A motion to adjourn is debatable only as to the time to which the meeting is adjourned.

RULE 17. MOTION TO LAY ON TABLE

A motion to lay on the table shall preclude all amendments or debate on the subject under consideration. If the motion shall prevail, the consideration of the subject may be resumed only upon motion of a Councilmember voting with the majority of the members present.

RULE 18. DIVISION OF QUESTION

If the question contains two or more separate propositions, the presiding officer may, or upon request of a Councilmember, shall, divide the same.

RULE 19. AMEND AN AMENDMENT

A motion to amend an amendment shall be in order, but one to amend an amendment to an amendment shall not be introduced. An amendment modifying the intention of a motion shall be in order, but an amendment relating to a different matter shall not be in order.

RULE 20. RECONSIDERATION

After the decision on any question, any Councilmember who voted with the prevailing side may move for reconsideration of any action at the same or at the next succeeding meeting, provided, however, a resolution authorizing or relating to any contract may be reconsidered at any time before the final execution thereof. A motion to reconsider shall require a 2/3 vote of all Councilmembers, whether present or not, not disqualified from voting by an actual conflict of interest or who abstain from voting due to a potential conflict of interest; but, in no event, by less than four affirmative votes.

RULE 21. RESCIND

After the time for reconsideration has expired, any Councilmember who voted with the prevailing side may move to rescind any action. A motion to rescind shall require a 3/4 vote of all Councilmembers, whether present or not, not disqualified from voting by an actual conflict of interest or who abstain from voting due to a potential conflict of interest; but, in no event, by less than four affirmative votes.

RULE 22. SUSPEND THE RULES

These Rules may be suspended with previous notice by a 2/3 vote of all Councilmembers, whether present or not. A motion to suspend these Rules without previous notice shall require unanimous consent, whether present or not.

RULE 23. AMEND THE RULES

These Rules may be amended with previous notice by a 2/3 vote of all Councilmembers, whether present or not. A motion to amend these Rules without previous notice shall require unanimous consent, whether present or not.

RULE 24. WHAT OTHER RULES SHALL GOVERN

The rules of parliamentary practice, comprised in Robert's Rules of Order, latest edition, shall govern the City Council in all cases to which they are applicable, provided that they are not in conflict with these Rules or with the Charter of the City of Tempe.

Memorandum

City of Tempe



Date: April 25, 2016
To: Mayor and Council
Through: Councilmember Lauren Kuby
From: Kristin Gwinn, Council Aide
Subject: **Sustainability Coordination Working Group Recommendation**

BACKGROUND:

On March 29, 2016, the Mayor and Council approved the request to create a City Manager's Working Group exploring the feasibility of establishing the position of Sustainability Coordinator in the City of Tempe.

ASU—mainly through the Julie Ann Wrigley Global Institute of Sustainability (GIOS), the School of Sustainability, and the Fulton Schools of Engineering—offers the City of Tempe unparalleled collaborative opportunities to consider, discover, and then work toward applied solutions to sustainability issues confronting our city.

Oftentimes, ASU presents the City of Tempe with an opportunity involving students, research or grant funding, and an applied project is pulled together reactively. With each collaborative project, the wheel is reinvented, with resulting inefficiencies and missed synergies. There are many benefits Tempe could and should be capitalizing on that, due to current staff capacity, are not being realized.

The Working Group recognizes the critical and generational need to formalize the City's approach to finding the balance among nature and climate, urban living, as well as the cost and social equity of providing municipal services. There is a perceived need to create a formal structure in the working relationship with ASU, where opportunities for student internships, funded grants, and joint piloting of community-based solutions could be more strategic, proactive, and implemented in ways consistent with established City and ASU fiscal processes.

Recommendation

Because Sustainability is a complex all-encompassing field, it is important that the city have a program manager specifically dedicated to this domain, rather than to "silo" sustainability in one department or to expect that all department heads incorporate it on their own. **The Study Group recommends utilizing the existing Public Works ASU Master IGA for Sustainability Research for the purposes of contracting with ASU for Sustainability Program Management services. Ideally, this contract would provide proof of concept and return on investment for the Council to consider the creation of a full-time position in Year 3.** This need has been confirmed by the newly created Sustainability Commission, whose members have advocated for the establishment of such a position before the Council.

This individual would operate horizontally across the City to:

- guide the creation and execution of a sustainability plan with clear goals
- spark City of Tempe-ASU public-private-nonprofit-governmental agency partnerships to solve sustainability problems (renewable energies, water efficiency, parks, urban heat island, local food systems)
- support and work hand-in-hand with the newly created Sustainability Commission created to advise the Council

The Urban Sustainability Directors Network (USDN)

All U.S. cities making their mark in sustainability belong to the USDN, which formed in 2009 when municipal sustainability leaders recognized that local governments face similar sustainability issues without a forum to collaborate and share best practices. USDN is a rapidly growing peer-led network of local government professionals from 135 cities across the US and Canada dedicated to improving the environment, the economy, and increasing social equity (*all in all*, sustainability). Their network encourages sustainability directors/managers to share best practices and catalyze smart solutions. Arizona member cities are Phoenix, Avondale, Peoria, and Tucson. Peer cities (e.g., Austin, Seattle, Palo Alto, and Boulder) are all members and have sustainability leads

that take great benefit from their Research I universities. The benefits of core membership are available only to cities with a sustainability director/manager. This membership offers an:

- efficient, structured approach to information sharing and collaborative innovation, which saves cities time and money
- opportunity to request Innovation Fund grants (granted over \$6.6M for over 100 projects).

The Phoenix Example

Mark Hartman, Chief Sustainability Officer for City of Phoenix, argues that a Tempe sustainability program manager will strengthen grant applications and, more importantly, open the door to **new** grant opportunities. Below is a summary of grants Hartman has led over the last year, \$680K in awarded grants and another \$850K for which he is awaiting word. He was made aware of many of these opportunities through networks such as the USDN which is only open to sustainability professionals in cities.

Sustainability-led Grant Applications for the City of Phoenix

Awarded Grants	Description	Awarded Amount	Portion used to cover salary
Benchmarking Collaboration	USDN for Benchmarking	\$5,000	Travel & Expenses
Brownfields Assessment	EPA Brownfield Remediation	\$400,000	Travel & Expenses
Resilience AmeriCorps	Two Vistas + Financial Assistance	\$150,000	Travel & Expenses
LEED Consultant - Housing	LEDD Consultant	\$25,000	Consultant Only
Energize Phoenix	Conference of Mayors	\$25,000	Nonprofit Only
USDN Innovation Grant for Sustainable Financing	Research Grant Shared with 5 Cities	\$75,000	Travel & Expenses
GRANT & AWARD TOTAL		\$680,000	
Pending Grants & Awards (Sustainability Lead)			
Grant Application - CRO	100 Resilient Cities	\$300,000	Salary & Expenses
Grant Application - Partners for Places	Advancing Social Equity	\$150,000	Consultant Only
Gila River Indian Community	Green Events Program	\$150,000	Salary & Expenses
Fort McDowell Indian Community	Community Education on Recycling	\$75,000	Salary & Expenses
EPA Environmental Education Grant	Sustainability Officers in Schools Program	\$150,000	Salary & Expenses
Conference of Mayors - Environmental Awards	Alt Fuel Program	\$25,000	Nonprofit Only

GRANT & AWARD TOTAL		\$850,000	
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Rationale

The proposed Sustainability Program Management services would bridge the gap between the City's need for sustainable solutions and ASU's capacity to conduct real-world sustainability projects. Such a position comes with an expected Return on Investment (ROI) as grants are secured and awarded and as savings (i.e., energy and water) is achieved.

Housing and Reporting Structure

The Sustainability Program Management services would be housed in the City Manager's Office and take direction from the City Manager or Deputy, as appropriate.

The Sustainability Program Manager would also report quarterly to an Advisory Board composed of representatives of the funding units (Tempe City Manager or designee, ASU GIOS and ASU Engineering).

Two -Year Funding Formula

Demonstrating the need and efficacy of e Sustainability Program Management for the City of Tempe, the ASU units have proposed to following funding mode:. .

- **Initial funding for Years 1 and 2**
 - City of Tempe – 50% (\$50K)
 - ASU GIOS – 25% (\$25K)
 - ASU Engineering – 25% (\$25K)

City of Tempe's Contribution (\$50K)

- \$50K in Year 1: Combination of City Manager's Strategic Initiative budget delivered through IGA funding process.
- \$50K in Year 2: Combination of City Manager's Strategic Initiative budget and tribal gaming or other grants

SUPPLEMENTAL DOCUMENTS

1. Exemplar Mission Statements from Recognized Sustainability Leaders

- **Portland's** Bureau of Planning and Sustainability develops creative and practical solutions to enhance Portland's livability, preserve distinctive places, and plan for a resilient future.
- **Seattle's** Office of Sustainability and Environment delivers cutting-edge policies and effective programs to address environmental challenges while creating vibrant communities and building shared prosperity. They break new ground, create measurable impacts and chart a path forward.
- **New York City's** Office of Sustainability provides daily support to City Hall on sustainability issues, policy, and data-driven research; develops citywide sustainability policy, oversight, and implementation in coordination with relevant city agencies; coordinates relevant policy with federal, state, and local environmental stakeholders

2. Role of Sustainability Offices in Municipal Governments (see attached)

3. Orlando Job Description (see attached)

DIRECTION:

Respectfully request the Council approve funding in the amount of \$50,000 to be paid to Arizona State University via Intergovernmental Agreement for services involving sustainability program management. Additionally request that this line item be included in the tentative budget for Fiscal Year 2016-2017.

Councilmembers working on this issue were:

Councilmember Lauren Kuby

Staff members assisting the working group:

Steven Methvin – Deputy City Manager

Don Bessler, Public Works Director

Elizabeth Higgins, Chief of Staff, Mayor and Council

Kristin Gwinn, Council Aide

Mark Hartman – Chief Sustainability Officer, City of Phoenix

Arnim Wiek – ASU Sustainability Scientist and Tempe Sustainability Commission Member

Scott Shrake – Executive Director of ASU EPICS Program (Engineering Projects in Community Service)

Professional Development for Local Government Sustainability Directors

The path for individual professional development in the urban sustainability field isn't clear. In 2011, a group of USDN members created a robust, and still relevant, toolkit.

In 2011, a group of Urban Sustainability Directors Network (USDN) members explored what professional development looks like for local government sustainability directors. The result is (1) a toolkit that explores how to move towards institutionalizing sustainability in local governing structures, (2) a self-assessment tool, and (3) a sample job description for sustainability directors. Now, as we enter 2016, 76% of USDN's founding members have left their jobs as sustainability directors. Second and third generation sustainability directors are now building change in their communities, and the lessons learned in the 2011 USDN Professional Development Toolkit are increasingly important. This article explores the toolkit resources and gives interested supporters a glimpse into what it takes to create change from the inside out.

The full document can be downloaded from the [Innovation Products](#) database at USDN.org. The Professional Development Toolkit can be found [here](#). The zip file includes:

- Evolution of a Sustainability Office Checklist
- A Self-Assessment Tool
- Sample Sustainability Director Job Description

Evolution of a Sustainability Office Checklist

This checklist is a framework to help sustainability directors make sense of the evolution and continuum of institutionalizing sustainability. Four functions of a sustainability office and four phases of evolution frame this tool. Activities range from elected officials' creation of sustainability functions and positions and obtaining funding for that work to developing community support and cultivating public expectations that sustainability initiatives will be sustained and expanded.

The Four Functions of a Sustainability Office

1. *Planning Government's Sustainability Initiatives*: Develop vision, definition, cases, goals for sustainability, and the role of local government. Develop initiatives, plans, and budgets – within departments and across governments. Establish performance metrics, scoreboards, and progress reporting processes. Study other cities' sustainability efforts. Coordinate sustainability planning and goals across departments.
2. *Developing a Government Culture of Sustainability*: Engage employees in thinking and caring about sustainability and trying new behaviors. Conduct internal communications and education to promote a culture of sustainability. Embed sustainability goals and initiatives in employees' position descriptions and performance evaluations.

Professional Development for Local Government Sustainability Directors

The Four Functions of a Sustainability Office (cont'd)

3. *Developing Community Support and Action:* Communicate with public and media about the sustainability vision and initial initiatives. Develop website(s) with resources for sustainability actions. Partner with civic organizations to undertake community visioning processes and community-based sustainability education. Engage stakeholders and constituencies in developing plans and partnering with government on external initiatives. Engage leaders of communities in coordinating and collaborating. Develop a community-wide sustainability scoreboard. Support public outreach/education to increase community awareness of benefits.
4. *Building Government's Structures for Sustainability:* Create sustainability functions with staff and short-term funding. Build connections with outside expertise and peers in other cities. Fundraise to support budget and staffing for sustainability initiative development. Create technical advisory groups. Create incentives (rewards, sanctions) for departments and agencies to achieve goals. Adopt a performance scoreboard for publicizing and monitoring. Create a government-wide sustainability knowledge creation and innovation function. Use "horizontal coordination" among departments to achieve shared goals.

Sustainability Director Self-Assessment Tool

The self-assessment tool is a spreadsheet that builds on a time management framework originally developed by Dr. Steven Covey, author of *Seven Habits of Highly Effective People*. This tool focuses on the professional development opportunities that will have the most impact for sustainability directors as they define and evolve their role in City Hall. For each skill and knowledge area, the tool requires three inputs: 1) existing ability; 2) the importance of that skill or knowledge area to the position; and 3) the level of urgency for professional development in that skill or knowledge area. Based on those three factors, the tool generates a menu of recommended professional development delivery models for each competency. Self-assessors can further prioritize by filtering results based on the three inputs: ability, importance, and urgency.

Sample Sustainability Director Job Description

This job description was developed from a 2011 survey of 82 USDN members. It is not a model job description because there is a high level of local variation in responsibilities and competencies. Instead, it is a standard template that offers composite descriptions. The document includes details on the following areas:

- Variations on job title
- Job definition
- Reporting structure
- Examples of work
- Education requirements
- Experience requirements
- Knowledge and abilities requirements
- Salary range

Director of Sustainability / City of Orlando

Responsibilities

Primary responsibility for the coordination, development, refinement, administration, integration and communication of sustainability policies and practices for the City of Orlando. Responsible for establishment of a well-organized, results-oriented and cohesive sustainability plan and work program. Implements the City of Orlando's Green Works Community Action initiatives, priority policies and administrative directives. Achieves results in a manner reflective of Orlando's balanced approach to building and sustaining a livable and inclusive community; with emphasis on educational excellence, healthy neighborhoods and people, environmental quality, natural resource protection, strategic economic development, growing a green economy, quality jobs, community safety, and arts and culture.

- Serve as subject matter expert to the Mayor, city management, City Council, advisory groups, city operations, partnership entities and internal and external stakeholders for sustainability related policies, practices, programs, procedures and initiatives.
- Demonstrate passion, strong leadership and understanding of resource and water conservation, renewable resources, low impact and conservation development, comprehensive and strategic planning, green purchasing, green building, energy conservation, solid waste recycling, creative funding opportunities and environmental metrics.
- Assess, integrate, implement and recommend modifications to current sustainability policies and initiatives based on experience, expertise, analysis and national and international best practices.
- Develop and annually update an operational strategic plan based on policy and program goals and priorities of decision makers.
- Establish meaningful performance measures for effective decision making; and properly track and report on progress.
- Produce periodic reports showing progress against performance measures and other indicators; recommend new strategies to city management, committees, advisory groups, stakeholders and partners.
- Prepare and effectively communicate complex analytical work products to multiple audiences.
- Actively partner with outside agencies, governments and stakeholders to achieve and enhance sustainability, environmental quality, water quality, air quality, energy efficiency and related results.
- Provide staff support to policy groups, advisory boards, commissions and committees.
- Produce public awareness and educational campaigns which influence others to embrace sustainability practices and ideals.
- Evaluate, respond and recommend responses to proposed legislation and rules of interest that may potentially impact the City of Orlando.
- Assume lead management responsibility for all sustainability policy activities, program services, personnel, fiscal resources and customer service systems.
- Develop and implement policies and practices that optimize and evaluate city investments.
- Duties may also involve research and investigation of issues of significant interest or importance to city officials, policy development, coordination of programs, consultation with State and Federal agency staff, and the submission of reports or investigations to executive management.

Reporting Structure

The Sustainability Office is dynamic by nature with the Director of Sustainability reporting directly to the Chief Administrative Officer (CAO) and supervising two professional staff and intern(s) as applicable.

Knowledge and Abilities

Knowledge of:

- Current principles and practices of community and corporate sustainability, energy policy and efficiency, conservation, environmental design, comprehensive planning, multi-modal transportation, economic development, and related interdisciplinary concepts.
- Green economy and sustainable development principles, practices and opportunities.
- Principles and practices of public administration and public policy management.
- Data and statistical analysis, performance metrics, performance tracking and reporting.
- Fiscal management, budget development and grants administration.
- Principles and techniques of employee supervision, management and development.
- Advanced oral and written communication as well as a strong ability to educate, persuade and mobilize resources.
- Knowledge of pertinent Federal, State, and local laws, ordinances, statutes, and court decisions relating to municipal sustainability.
- Principles and techniques of employee supervision, management, team building and organizational development.

Ability to:

- Provide oversight and direction for major programs, plans and policies focused on energy management, sustainable transportation and corporate sustainability initiatives that impact municipal operations as well as the broader Orlando community.
- Communicate clearly, effectively and persuasively in all forms, to a variety of audiences.
- Gather and analyze routine and complex data, and interpret and communicate key information for decision-making and formulation of policy recommendations.
- Anticipate and avert potential problems and creatively problem solve.
- Develop strategic direction and program implementation in collaboration with various external and internal policy bodies, partners and stakeholders.
- Develop and properly manage budgets, grants and other outside funding sources; meet or exceed compliance and reporting requirements for all funding sources.
- Identify and secure funding for strategic initiatives from a variety of sources.
- Assemble, attract, retain, develop, train, equip and properly motivate an innovative, enterprising, inclusive, high performance team.

Qualifications

- Bachelor degree from an accredited university in environmental science, environmental management, environmental engineering, urban planning, architecture, business administration, public administration, and/or other related field.
- Six years of sustainability related experience; at least two years in a manager or supervisor capacity
- Master degree in a related field preferred
- LEED GA certification highly desirable

Compensation and Benefits

Salary ranges from \$72,384 to \$117,561 depending on experience and qualifications. This is an appointed position: the incumbent serves at the pleasure of the Mayor. Competitive and comprehensive benefits package including: Health Care, Deferred Compensation (401 and 457 accounts), Life Insurance, Holidays, and Personal Leave/Vacation.

CITY COUNCIL COMMITTEE OF THE WHOLE (COW)
New Item for Review and Consideration

Meeting Date: 05/05/2016
Agenda Item: 4B1

Issue Description: Modify City's Zoning Development Code to include language that requires a set separation distance between firearms dealers / pawn shops, gold buying establishments, and residential neighborhoods, schools, and parks.

Presented by: Councilmember Granville, Mayor Mitchell, Councilmember Arredondo-Savage

What are you looking to accomplish? Protect neighborhoods, limit clustering of, or over-saturation of firearms dealers, pawn shops, and gold buying establishments.

Background Information: A recent use permit application to open a pawn shop and firearms dealer on the corner of Broadway and Hardy has brought attention to the fact that our zoning code doesn't prohibit pawn shops and firearms dealers from operating close to homes, schools, and parks. City code has set distance requirements to provide reasonable spacing between smoke shops, bars, and adult-oriented establishments and neighborhoods, but the code doesn't include pawn shops and firearms dealers.

To protect and preserve our neighborhoods' quality of life, we should review distance requirements for other cities and, if appropriate, language should be added to include distancing requirements for pawn shops and firearms dealers in alignment with other communities.

What stakeholders should be engaged with this process? Homeowners' Associations, Neighborhood Associations, and pawn dealer association.

Anticipated Timeframe and Staff Resources: Estimate of time and staff resources is 10-12 hours.

The Tempe City Council is committed to:

- 1. Ensuring a safe and secure community through a commitment to public safety and justice.*
- 2. Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.*
- 3. Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.*
- 4. Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.*
- 5. Maintaining long term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.*

CITY COUNCIL COMMITTEE OF THE WHOLE (COW) New Item for Review and Consideration

**Meeting Date: 05/05/2016
Agenda Item: 4B2**

Issue Description: Explore the feasibility of developing a “Housing First” approach to homelessness in Tempe, including necessary wraparound services and a community-engagement component.

Presented by: Vice Mayor Woods, Councilmembers Kuby and Navarro

What are you looking to accomplish? Establish a Committee of the Whole Working Group to explore national best practices in a Housing First model as well as identify potential grants and other funding opportunities.

Background Information: Despite ongoing investments in support services through organizations such as the Tempe Community Action Agency and others, the number of people experiencing homelessness within the City of Tempe has remained relatively stable. Even a brief amount of research indicates that in cities that are decreasing the numbers of their homeless population, Housing First is by far the most commonly used and universal approach to the problem and the one endorsed by the US Department of Housing and Urban Development (HUD) and the US Interagency Council on Homelessness (USICH).

“Housing First” is an approach that offers permanent, supportive housing as quickly as possible for individuals and families experiencing homelessness and then provides supportive, wraparound services and connections to the community-based supports needed to avoid a return to homelessness and transition to independent housing. Principles of Housing First, as defined by HUD, include moving people directly into housing from streets and shelters without precondition and providing a variety of wraparound services as needed. Housing First can be implemented as either a project-based or scattered-site model.

Multiple cities have launched Housing First programs including Boston, Seattle, and Denver. Each city has shown decreases in homelessness overall, as well as reduced use and cost of emergency services. Denver alone has provided permanent supportive housing to over 200 residents.

Components of a Comprehensive Housing First Approach: A successful Housing First program requires comprehensive wraparound services and appropriate funding, as well as a regional approach when possible. The role of the Working Group would be to identify the appropriate services and partner with direct service providers to make them available to those in need. The group would also do outreach to neighboring cities and MAG’s Regional Committee on Homelessness to identify areas for partnership and collaboration. Additionally, the group would work to identify potential funding sources for both the housing and service components including grant funding, federal dollars available through HUD, and other potential sources.

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- 4. Implementing sustainable growth and development strategies, including improving Tempe’s public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.*
- 5. Maintaining long term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.*

Community Engagement: In recent weeks, Council has had the opportunity to hear from many local residents and business owners about their concern for the people experiencing homelessness in the City of Tempe. Regardless of one's position on any given program or ordinance, the community agrees on the need to try something new, as the status quo has not been helpful in solving the problem. Cities with the greatest success in combatting homelessness do so with community-driven support and Tempe should seek to do the same. A Town Hall-style community conversation would allow for an initial outreach to provide information on options and national best practices while gathering feedback on the ways in which the residents and business community might support the City's efforts.

What stakeholders should be engaged with this process? City Human Services staff, Tempe Homeless Coalition, Tempe Community Action Agency, MAG Regional Committee on Homelessness, direct service providers, business owners, residents, and people experiencing homelessness.

Anticipated Timeframe and Staff Resources: Approximately 75-100 hours of staff time is needed to gather and evaluate stakeholder and community feedback and to identify best practices and options.

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- 1. Ensuring a safe and secure community through a commitment to public safety and justice.*
- 2. Developing and maintaining a strong community connection by emphasizing the importance of open government, customer service and communication with community members.*
- 3. Enhancing the quality of life for all Tempe residents and workers through investment in neighborhoods, parks, the arts, human services, and city amenities, with an emphasis on equity and diversity.*
- 4. Implementing sustainable growth and development strategies, including improving Tempe's public transit system to meet future needs, by actively seeking innovative technologies and leading the way in creating a more sustainable community.*
- 5. Maintaining long term financial stability and vitality by focusing on economic development, business retention and generating employment to create a robust and diverse economic base.*

CITY COUNCIL COMMITTEE OF THE WHOLE (COW)
New Item for Review and Consideration

Meeting Date: 05/05/2016
Agenda Item: 4B3

Issue Description: Research the benefits and feasibility of utilizing local partners to facilitate and provide free arts programming in neighborhood parks.

Presented by: Councilmembers Schapira and Navarro

What are you looking to accomplish? A Committee of the Whole Working Group should be formed to explore how the city might facilitate a program of free arts programming within neighborhood parks by utilizing partnerships with education partners, the business community, and local nonprofit organizations.

Background Information: The current Tempe Arts Plan includes six focus areas for fulfilling the community's vision for cultural development, one of which is "Arts Programming Throughout the Community". The recommendations for how to develop more community-level arts programming include the following:

- Increase and promote community-initiated arts projects.
- Support expansion of Tempe's live music scene.
- Convene an arts education collaboration including the school districts, the City, ASU, and arts educators.
- Continue and enhance informal arts programming provided in community settings.
- Develop a comprehensive, communitywide arts and cultural marketing program.

By working with local performing arts students and community partners, the City could greatly expand its arts programming and bring it directly to residents within their own neighborhood parks.

What stakeholders should be engaged with this process? City staff, East Valley Institute of Technology, school districts, ASU, Tempe Chamber, Childsplay, other community organizations.

Anticipated Timeframe and Staff Resources: Approximately 10-15 hours of staff time is needed to gather and evaluate stakeholder feedback.

The Tempe City Council is committed to:

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Work Study Session Committee of the Whole – List of Items for Periodic Review

1. Liquor in City Parks and at Festivals – one year review (last presented on November 17, 2014) (*scheduled for a date to be determined in 2016*)
2. Code Enforcement Residential Survey – annual review (last presented at April 23, 2015 Issue Review Session) (*scheduled for May 23, 2016 Issue Review Session*)
3. Graffiti Program Goal Setting – annual review (last update provided in May 22, 2015 Friday Information Packet) (*scheduled for June, 2016*)
4. Greater Phoenix Economic Council (GPEC) Annual Report – annual review (last update provided in June 5, 2015 Friday Information Packet) (*scheduled for June, 2016*)
5. Green Streets Pilot Program – annual update (last presented on March 26, 2015) (*scheduled for June 16, 2016*)
6. Underage Drinking Policies and Procedures – annual update (last presented on June 4, 2015) (*scheduled for June 16, 2016*)
7. Sustainability Progress Report – one year review (last presented at April 23, 2015 Issue Review Session) (*scheduled for City Manager's Announcements at the June 23, 2016 Regular Council Meeting*)
8. Recycling at Multi-Family Complexes – annual update (last presented at June 11, 2015 Regular City Council Meeting) (*scheduled for September, 2016*)
9. Right-of-Way Landscaping – annual update (last presented during City Manager's Announcements at September 24, 2015 Regular City Council Meeting) (*scheduled for September, 2016*)
10. Code Enforcement Commercial Survey – biennial review (last presented at October 2, 2014 Issue Review Session) (*scheduled for October 13, 2016*)
11. Objective Noise Policy for Tempe – annual review (last presented on October 15, 2015) (*scheduled for October 13, 2016*)
12. Solid Waste Diversion Rate – annual review (last presented at October 22, 2015 Regular City Council Meeting) (*scheduled for October 13, 2016*)
13. Renewable Energy Goals Update – one year review (last presented at October 1, 2015 Issue Review Session) (*scheduled for City Manager's Announcements at the October 27, 2016 Regular Council Meeting*)
14. Internet Sales Transaction Location – one year review (last presented on March 29, 2016) (*scheduled for April, 2017*)
15. Trash and Recycling Collection - Potential Pilot Programs aka Single Sided Sanitation Collection – 24 month update (last presented on November 19, 2015) (*scheduled for December, 2017*)
16. Affordable Housing Projects – to be determined (last update presented at April 9, 2015 Issue Review Session)